

ARUN DISTRICT COUNCIL

REPORT TO AND DECISION OF THE CORPORATE SUPPORT COMMITTEE ON 28 SEPTEMBER 2021

SUBJECT: Budget 2022/23 Process

REPORT AUTHOR: Carolin Martlew, Interim Group Head for Corporate Support
DATE: August 2021
EXTN: 37568
AREA: Corporate Support

EXECUTIVE SUMMARY:

The report provides a summary of the budget process for 2022/23.

RECOMMENDATIONS:

The Committee is requested to:

To note the budget setting process for 2022/23

1. BACKGROUND:

1.1. The budget for 2022/23 will be the first to be completed under the new Committee system form of governance. The relevant budget will therefore have to be considered by each Service Committee before the full budget is considered at the Corporate Policy and Performance Committee (CPPC) on 10 February 2022 before approval by Special Council on 23 February 2022.

2. PROPOSAL(S):

- 2.1 The purpose of this report is to inform Members of the budget process for 2022/23.
- 2.2 Members are aware that the Council continues to face net expenditure pressures due to the unprecedented financial uncertainty over Government funding, the economy which has been compounded by the COVID-19 crisis and also Brexit. Brexit continues to cause issues, especially since the UK's official departure from the EU on 31 December 2020.
- 2.3 It is accepted that within the resource constraints there is the requirement for some resource switching to enable the Council's priorities to be progressed and to meet new statutory requirements. Budget proposals

should be for the 2022/23 year and should take account of the medium term requirement to make savings. Any growth should be minimised and met from resource switching where possible. To be considered, any proposed growth proposal must clearly state the financial commitment, whether it is recurring, how it supports the Council's corporate objectives and the objective it supports. In addition, as explained above, the resource switching must be indicated and where this is not appropriate, how the growth is to be funded.

- 2.4 The budget guidelines issued will run parallel with any savings initiatives that are being worked on.
- 2.5 It should be noted that reports that require resource switching can be considered by Committees at any time during the year. However, significant permanent resource switching requires approval by Full Council as part of the formal budget setting process.
- 2.6 The budget resource switching parameters for 2022/23 are:
- Growth will only be allowed in essential/priority areas
 - Proposals should aim to be cost neutral
 - Proposals should clearly identify any expenditure savings and Income generating ideas where appropriate.
- 2.7 It should be noted that reports that require resource switching can be considered by Committees at any time during the year. However, significant permanent resource switching requires approval by Full Council as part of the formal budget setting process.
- 2.8 The key dates for this Committee for the Budget 2022/23 process are summarised below:

Budget Consultation Report	28 September 2021
Financial Prospect Report General Fund (CPPC) – confirms budget parameters	14 October 2021
Committee Budget Report – Service specific	18 January 2022
Corporate Policy and Performance Committee	10 February 2022
Special Council	23 February 2022

- 2.9 It should be noted that any budget proposals should be fully costed and feasible to be delivered for inclusion in the budget for 2022/23.
- 2.10 A summary of the budgets managed by this Committee and the out turn for 2020/21 is shown in the Appendix for information. This Committee's controllable budget for 2021/22 is £6.054m. The figures shown for controllable expenditure and income exclude items that are for accounting purposes only.

3. OPTIONS:		
N/A The budget has to be set within statutory deadlines.		
4. CONSULTATION:		
Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓
Other groups/persons (please specify) <ul style="list-style-type: none"> • Leader of the Council • Group Leaders 		✓
5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO
Financial	✓	
Legal		✓
Human Rights/Equality Impact Assessment		✓
Community Safety including Section 17 of Crime & Disorder Act		✓
Sustainability	✓	
Asset Management/Property/Land	✓	
Technology		✓
Other (please explain)		✓
6. IMPLICATIONS:		
The budget will form the main reference point for financial decisions made in 2022/23 and the process has to comply with the Constitution.		
7. REASON FOR THE DECISION:		
To ensure that Members are fully informed about the budget process for 2022/23 as required by the Council's Constitution.		
8. BACKGROUND PAPERS:		
The budget 2022/23 Process CPPC 1 September 2021 Constitution		

Actual 2019-20 £'000	Description	Budget 2021-22 £'000
Corporate Support - Direct		
215	Elections	91
184	Registration of Electors & Elections	180
399	Total for Corporate Support:	271
Management & Support Services within Portfolio		
139	Communications	119
697	Customer Services	790
640	Democratic Services	718
210	Design, Print & Post Services	274
1,058	Finance	1,216
318	Human Resources	331
1,545	Information & Communication Technology	1,594
447	Legal & Administration	502
266	Staff Support	239
5,320	Management & Support Services:	5,783
5,719	Committee Portfolio Total:	6,054