

EQUALITY IMPACT ASSESSMENT

Name of activity:	Procurement of Combined Cleansing Services Contract	Date Completed:	07.02.24
Directorate / Division responsible for activity:	Environment & Climate Change	Lead Officer:	Oli Handson
Existing Activity	Y	New / Proposed Activity	N
		Changing / Updated Activity	Y

What are the aims / main purposes of the activity?

The procurement of a new Combined Cleansing Services Contract (CCSC) to provide waste collection services to all residents of ADC and street cleansing for the district

What are the main actions and processes involved?

Scoping and procuring a range of cleansing services via and open tender exercise. Awarding the contract to the successful bidder and mobilizing the new contract in Feb 2026.

Who is intended to benefit & who are the main stakeholders?

All residents of the Arun District

Have you already consulted on / researched the activity?

Yes, consultation in the form of a trial with resident consultation for food waste collection for 1350 properties based on an area with typical demographic for Arun

Impact on people with a protected characteristic (What is the potential impact of the activity? Are the impacts high, medium or low?)

Protected characteristics / groups	Is there an impact	If Yes, what is it and identify whether it is positive or negative
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	(Yes / No)	
Age (older / younger people, children)	Yes – older people	The Council will continue to offer an assisted collection service for refuse, recycling and food waste collections for people with impaired mobility
Disability (people with physical / sensory impairment or mental disability)	Yes	The Council will continue to offer an assisted collection service for refuse, recycling and food waste collections for people with a disability
Gender reassignment (the process of transitioning from one gender to another.)	No	
Marriage & Civil Partnership (Marriage and registered civil partnerships)	No	
Pregnancy & maternity (Pregnancy is the condition of being pregnant & maternity refers to the period after the birth)	Yes	The Council will continue to offer an assisted collection service for refuse, recycling and food waste collections
Race (ethnicity, colour, nationality or national origins & including gypsies, travellers, refugees & asylum seekers)	Yes	The Council will need to consider how it effectively communicates changes to waste collection services to all residents, including those of different nationalities. This will be considered as part of a detailed communications plan ahead of any services
Religion & belief (religious faith or other group with a recognised belief system)	No	
Sex (male / female)	No	
Sexual orientation (lesbian, gay, bisexual, heterosexual)	No	
Whilst Socio economic disadvantage that people may face is not a protected characteristic; the potential impact on this group should	Yes	It is intended to roll food waste collection services out to all properties including flats and houses of multiple occupation. The food waste collection trial was provided to cover HMO's and in areas of deprivation and provided useful learning in respect of configuration of waste receptacles and communication requirements for such areas.

be also considered		
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What evidence has been used to assess the likely impacts?
Data and learning from the food waste collection trial and current requirements/data for assisted collections

Decision following initial assessment			
Continue with existing planned activity	Y	Amend activity based on identified actions	N

Action Plan			
Impact identified	Action required	Lead Officer	Deadline
The introduction of food waste collections to all properties and the impact on those with impaired mobility/disability	Include assisted collections for food waste in contract specifications	Daniel Cox	Sept 2024
Communicating changes in service to those of different nationalities	Develop a detailed communications plan to ensure all residents have access to information on services	Corporate comms team	Autum 2025

Monitoring & Review	
Date of last review or Impact Assessment:	07.02.24
Date of next 12 month review:	07.02.25
Date of next 3 year Impact Assessment (from the date of this EIA):	07.02.27

Date EIA completed:	07.02.24
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Signed by Person Completing:	Oli Handson
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