

APPENDIX 5

EUROPEAN PARLIAMENTARY ELECTION
SOUTH EAST REGION – THURSDAY 23 MAY 2019
ELECTION TIMETABLE – WORK PROGRAMME VERSION
[Shaded boxes are part of the statutory timetable]

Date	Note/Deadline	Electoral Event
Monday 15 April 2019	<i>Extended nomination period within Arun</i>	Publication of Notice of Election
Tuesday 16 April 2019	<i>Between 10am and 4pm</i>	First day to deliver nomination papers Being managed by Southampton City Council
Tuesday 23 April 2019		Poll Cards being posted directly from printers
Thursday 25 April 2019	<i>Not later than 4pm</i>	Deadline for the delivery of nomination papers (and lists of candidates of registered parties for European elections) to the Regional Returning Officer at Southampton City Council
	<i>Not later than 4pm</i>	Deadline for withdrawals of nomination
	<i>Not later than 4pm</i>	Deadline for the notification of appointment of national election agents/ election agents Publication of Notice of Election Agents
	<i>Between 10am to 12 noon objections can be made to all delivered nominations</i> <i>Between 12 noon and 5pm objections can only be made to nominations delivered after 4pm, 20 before the poll</i>	Deadline for making objections to nomination papers or lists of candidates of registered parties (except for objections on the grounds that an individual candidate may be disqualified under the RPA 1981 – see Commission guidance)
Thursday 25 April 2019	<i>Not later than 5pm</i>	Publication of Statement of Parties and Individual Candidates Nominated and Notice of Poll (except for draft statement of individual candidates nominated to be published where RRO suspects a candidate is disqualified under the RPA 1981 – see Commission guidance)
Thursday 25 April 2019		Publication of 1 st interim Notice of Alteration to Register of Electors
Thursday 25 April 2019		Publication of Situation of Polling Stations
Tuesday 7 May 2019	- 12	Deadline for registration applications to vote in the election Deadline for receipt of UC1 forms
Wednesday 8 May 2019	<i>Not later than 5pm</i> - 11	Deadline for requests for new postal votes or to change or cancel an existing postal vote or proxy appointment
Thursday 9 May 2019		Post out of postal vote packs – 1 st issue
Thursday 9 May 2019		
Friday 10 May 2019	10am	1 st Election Control Meeting
10 - 15 May 2019		Training sessions for new polling staff, in Council

		Chamber <ul style="list-style-type: none"> • Friday 10 May: 2.00 – 3.30pm(1) (JF) • Wednesday 15 May: 6.00 – 7.30pm (2) (JF)
Monday 13 May 2019		Post out of postal vote packs – 2 nd issue
Wednesday 15 May 2019	<i>Publish between -18 and -6 days</i>	Publication of 2 nd interim Notice of Alteration to Register of Electors
Wednesday 15 May 2019	<i>Not later than 5pm - 6</i>	Deadline for new applications to vote by proxy (except for emergencies)
Wednesday 15 May 2019		Polling station ballot book deliveries, checking and allocating to ballot boxes
Thursday 16 May 2019		Council Chamber being used for mock Council Meeting
Thursday 16 May 2019	<i>2.30pm</i>	Postal vote opening starts (1)
Thursday 16 May 2019	<i>- 5</i>	Publication of final Notice of Alteration of Register for late applications
	<i>- 5</i>	Deadline for notification of appointment of Sub-Agents
	<i>- 5</i>	Deadline for appointment of Counting and Polling Agents
Friday 17 May 2019	<i>2.30pm</i>	Postal vote opening (2)
Friday 17 May 2019	<i>- 4</i>	First day to issue replacement postal ballot papers where lost
Saturday 18 May 2019	<i>9am</i>	Postal vote opening – <i>Contingency (3)</i>
Monday 20 May 2019	<i>2.30pm</i>	Postal vote opening (4)
Tuesday 21 May 2019	<i>10.30am</i>	Final Election Control Meeting (Committee Rooms)
Tuesday 21 May 2019	<i>12.00pm</i>	Ballot box collection & Presiding Officer final briefing (NL/JF)
	<i>2.30pm</i>	Postal vote opening (5)
	<i>6pm</i>	Ballot box collection & Presiding Officer final briefing (NL/JF)
Wednesday 22 May 2019	<i>10am</i>	Ballot box collection & Presiding Officer final briefing (NL/JF)
	<i>2.30pm</i>	Postal vote opening (6)
Wednesday 22 May 2019	<i>From 1pm</i>	Council Chamber and Public Gallery being used for first council meeting, all equipment must be removed after PO briefing
Thursday 23 May 2019	<i>Hrs of Poll -7am to 10pm</i>	POLLING DAY
	<i>Not later than 5pm</i>	Deadline for new applications to vote by proxy on grounds of emergency
	<i>Not later than 5pm</i>	Deadline to issue replacement postal ballot papers where lost or spoilt
	<i>Not later than 9pm</i>	Deadline to make alterations to the Register due to clerical error

Thursday 23 May 2019	11.00am 9.00pm – final session	Postal vote opening (7), Civic Centre Postal vote opening (Final) (8), Civic Centre
Friday 24 May 2019		Polling station pack up in committee suite
Sunday 26 May 2019	Arrive for 10.30am for a 11am start	VERIFICATION AND COUNT <ul style="list-style-type: none"> • Verification and count for all ballot boxes at Arun Leisure Centre
Sunday 26 May 2019	No earlier than 10pm	Declaration of Result of Poll
Monday 27 May 2019		Bank holiday Monday
Tuesday 7 May - Wednesday 8 May 2019		Election pack up in committee suite (Council Chamber and Public Gallery to be cleared by the end of Tuesday)
Monday 15 July 2019	Within 50 calendar days after the date of the elections result is declared	Deadline for Returns of Election Expenses (individual candidates and the personal expenses of party list candidates) to Regional Returning Officer of Southampton City Council
Friday 23 August 2019	Within 3 months of the date of the poll	Last day for the delivery of return to the Electoral Commission as to campaign expenditure of political parties (spending £250,000 or less)
Tuesday 18 June 2019	3.30pm	Election Control Wash-Up Meeting (Committee Rooms) To be combined with wash up for 2 nd May 2019 elections
Friday 23 August 2019	Within 3 months from the date of the poll	Last day to send postal vote identifier rejection notices
Saturday 23 November 2019	Within 6 months from the date of the poll	Last day for the delivery of return to the Electoral Commission as to campaign expenditure of political parties (spending more than £250,000)

Venue bookings:

- Public Gallery booked from 9 May until 1pm on Wednesday 22 May
- Committee Rooms booked from Friday 10 May until Tuesday 28 May
- Council Chamber booked from Friday 17 May until 1pm on Wednesday 22 May
- Verification & Count - Arun Leisure Centre booked for:
 - Sunday, 26 May 2019 – daytime count

