

**AUDIT & GOVERNANCE COMMITTEE  
WORK PROGRAMME – 2024/2025**

<b>Date of Meeting: 3 October 2024</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>External Audit</b>		
Audit Update	Ernst & Young	Covering audits of 2022/23 and 2023/24 Accounts <b>TBC</b>
<b>Internal Audit</b>		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Treasury Management</b>		
Treasury Management Interim Report	Senior Accountant (Treasury Management)	
<b>Governance Framework</b>		
Updates to Corporate Risk Register	Finance & Risk Manager	
Updated Anti-Fraud, Corruption & Bribery Policy	Group Head of Finance	
Updated Anti-Money Laundering Policy	Group Head of Finance	
<b>Other Items</b>		
Regulation of Investigatory Powers Act (RIPA) Policy and Guidance	Group Head of Law & Governance	
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		

<b>Date of Meeting: 3 December 2024</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Annual Statement of Accounts 2022/23 and Letter of Representation	Group Head of Finance	<b>TBC</b>
<b>External Audit</b>		
Audit Results Report	Ernst & Young	Covering the audit of the 2022/23 Accounts <b>TBC</b>
<b>Treasury Management</b>		

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Treasury Management Mid-Year Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
<b>Internal Audit</b>		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Governance Framework</b>		
Updated Risk Management Framework	Finance & Risk Manager	
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Other Items</b>		
Annual update on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)	Group Head of Law & Governance	
Review Of The Partnerships Register	Group Head of Organisational Excellence	
Counter-Fraud Resourcing Update	Group Head of Finance	In response to Committee query at the July meeting
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		Updates, etc.

<b>Date of Meeting: 27 February 2025</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Annual Statement of Accounts 2023/24 and Letter of Representation	Group Head of Finance	<b>TBC</b>
Final Annual Governance Statement 2023/24	Group Head of Finance	<b>TBC</b>
Accounting Policies 2024/25	Group Head of Finance	If CIPFA advise of any changed requirements, then an update will be provided at the next meeting
<b>External Audit</b>		
Auditor's Annual Report	Ernst & Young	Covering the audit of the 2023/24 Accounts <b>TBC</b>

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Audit Results Report	Ernst & Young	Covering the audit of the 2023/24 Accounts <b>TBC</b>
<b>Treasury Management</b>		
Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (19 Mar 2025)
<b>Internal Audit</b>		
Internal Audit Charter	Southern Internal Audit Partnership	
Annual Internal Audit Plan 2025/26	Southern Internal Audit Partnership	
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Governance Framework</b>		
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Other Items</b>		
Annual update on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)	Group Head of Law & Governance	
<b>Work Programme</b>		
To agree the rolling work programme for 2025/26		

February meeting has to be timed so that Treasury Management Strategy can be approved by Full Council before 31 March each year

<b>Date of Meeting: xx July 2025 (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Draft Annual Governance Statement 2024/25	Group Head of Finance	Draft version to be considered by Committee (final version will be presented with the Annual Accounts)
<b>External Audit</b>		
Response to E&Y on annual assurance letter regarding governance arrangements	Committee Chair	Letter sent to external audit by Chair
<b>Governance Framework</b>		

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Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Treasury Management</b>		
Treasury Management Annual Report 2024/25	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
<b>Internal Audit</b>		
Annual Internal Audit Report & Opinion 2024-2025	Southern Internal Audit Partnership	
<b>Other Items</b>		
Progress update on housing tenancy fraud	Neighbourhood Services Manager	Annual update as requested by the Committee
Counter-Fraud Report 2024/25	Group Head of Finance	
<b>Work Programme</b>		
To agree the rolling work programme for 2025/26		

**Other items to be considered in Work Programme:-**

**Independent Members' Remuneration Panel**

- Recruitment / appointments
- Proposals for / progress of review
- Report on review / proposals for change to be passed by A&GC to Full Council

Relevant policy reviews, updates, etc.