



## Committee Work Programme

VERSION 1

UNLESS OTHERWISE SHOWN MEETINGS WILL BE HELD AT THE ARUN CIVIC CENTRE

Maltravers Road

Littlehampton

West Sussex

BN17 5LF

[www.arun.gov.uk](http://www.arun.gov.uk)

Published XX May 2021

For further detailed information regarding specific issues to be considered by the Committees, please contact the named officer for the item concerned.

The Council has chosen to publish a Committee Work Programme setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However, an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

For each decision included in the Committee Work Programme the following information is provided:

- ✓ The committee or body that is to make the decision and the date of the meeting
- ✓ The title of the report and decision to be considered
- ✓ A list of other appropriate documents
- ✓ The name and telephone number of the contact officer to whom any representations should be sent for each item

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Committees Services Team at Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex, BN17 5LF or telephone 01903 737611 or send an email to [committees@arun.gov.uk](mailto:committees@arun.gov.uk).

### **How to make representations**

Details on how to make representations at Committee meetings can be found on the Participating in Council meetings web page. ????

### **Background papers**

A list of background papers is contained on the report for each item above.

## Decisions Anticipated for September 2022

### Policy and Finance Committee 6 Sep 2022

Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Budget Outturn Report - 2020/21</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive

### Policy and Finance Committee 6 Sep 2022

Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Budget Monitoring Report</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive

### Policy and Finance Committee 6 Sep 2022

#### Full Council 14 Sep 2022

Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Items Put Forward from Service Committees - A Response to the National Highways</b>	Further consultation and development of Consent Order - Supplementary Estimate		Jane Fulton, Committee Services Manager, Karl Roberts, Director of Growth jane.fulton@arun.gov.uk, karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts) Director of Growth (Karl Roberts)

<b>A27 Arundel</b>			Tel: 01903 737611,	
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<b>Policy and Finance Committee 6 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Items put forward from Committees - Options for introducing further controls on the quality of Houses in Multiple Occupation</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)

<b>Policy and Finance Committee 6 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Littlehampton Seafront Project</b>	Update report		Rachel Alderson, Principal Landscape Officer rachel.alderson@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

<b>Licensing Committee 9 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Taxi Policy Review</b>			Sarah Meeten, Licensing Team Manager sarah.meeten@arun.gov.uk	Director of Growth (Karl Roberts)

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Licensing Committee 9 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Licensing Committee - Performance Report Quarter 1			Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)

Corporate Support Committee 15 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Customer Services – Annual Update			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer, Joe Russell-Wells, Group Head of Environment & Climate Change carolin.martlew@arun.gov.uk, joe.russell-wells@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolyn Martlew)

Corporate Support Committee 15 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
Outturn Report on Sundry Debtors			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolyn Martlew)

Corporate Support Committee 15 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Review of Procurement Strategy</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)

Corporate Support Committee 15 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Corporate Support - Performance Report Quarter 1</b>	To provide to the Committee the latest performance report on performance indicators reporting into Corporate Support		Jackie Follis, Group Head of Organisational Excellence, Jane Fulton, Committee Services Manager jackie.follis@arun.gov.uk, jane.fulton@arun.gov.uk Tel: 01903 737611	Chief Executive

Planning Policy Committee 21 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>A response to the National Highways A27 Arundel further consultation</b>	National Highways undertook a Statutory Consultation exercise from January to March 2022; since then, and in response to that consultation, a small		Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)

	number of features of the scheme have been revised. This leads National Highways to invite views on these revisions. This report seeks to agree and authorise a response on behalf of the Council.			
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Planning Policy Committee 21 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Arun Transport Apportionment Methodology Update</b>	This report briefs members on the Arun Transport Apportionment Methodology Update which includes revised scheme costs for the A29 realignment received from West Sussex County Council and consequent apportionment for developer contributions from Barnham Eastergate/Westegate; West of Bersted; Ford, and Fontwell Strategic Allocations.		Kevin Owen, Planning Policy Team Leader kevin.owen@arun.gov.uk	Director of Growth (Karl Roberts)

Planning Policy Committee 21 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Arun Housing Market Absorption Study</b>	This report provides the Committee with the outputs of the Arun Housing Market Absorption Study which looks into the ability of the local housing market in Arun to deliver the required quantum of housing compared to the planned housing requirement housing trajectory.		Kevin Owen, Planning Policy Team Leader kevin.owen@arun.gov.uk	Director of Growth (Karl Roberts)

Planning Policy Committee 21 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Local Plan Evidence Update - Biodiversity Net Gain Study</b>			Kevin Owen, Planning Policy Team Leader kevin.owen@arun.gov.uk	Director of Growth (Karl Roberts)

Planning Policy Committee 21 Sep 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director



