

Arun District Council - Boundary Review Draft Timetable			
DATE	TASK	WHO	COMMENTS
31/01/2024	Corporate Support Committee	Group Head of Law & Governance; Electoral Services Manager	Introductory report and draft timetable
07/03/2024	Policy & Finance Committee	Group Head of Law & Governance; Electoral Services Manager	Report re resourcing implications
09/05/2024	Full Council	Chair of Corporate Support Committee; Group Head of Law & Governance; Electoral Services Manager	Recommendations from Corporate Support Committee and Policy & Finance Committee
Early December 2024	Preliminary meeting	Chair of Corporate Support Committee Chair; Relevant Officers; Local Government Boundary Commission	
Early December 2024	Identify and agree officer resource	Corporate Management Team	
Early December 2024	Agree support from Group Leaders and identify possible Working Party members	Corporate Support Committee; Electoral Registration Officer	
Early December 2024	Agree reason for making request for a boundary review	Corporate Support Committee	
Mid December 2024	Preparation of paper for Full Council	Relevant Officers	To include why, provisional timetable and establishment of Working Party
Mid December 2024	Briefings to Officers and Members	Either joint or just the Boundary Commission	Undertaken before Full Council agenda published
Mid December 2024	Briefings to Towns and Parishes (and other key partners)	Either joint or just the Boundary Commission	Undertaken before Full Council agenda published - critical to include Towns and Parishes at this point
Jan 2025	Full Council	Chair of Corporate Support Committee; Group Head of Law & Governance; Electoral Services Manager	
Week commencing 13/01/25	First meeting of Working Party	Members and officers	Determine frequency of meetings
Jan 2025	Corporate Support Committee	Group Head of Law & Governance; Electoral Services Manager	Progress report to Corporate Support Committee
April-May 2025	Final meeting of Working Party	Members and officers	In order to agree Full Council paper for May 2025
May 2025	Full Council	Chair of Corporate Support Committee; Group Head of Law & Governance; Electoral Services Manager	Report setting out final Submission(s) Failure to agree submission will put completion before 2027 elections at risk.
May 2025	Council submits proposal for council size to Boundary Commission	Officers	Full submission details included on Boundary Commission website - this stage will include electorate forecasts at ward level to 2028, mapping of proposal(s), details of developments, governance issues (councillor workload) Will include significant time from senior planner/mapping expert and elections
July 2025	Boundary Commission decision on how many members we will have	Boundary Commission	
Aug-Oct 2025	Public Consultation on warding patterns	Boundary Commission	Working Party remains very active during this period in order that they can look at issues as they arise
Dec 2025	Draft Recommendations published	Boundary Commission	Report to Full Council
Jan-March 2026	Public Consultation on recommendations	Boundary Commission	Note that Working Party remains very active during this period in order that they can look at issues as they arise
June 2026	Final recommendations published	Boundary Commission	On occasion a 6-week period of further consultation can be needed
Sep-Oct 2026	Parliamentary Approval	Parliament	Order laid in Parliament for 40 days to accept or reject
Nov-Dec 2026	Implementation - publication of new register in time for Local Elections in May 2023	Electoral Services Team	Significant input from Elections and Legal Services