

Arun District Council

REPORT TO:	Environment Committee - 7 September 2023
SUBJECT:	Budget Monitoring Report to 30 June 2023
LEAD OFFICER:	Antony Baden – Group Head of Finance & Section 151 Officer
LEAD MEMBER:	Councillor Sue Wallsgrove, Chair of Environment Committee
WARDS:	All
CORPORATE PRIORITY / POLICY CONTEXT / CORPORATE VISION: The Council's budget supports all the Council's Objectives.	
DIRECTORATE POLICY CONTEXT: Budget monitoring and forecasting are key in ensuring sound financial control and control of spending is in place. It is also a major part in ensuring sound governance arrangements.	
FINANCIAL SUMMARY: The report shows the Committee's Revenue budget and Capital programme forecast out turn position for 2023/24 as at the end of Quarter 1.	

1. PURPOSE OF REPORT

1.1. The purpose of this report is to apprise the Environment Committee of its forecast out turn against the 2023/24 budgets, which were approved by Full Council at its meeting of the 9 March 2023.

2. RECOMMENDATIONS

1.2. To note the report.

2. EXECUTIVE SUMMARY

2.1. The report sets out in further detail the Committee's Revenue and Capital programme budget performance projections to the 31 March 2024.

3. DETAIL

3.1. Table 1 below details the 2023/24 forecast revenue budget out turn as at Quarter 1 and anticipates a minor overspend of £3,000.

Table 1

			Table 1
Environment Committee			
	Budget	Forecast	Variances
	2023-24	Outturn	
Description	£'000	£'000	£'000
Building Control (D10)	192	192	
-			
Bus Shelters & Street Nameplates	210	10	
-			
Car Parks	(866)	(866)	
Cemeteries & Churchyards	33	33	
Cleansing Services	7,753	7,753	
Coast Protection & Land Drainage	212	277	65
Emergency Planning & Support	50	50	
Environmental Health & Protection	607	607	
Foreshores	67	23	(45)
Parks & Green Spaces	2,435	2,417	(17)
Private Sector Housing	288	288	
Management and Support Services (Engineering & Infrastructure Services)	582	582	
Total for Environment Committee:	11,363	11,366	3

3.2. The variances reported above for Coastal Protection & Land Drainage £65k, Foreshores (£45k) and Parks & Green Spaces (£17k) are due to timing differences between when the budget was set and beginning of the financial year.

3.3. Table 2 below details the 2023/24 forecast capital programme out turn as at Quarter 1 and anticipates an underspend of £200,000, which will be carried forward into the following financial year.

Table 2

Budget Monitoring 2023/24 - Capital Programme						June 2023 (Quarter 1 2023/24)		
Environment Committee								
Project	Original Capital Budget (Approved) 2023/24	Carry Forwards from 2022/23	Revised Capital Budget (Approved) 2023/24	Forecast Outturn for the Year (2023/24)	Variance (Forecast Outturn vs Revised Budget)	Capital Budget 2024/25	Capital Budget 2025/26	Capital Budget 2026/27
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Improvement & Discretionary Grants*	1,400	0	1,400	1,400	0	1,400	1,400	1,400
Keystone Centre	0	250	250	250	0	0	0	0
Sunken Gardens	0	226	226	226	0	0	0	0
Bersted Brooks Country Park	0	320	320	320	0	0	0	0
Parks Chipper								26
Place St. Maur	0	22	22	22	0	0	0	0
Play Areas	255	285	540	340	(200)	65	100	100
Environment Committee - Total	1,655	1,102	2,757	2,558	(200)	1,465	1,500	1,526
* Improvement and Discretionary Grants - (Disabled Facilities Grants)								

3.4. The total capital budget for 2023/24 is £2,757,000, which includes slippage from the previous year of £1,102,000. The forecast in table 2 indicates slippage in 2023/24 of £200,000 on the Skate Park project, which is reported in the Play Area project budget.

4. CONSULTATION

4.1. Consultation with other stakeholders is not required for this report.

5. OPTIONS / ALTERNATIVES CONSIDERED

5.1. n/a.

6. COMMENTS BY THE INTERIM GROUP HEAD OF FINANCE/SECTION 151 OFFICER

6.1. There are no additional financial implications arising from the matters set out in this report. Committee will note that the Group Head of Finance & Section 151 Officer will work throughout the financial year with other Group Heads to mitigate any overspends that have been highlighted in the report and to maximise potential income generation opportunities/cost avoidance efficiencies.

7. RISK ASSESSMENT CONSIDERATIONS

7.1. Regular budget monitoring and forecasting mitigates against the risk of poor financial control and ensures that Members are informed when corrective action is required and what action has been taken.

8. COMMENTS OF THE GROUP HEAD OF LAW AND GOVERNANCE & MONITORING OFFICER

8.1. None.

9. HUMAN RESOURCES IMPACT

9.1. None.

10. HEALTH & SAFETY IMPACT

10.1. None.

11. PROPERTY & ESTATES IMPACT

11.1. None.

12. EQUALITIES IMPACT ASSESSMENT (EIA) / SOCIAL VALUE

12.1. None.

13. CLIMATE CHANGE & ENVIRONMENTAL IMPACT/SOCIAL VALUE

13.1. None.

14. CRIME AND DISORDER REDUCTION IMPACT

14.1. None.

15. HUMAN RIGHTS IMPACT

15.1. None.

16.FREEDOM OF INFORMATION / DATA PROTECTION CONSIDERATIONS

16.1. None.

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

Budget Book 2023/24

Minute 779, Full Council 9 March 2023 – Arun District Council budget 2023/24.