

Public Document Pack

Subject to approval at the next Vision Working Party meeting

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COUNCIL VISION WORKING PARTY

13 November 2023 at 6.00 pm

Present: Councillors Tandy (Chair), Stanley (Vice-Chair), Gunner, Huntley and Lawrence (Substitute for Ayling).

15. APOLOGY FOR ABSENCE

An Apology for Absence had been received from Councillor Ayling.

16. DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

17. MINUTES

The minutes from the last meeting of the Council Vision Working Party held on 23 October were approved by the Working Party as a correct record and were signed by the Chair.

18. REVISED VISION OUTCOMES

The Group Head of Organisational Excellence confirmed that she had taken on board feedback received from previous meetings and various stages of this work and had compiled a revised Council Vision Objectives and Outcomes document grouped into the four themes of the Vision to make it easier for Members to see which measures related to which theme. It has been suggested that a few of the outcomes should be reported to Service Committees only and so those outcomes highlighted in red would be removed from the corporate list and passed to Service Committees to scrutinise moving forward.

The Joint Interim Chief Executive and Director of Growth outlined that the look and presentation of the annual Vision report on outcomes and progress towards the aims and objectives of the Vision had been reconsidered to make it easier for Members of the Policy & Finance Committee to see progress on the outcomes. Relevant links to Committee reports would be provided allowing Members to find information that they may be interested in.

The Chair confirmed that the meeting would work through the Council Vision table page by page to allow full discussion.

Improving the Wellbeing of Arun

W1 had been highlighted red. Discussion took place whether W2 should be removed or both?

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The following was agreed:

- W1 be removed. W2 be retained as it focused on outcomes.
- W3 had been marked as 'completed', did this mean that this outcome would be removed? It was explained that no this would remain but at the end of the 4 year plan it would be reported back as to whether that outcome had been completed or achieved. It was agreed to keep W3 in.
- W4 – Upgrade to Alexandra Theatre – it was agreed that that the outcome be changed to read Completion of Levelling-Up Fund (LUF) – Alexandra Theatre Project as the key stages of the project were already being reported to the Policy & Finance Committee – this could then form part of the Vision annual reporting
- For consistency purposes, it was agreed that a new Outcome be produced for the Littlehampton Seafront Project
- W7 – it was agreed that this would be removed and become an action for the Housing & Wellbeing Committee.
- W9 - it was agreed that this would be removed and become an action for the Housing & Wellbeing Committee.
- W10 and W11 - it was agreed that this would be removed and become an action for the Housing & Wellbeing Committee.

No further changes were made to this Vision Objective.

Delivering the Right Homes to the Right People

- H4 – it was highlighted that the how to measure box should state that this would be Complete for 23/24 with a view to going back examining other developments in the future. How to measure box to be updated.
- H6 – this was questioned in terms of whether Members were happy with it just being a KPI rather than an indicator in the vision? It was agreed that it should remain as a KPI rather than a vision measure.
- H7 – it was agreed that the words – and % be added to the 'how to measure' box after the word 'number'.

No further changes were made to this Vision Objective.

Supporting our Environment to Support Us

- EN4 and E11 - it was agreed that these would be removed.
- EN1 – were there any projections or targets? The Group Head of Organisational Excellence confirmed that the Officer responsible wanted to review the targets for next year and especially as the vast majority was linked to procurement.
- EN2 – it was suggested that the Seaside Awards be added to the outcome/progress.
- Councillor Gunner stated that he was against removal of EN4 as he felt that the Council was not adequately reporting that risk. There was lengthy discussion around whether this should be retained and as this was of great concern to residents, especially at this time. It was confirmed that this was not a KPI that

was changing it was more about how the council measured what was changing and where it should be reported. If Members were to agree that this was best being reported to a Service Committee rather than against the Vision – then the indicator would be reported as a KPI to the Environment Committee with any issues being forwarded to the Policy & Finance Committee as appropriate. The Group Head of Organisational Excellence confirmed that this was not a current KPI. This meant that the Working Party needed to consider leaving it as a Vision Outcome or confirm if it would be better for it to be reported to the Environment Committee who were responsible for coastal defence.

There was concern expressed about removing this as a Vision Indicator and how this would be perceived. Some Members of the Working Party felt that it should sit with the Environment Committee, others were less confident about making this decision.

The point was made that by leaving it as a Vision Indicator then it would be reported to all Committees in scrutinising the Vision. A question was asked as to whether the risk had been adequately assessed? Following further discussion, it was agreed that EN4 would remain as a Vision Indicator but that the Director of Growth would provide Members with a more detailed explanation and in light of recent events.

A question was then asked about EN12 in terms of whether this should be removed. The Interim Joint Chief Executive and Director of Growth outlined that following the urgent item presented to Full Council last week on flooding and impacts for the district and the creation of the forum, in view of the Council's strong advocacy role this reinforced the need for this indicator to remain. The point was made that if EN12 were to remain as an indicator then W7 surrounding the provision of medical and dental services across the District should remain also, as this outcome held equal importance.

It was agreed that this would be a matter for Members to decide. It was also agreed that the wording for EN12 should be amended from "secure improvements from Southern Water including better engagement with residents and Council" to something that would reflect the establishment of the Forum, the wording agreed was "Flooding Events in Arun 2023 - the report from the Flood Forum established outlining recommendations for future action be forwarded to an Extraordinary Meeting of the Council". The measure would be the work of the Forum which would be regularly reported to the Environment Committee before making final recommendations to Council.

Fulfilling Arun's Economic Potential

There was discussion about removing Outcomes EC1, EC2, EC3, and EC5 as these outcomes and progress were not directly related to the council's actions. With EC1 and 2, how could the council demonstrate that it was the cause of the outcome as it could just happen anyway.

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It was agreed that they would be removed as they were not a measure of the council's performance. An annual report could instead be made to the Economy Committee.

Concern was expressed that by removing 4 EC Vision outcomes, this left a light list of outcomes. Could supporting independent businesses be added? It was accepted that although this was an appropriate outcome how could it be measured?

It was agreed that Members be given a final chance to add any additional outcome surrounding business support and would need to confirm this by 22 November 2023 to the Group Head of Organisational Excellence due to the despatch deadlines for the agenda for the next meeting of the Policy & Finance Committee on 6 December 2023. It was agreed that further work was required to the Economy Vision Outcomes and that following the Special Meeting of the Economy Committee taking place on 20 November, there would be outcomes that could potentially be added. Members of the Working Party would be contacted about this by the Group Head of Organisational Excellence outlining any proposals.

Turning to the organisational measures of outcomes and progress it was agreed that these should not form part of the document being presented to the Policy & Finance Committee at this time.

Having worked through the revised Vision Outcomes, it was agreed that it would be updated so that it could be circulated with the minutes from this meeting to the Policy & Finance Committee for 6 December 2023 meeting.

The Working Party then

RECOMMEND TO THE POLICY & FINANCE COMMITTEE – That

- (1) The revised Vision Outcomes as amended by the Working Party be agreed;
- (2) The performance measures as set out in the revised Vision Outcomes be used to measure progress against the Vision aims and objectives for 2024/2025 and 2025/2026; and
- (3) Should minor changes be needed to be made to these measures, then the Group Head of Organisational Excellence be given delegated authority in consultation with the Chair of the Policy & Finance Committee to make such changes.

(The meeting concluded at 7.12 pm)