

**AUDIT & GOVERNANCE COMMITTEE  
WORK PROGRAMME – 2022/2023**

<b>Date of Meeting: 22 February 2022</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Final Statement of Accounts 2020/21	Financial Services Manager	
Final Annual Governance Statement	Internal Audit Manager	
Accounting Policies for 2021/22 Accounts	Financial Services Manager	If CIPFA advise of any changed requirements, then an update will be provided at the next meeting
<b>External Audit</b>		
Audit Results Report	Ernst & Young	
<b>Treasury Management</b>		
Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (9 March 2022)
<b>Internal Audit</b>		
Annual Internal Audit Plan	Internal Audit Manager	
Progress Against The Audit Plan	Internal Audit Manager	
<b>Other Items</b>		
Feedback & Complaints Policy	Group Head of Law & Governance	
Progress update on housing tenancy fraud	Neighbourhood Services Manager	Requested by the Committee at its July 2021 meeting
<b>Work Programme</b>		
To agree the rolling work programme for 2022/23	Internal Audit Manager	

**February meeting has to be timed so that Treasury Management Strategy can be approved by Full Council before 31 March each year**

**AUDIT & GOVERNANCE COMMITTEE  
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<b>Date of Meeting: (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Draft Annual Governance Statement	Internal Audit Manager	Draft version to be considered by Committee (final version will be presented with the Annual Accounts)
<b>External Audit</b>		
Auditor's Annual Report	Ernst & Young	TBC
Audit Planning Report	Ernst & Young	TBC - Covering the audit of the 2021/22 Accounts
Response to E&Y on annual assurance letter regarding governance arrangements	Committee Chair	Letter agreed with the Chair and sent to external audit in April
<b>Governance Framework</b>		
Local Code of Corporate Governance	Internal Audit Manager	
<b>Treasury Management</b>		
Treasury Management Annual Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council (TBC)
<b>Internal Audit</b>		
Annual Internal Audit Report & Opinion	Internal Audit Manager	
Progress Against The Audit Plan	Internal Audit Manager	
<b>Other Items</b>		
Annual Counter-Fraud Report	Internal Audit Manager	
Chair's Annual Report To Council	Committee Chair	To be presented to Full Council
Annual update on use of RIPA powers in the previous Municipal Year	Internal Audit Manager	
Annual update on housing tenancy fraud	Neighbourhood Services Manager	Requested by the Committee at its July 2021 meeting
<b>Work Programme</b>		
To agree the rolling work programme for 2022/2023	Internal Audit Manager	Updates, etc.

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<b>Date of Meeting: (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Final Statement of Accounts 2020/21	Financial Services Manager	TBC – if audit has been completed
Final Annual Governance Statement	Internal Audit Manager	TBC
<b>External Audit</b>		
Audit Results Report – ISA 260	Ernst & Young	TBC – if audit has been completed
Auditor's Annual Report	Ernst & Young	TBC
<b>Treasury Management</b>		
Treasury Management Mid-Year Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council (TBC)
<b>Internal Audit</b>		
Progress Against The Audit Plan	Internal Audit Manager	
<b>Governance Framework</b>		
Updated Strategic Risk Register 2022/23	Internal Audit Manager	
<b>Other Items</b>		
Annual Review Of The Partnerships Register	Group Head of Policy	Requested by the Committee at its November 2021 meeting
<b>Work Programme</b>		
To note the rolling work programme for 2022/23	Internal Audit Manager	Updates, etc.

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<b>Statement of Accounts</b>		
Accounting Policies for 2022/23 Accounts	Financial Services Manager	If CIPFA advise of any changed requirements, then an update will be provided at the next meeting
<b>External Audit</b>		
Audit Planning Report	Ernst & Young	TBC - Covering the audit of the 2022/23 Accounts
<b>Treasury Management</b>		
Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (TBC)
<b>Internal Audit</b>		
Annual Internal Audit Plan	Internal Audit Manager	
Progress Against The Audit Plan	Internal Audit Manager	
<b>Work Programme</b>		
To agree the rolling work programme for 2023/24	Internal Audit Manager	

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**Other items to be considered in Work Programme:-**

**Independent Members' Remuneration Panel**

- Recruitment / appointments
- Proposals for / progress of review
- Report on review / proposals for change to be passed by A&GC to Full Council

(An interim review was conducted in 2020 with recommendations presented at Full Council in January 2021, with a full review due in 2022/23)

**Governance & Risk Group updates**

Relevant policy reviews, updates, etc.