

**AUDIT & GOVERNANCE COMMITTEE
WORK PROGRAMME – 2024/2025**

Date of Meeting: 27 February 2025		
Subject	Lead Officer / Member	Comments
External Audit		
Audit Completion Report	Ernst & Young	Covering the audit of the 2023/24
Treasury Management		
Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (19 Mar 2025)
Internal Audit		
Internal Audit Charter and Risk-Based Annual Plan 2025/26	Southern Internal Audit Partnership	
Progress Against the Audit Plan	Southern Internal Audit Partnership	
Governance Framework		
Updates to Corporate Risk Register	Finance & Risk Manager	
Other Items		
Annual update on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)	Group Head of Law & Governance	
Updated Whistleblowing Policy	Group Head of Law & Governance	
Work Programme		
To agree the rolling work programme for 2025/26		

February meeting has to be timed so that Treasury Management Strategy can be approved by Full Council before 31 March each year

Date of Meeting: xx July 2025 (TBC)		
Subject	Lead Officer / Member	Comments
Statement of Accounts		
Draft Annual Statement of Accounts 2024/25	Group Head of Finance	For publication prior to external audit review
Draft Annual Governance Statement 2024/25	Group Head of Finance	Draft version to be considered by Committee (final version will be presented with the Annual Accounts)

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WORK PROGRAMME – 2024/2025**

External Audit		
Response to E&Y on annual assurance letter regarding governance arrangements	Committee Chair	Letter sent to external audit by Chair
Governance Framework		
Updates to Corporate Risk Register	Finance & Risk Manager	
Treasury Management		
Treasury Management Annual Report 2024/25	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
Internal Audit		
Annual Internal Audit Report & Opinion 2024-2025	Southern Internal Audit Partnership	
Other Items		
Progress update on housing tenancy fraud	Neighbourhood Services Manager	Annual update as requested by the Committee
Counter-Fraud Report 2024/25	Group Head of Finance	
Counter-Fraud Resourcing Update	Group Head of Finance	In response to Committee query at the July meeting
Work Programme		
To agree the rolling work programme for 2025/26		

Date of Meeting: xx October 2025 (TBC)		
Subject	Lead Officer / Member	Comments
External Audit		
Audit Update	Ernst & Young	Covering audit of 2024/25 Accounts TBC
Internal Audit		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
Treasury Management		
Treasury Management Interim Report	Senior Accountant (Treasury Management)	

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WORK PROGRAMME – 2024/2025**

Governance Framework		
Updates to Corporate Risk Register	Finance & Risk Manager	
Work Programme		
To agree the rolling work programme for 2025/26		

Date of Meeting: xx December 2025 (TBC)		
Subject	Lead Officer / Member	Comments
Statement of Accounts		
Draft Annual Statement of Accounts 2024/25 and Letter of Representation	Group Head of Finance	TBC
Final Annual Governance Statement 2024/25	Group Head of Finance	TBC
Treasury Management		
Treasury Management Mid-Year Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
Internal Audit		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
Governance Framework		
Updated Risk Management Framework	Finance & Risk Manager	TBC
Updates to Corporate Risk Register	Finance & Risk Manager	
Work Programme		
To agree the rolling work programme for 2024/25		Updates, etc.

Other items to be considered in Work Programme:-

Independent Members' Remuneration Panel

- Recruitment / appointments
- Proposals for / progress of review
- Report on review / proposals for change to be passed by A&GC to Full Council

Relevant policy reviews, updates, etc.