

**Responsible Authorities (RAs):**

Responsible authorities are public bodies that must be notified of new licence applications, reviews, and other licensing functions. They are entitled to make relevant representations to the licensing authority in relation to the application for the grant, variation, or review of such a licence.

**Licensing Team**

Arun District Council  
Civic Centre  
Maltravers Road  
LITTLEHAMPTON  
BN17 5LF  
Tel: 01903 737755  
[licensing@arun.gov.uk](mailto:licensing@arun.gov.uk)

**Police Neighbourhood Licensing Team**

Centenary House  
Durrington Lane  
WORTHING  
BN13 2PQ  
[ws\\_licensing\\_wor@sussex.pnn.police.uk](mailto:ws_licensing_wor@sussex.pnn.police.uk)  
Tel: 0845 60 70 999 or 101 and ask for neighbourhood licensing team.

**Fire Safety Officer**

Licence Applications  
West Sussex Fire and Rescue Service  
Centenary House,  
1st Floor, West Wing, Rm 236 & 245  
Durrington Lane  
WORTHING  
BN13 2QB  
[businessfiresafety@westsussex.gov.uk](mailto:businessfiresafety@westsussex.gov.uk)

**Trading Standards Service**

West Sussex County Council  
County Hall North  
Chart Way  
HORSHAM  
West Sussex  
RH12 1XH  
Consumer Advice: (01903) 839749  
Business Enquiries: (01903) 839700  
[trading.standards@westsussex.gov.uk](mailto:trading.standards@westsussex.gov.uk)  
Ethnic Minority Helpline: (08457) 581649

**Planning and Building Control Team**

Arun District Council  
Civic Centre  
Maltravers Road  
LITTLEHAMPTON

BN17 5LF  
[planning@arun.gov.uk](mailto:planning@arun.gov.uk)

**South Downs National Park Planning Authority** (if within SDNP area)  
[planning@southdowns.gov.uk](mailto:planning@southdowns.gov.uk)

**Health and Safety Team**  
Environmental Health  
Arun District Council  
Civic Centre  
Maltravers Road  
LITTLEHAMPTON  
BN17 5LF  
[health.safety@arun.gov.uk](mailto:health.safety@arun.gov.uk)

**Pollution Team**  
Environmental Health  
Arun District Council  
Civic Centre  
Maltravers Road  
LITTLEHAMPTON  
BN17 5LF  
[pollution@arun.gov.uk](mailto:pollution@arun.gov.uk)

**West Sussex Safeguarding Children Board**  
Room 12  
County Hall  
West Street  
CHICHESTER  
PO19 1RQ  
[lscb@westsussex.gov.uk](mailto:lscb@westsussex.gov.uk)  
Phone: 01243 642965

**Director of Public Health**  
c/o Public Health Licensing  
West Sussex County Council  
1st Floor, The Grange,  
County Hall Campus,  
CHICHESTER  
PO19 1QT  
[publichealth.licensing@westsussex.gov.uk](mailto:publichealth.licensing@westsussex.gov.uk)  
Phone: 0330 2228683

**Immigration Enforcement**  
Home Office  
Alcohol Licensing Team  
Lunar House  
40 Wellesley Road  
CROYDON

### 13 Authorised persons... and responsible authorities

(1) In this Part in relation to any premises each of the following expressions has the meaning given to it by this section—

“responsible authority”.

(4) “Responsible authority” means any of the following—

(za) the relevant licensing authority and any other licensing authority in whose area part of the premises is situated,

(a) the chief officer of police for any police area in which the premises are situated,

(b) the fire and rescue authority for any area in which the premises are situated,

(ba) the... Local Health Board for any area in which the premises are situated,

(bb) the local authority in England whose public health functions within the meaning of the National Health Service Act 2006 are exercisable in respect of any area in which the premises are situated,

(c) the enforcing authority within the meaning given by section 18 of the Health and Safety at Work etc. Act 1974 for any area in which the premises are situated,

(d) the local planning authority within the meaning given by the Town and Country Planning Act 1990 (c. 8) for any area in which the premises are situated,

(e) the local authority by which statutory functions are exercisable in any area in which the premises are situated in relation to minimising or preventing the risk of pollution of the environment or of harm to human health,

(f) a body which—

(i) represents those who, in relation to any such area, are responsible for, or interested in, matters relating to the protection of children from harm, and

(ii) is recognised by the licensing authority for that area for the purposes of this section as being competent to advise it on such matters,

(g) . . . . .

(h) in relation to a vessel—

(i) a navigation authority (within the meaning of section 221(1) of the Water Resources Act 1991 (c. 57) having functions in relation to the waters where the vessel is usually moored or berthed or any waters where it is, or is proposed to be, navigated at a time when it is used for licensable activities,

(ii) the Environment Agency,

(iii) Canal & River Trust, or

(iv) the Secretary of State,

where the premises (not being a vessel) are being, or are proposed to be, used for a licensable activity within section 1(1)(a) or (d), the Secretary of State,

(i) a person prescribed for the purposes of this subsection.

(5) For the purposes of this section, “statutory function” means a function conferred by or under any enactment.