

Free Parking Scheme Review Working Party

Terms of Reference:

<p>Purpose</p>	<p>To comprehensively review the two free town centre parking schemes and make recommendations to ADC Environment Committee on what should follow the existing schemes.</p> <p>Proposed objectives of a future scheme:</p> <ul style="list-style-type: none"> • Supports footfall in the town centres of Bognor Regis & Littlehampton • Makes use of appropriate technology • Minimises administration costs • Ensures accessibility • Prevents misuse • Obtains usage and foregone parking revenue data to allow cost benefit to be evaluated • Attenuates ADC parking revenue losses having regard to the Council's financial position. <p>Proposed matters to consider:</p> <ul style="list-style-type: none"> • Duration • Method of delivery: cardboard disc, scratch cards, app, phone call activation, ANPR. • Eligibility • Accessibility
<p>Reporting</p>	<p>The Working Party to make recommendations to the Environment Committee of Arun District Council. The Working Party will have no decision-making authority.</p> <p>The Chair to provide verbal updates to the Environment Committee on progress after each Working Party meeting to the ADC Environment Committee.</p>
<p>Nominations to seats</p>	<ul style="list-style-type: none"> • ADC Environment Committee Chair • 4 additional Members of the ADC Environment Committee, to be agreed by Group Leaders • Littlehampton Town Council to appoint 2 named representatives • Littlehampton trader representative • Bognor Regis Town Council to appoint 2 named representatives • The Bognor Regis Business Improvement District to appoint 1 named representative • No substitutions are permissible.

Chair and Vice-Chair of the Working Party	To be elected by the voting Members of the Working Party
Process	ADC Councillors (only) have voting rights The Working Party to meet on three occasions (February, May & July) at Arun Civic Centre. Meetings will be held in private Will receive, gather and consider information. Begin to formulate recommendations at the second meeting. Finalise recommendations to Environment Committee at the third meeting.