

# ARUN DISTRICT COUNCIL

## REPORT TO AND DECISION OF THE ENVIRONMENT AND NEIGHBOURHOOD SERVICES COMMITTEE ON 23 SEPTEMBER 2021

**SUBJECT:** Budget 2022/23 Process

**REPORT AUTHOR:** Carolin Martlew, Interim Group Head for Corporate Support

**DATE:** August 2021

**EXTN:** 37568

**AREA:** Corporate Support

**EXECUTIVE SUMMARY:**

The report provides a summary of the budget process for 2022/23.

**RECOMMENDATIONS:**

The Committee is requested to:

To note the budget setting process for 2022/23

**1. BACKGROUND:**

1.1. The budget for 2022/23 will be the first to be completed under the new Committee system form of governance. The relevant budget will therefore have to be considered by each Service Committee before the full budget is considered at the Corporate Policy and Performance Committee (CPPC) on 10 February 2022 before approval by Special Council on 23 February 2022.

**2. PROPOSAL(S):**

2.1 The purpose of this report is to inform Members of the budget process for 2022/23.

2.2 Members are aware that the Council continues to face net expenditure pressures due to the unprecedented financial uncertainty over Government funding, the economy which has been compounded by the COVID-19 crisis and also Brexit. Brexit continues to cause issues, especially since the UK's official departure from the EU on 31 December 2020.

2.3 It is accepted that within the resource constraints there is the requirement for some resource switching to enable the Council's priorities to be progressed and to meet new statutory requirements. Budget proposals should be for the 2022/23 year and should take account of the medium term

requirement to make savings. Any growth should be minimised and met from resource switching where possible. To be considered, any proposed growth proposal must clearly state the financial commitment, whether it is recurring, how it supports the Council's corporate objectives and the objective it supports. In addition, as explained above, the resource switching must be indicated and where this is not appropriate, how the growth is to be funded.

- 2.4 The budget guidelines issued will run parallel with any savings initiatives that are being worked on.
- 2.5 It should be noted that reports that require resource switching can be considered by Committees at any time during the year. However, significant permanent resource switching requires approval by Full Council as part of the formal budget setting process.
- 2.6 The budget resource switching parameters for 2022/23 are:
- Growth will only be allowed in essential/priority areas
  - Proposals should aim to be cost neutral
  - Proposals should clearly identify any expenditure savings and Income generating ideas where appropriate.
- 2.7 It should be noted that reports that require resource switching can be considered by Committees at any time during the year. However, significant permanent resource switching requires approval by Full Council as part of the formal budget setting process.
- 2.8 The key dates for this Committee for the Budget 2022/23 process are summarised below:

Budget Consultation Report	23 September 2021
Financial Prospect Report General Fund (CPPC) – confirms budget parameters	14 October 2021
Committee Budget Report – Service specific	20 January 2022
Corporate Policy and Performance Committee	10 February 2022
Special Council	23 February 2022

- 2.9 It should be noted that any budget proposals should be fully costed and feasible to be delivered for inclusion in the budget for 2022/23.
- 2.10 A summary of the budgets managed by this Committee and the out turn for 2020/21 is shown in the Appendix for information. This Committee's controllable budget for 2021/22 is £7.649m. The figures shown for controllable expenditure and income exclude items that are for accounting purposes only.

<b>3. OPTIONS:</b>		
N/A The budget has to be set within statutory deadlines.		
<b>4. CONSULTATION:</b>		
Has consultation been undertaken with:	<b>YES</b>	<b>NO</b>
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓
Other groups/persons (please specify) <ul style="list-style-type: none"> <li>• Leader of the Council</li> <li>• Group Leaders</li> </ul>		✓
<b>5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)</b>	<b>YES</b>	<b>NO</b>
Financial	✓	
Legal		✓
Human Rights/Equality Impact Assessment		✓
Community Safety including Section 17 of Crime & Disorder Act		✓
Sustainability	✓	
Asset Management/Property/Land	✓	
Technology		✓
Other (please explain)		✓
<b>6. IMPLICATIONS:</b>		
The budget will form the main reference point for financial decisions made in 2022/23 and the process has to comply with the Constitution.		
<b>7. REASON FOR THE DECISION:</b>		
To ensure that Members are fully informed about the budget process for 2022/23 as required by the Council's Constitution.		
<b>8. BACKGROUND PAPERS:</b>		
The budget 2022/23 Process CPPC 1 September 2021 Constitution		

<b>Actual 2019-20 £'000</b>	<b>Description</b>	<b>Budget 2021-22 £'000</b>
<b>Environment &amp; Neighbourhood Services</b>		
22	Building Control	102
7	Bus Shelters & Street Nameplates	11
(803)	Car Parks	(864)
(27)	Cemeteries & Churchyards	(40)
4,703	Cleansing Services	5,489
265	Coast Protection & Land Drainage	91
44	Emergency Planning & Support	49
480	Environmental Health & Protection	516
103	Foreshores	25
1,034	Parks & Green Spaces	1,508
235	Private Sector Housing	239
<b>6,063</b>	<b>Total for Environment &amp; Neighbourhood Services:</b>	<b>7,126</b>
<b>Management &amp; Support Services within Portfolio</b>		
445	Engineering & Infrastructure Services	523
<b>445</b>	<b>Management &amp; Support Services:</b>	<b>523</b>
<b>6,508</b>	<b>Committee Portfolio Total:</b>	<b>7,649</b>