<b>Planning Policy Committee - Performance Report Quarter 1</b>	To provide the Committee with feedback on the performance of performance indicators relevant to the Committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive
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<b>Environment Committee 22 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Environment Committee - Performance Report Quarter 1</b>	to report to this Committee feedback on how performance indicators relevant to this Committee are performing		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Economy Committee 27 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Bognor Regis Business Improvement District Term 2 Ballot</b>			Denise Vine, Group Head of Business & Economy denise.vine@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Economy Committee 27 Sep 2022</b>				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Disposal of London Road Car and Lorry Park, Bognor Regis</b>	This report sets out the revised expressions of interest / offers received for the above Council site following the second and final round of bidding taking forward the options agreed by the Economy Committee on 29th March 2022. Further authority is sought to proceed with the disposal of this site in accordance with the recommendations of this report.	<ul style="list-style-type: none"> <li>Decision of Economic Committee in July 2021</li> <li>Update report to Economic Committee October 2021</li> <li>Decision of Economy Committee 29 March 2022</li> </ul>	Nat Slade, Group Head of Technical Services nat.slade@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Economy Committee 27 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Progress report on beach hut installation</b>	The report will update on progress made on installing beach huts approved by Economy Committee, and on identifying suitable locations for further beach huts.	Progress report on beach hut installation \$\$MDocPackPublic - Minutes - 29 March 2022.pdf	Paul Broggi, Property and Estates Manager paul.broggi@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Planning Committee 28 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Planning Committee - Performance Report Quarter 1</b>			Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Audit &amp; Governance Committee 29 Sep 2022</b>				
<b>Full Council 9 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>TREASURY MANAGEMENT STRATEGY &amp; ANNUAL REPORT 2022/23</b>	To report on the Treasury Management annual activities for 2022/23 and to enable the Audit and Governance Committee to scrutinise the report prior to making comment to Full Council.		Sian Southerton, Senior Accountant sian.southerton@arun.gov.uk	Chief Executive  Chief Executive

<b>Audit &amp; Governance Committee 29 Sep 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Progress Against</b>			Helen Burt, Committee Services	Interim Group Head of Finance &

<b>The Audit Plan</b>			Officer helen.burt@arun.gov.uk Tel: 01903 737614	Section 151 Officer (Carolyn Martlew)
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## Decisions Anticipated for October 2022

Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Safer Arun Partnership Update</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Artwork Project Update</b>			Robin Wickham, Group Head of Wellbeing & Communities robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director

<b>Community Transport Plan</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)
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Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Community Engagement Project Update</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Age UK Activities for Older people in Arun</b>			Robin Wickham, Group Head of Wellbeing & Communities robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Housing and Wellbeing Committee 6 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Housing &amp; Wellbeing</b>	To provide feedback to		Jackie Follis, Group Head of	Chief Executive

<b>Committee - Performance Report Quarter 1</b>	the Committee on the performance of performance indicators relevant to the Housing & Wellbeing Committee		Organisational Excellence jackie.follis@arun.gov.uk	
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<b>Standards Committee 13 Oct 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Monitoring Officer Report including monitoring the operation of the Code</b>			Daniel Bainbridge, Group Head of Law and Governance & Monitoring Officer Daniel.Bainbridge@arun.gov.uk Tel: 01903 737607	Group Head of Law & Governance & Monitoring Officer (Daniel Bainbridge), Group Head of Organisational Excellence (Jackie Follis)

<b>Standards Committee 13 Oct 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Member Learning &amp; Development</b>			Daniel Bainbridge, Group Head of Law and Governance & Monitoring Officer Daniel.Bainbridge@arun.gov.uk Tel: 01903 737607	Group Head of Law & Governance & Monitoring Officer (Daniel Bainbridge)

<b>Standards Committee 13 Oct 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director

<b>Register of Assessments of Complaints Against Councillors (Public)</b>			Daniel Bainbridge, Group Head of Law and Governance & Monitoring Officer Daniel.Bainbridge@arun.gov.uk Tel: 01903 737607	Group Head of Law & Governance & Monitoring Officer (Daniel Bainbridge)
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<b>Standards Committee 13 Oct 2022</b>				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Register of Assessments of Complaints Against Councillors (Exempt)</b>			Daniel Bainbridge, Group Head of Law and Governance & Monitoring Officer Daniel.Bainbridge@arun.gov.uk Tel: 01903 737607	Group Head of Law & Governance & Monitoring Officer (Daniel Bainbridge)

<b>Policy and Finance Committee 20 Oct 2022</b>				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Policy &amp; Finance Performance Report Quarter 1</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Policy and Finance Committee 20 Oct 2022</b>				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Update on the council's scope 1, 2 and 3 emissions for</b>			William Page, Climate Change and Sustainability Manager william.page@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

2021 - 2022				
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Policy and Finance Committee 20 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Littlehampton Seafront Project</b>	Project Update Report		Rachel Alderson, Principal Landscape Officer rachel.alderson@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Policy and Finance Committee 20 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Annual Performance Plan</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Policy and Finance Committee 20 Oct 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Financial Prospects 2022/23 to 2026/27</b>			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive

Policy and Finance Committee 20 Oct 2022				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Review of Procurement Strategy</b>			Jane Fulton, Committee Services Manager, Carolin Martlew, Interim Group Head of Finance & Section 151 Officer jane.fulton@arun.gov.uk, carolin.martlew@arun.gov.uk Tel: 01903 737611,	Chief Executive

## Anticipated Decisions for November 2022

Corporate Support Committee 10 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Renewal of Mobile Phone Contract</b>			Jackie Follis, Group Head of Organisational Excellence, Paul Symes jackie.follis@arun.gov.uk, paul.symes@arun.gov.uk	Chief Executive

Corporate Support Committee 10 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Corporate Support Performance Report Quarter 2</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Corporate Support Committee 10 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Arun District Council CCTV Strategy &amp; Policy</b>	Committee is asked to adopt a Strategy for use of CCTV systems and a policy setting out its arrangements for how those systems will be operated.		Nat Slade, Group Head of Technical Services nat.slade@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Environment Committee 17 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Bersted Brooks Country Park project</b>			Helen Burt, Committee Services Officer helen.burt@arun.gov.uk Tel: 01903 737614	

<b>Environment Committee 17 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Car Park Charging Proposals</b>			Calvin Baylis, Customer and Parking Services Manager calivn.baylis@arun.gov.uk	Director of Growth (Karl Roberts)

Environment Committee 17 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Minor Works Contract</b>			Louise Crane, Principal Environmental Health Officer Housing louise.crane@arun.gov.uk	Director of Growth (Karl Roberts)

Environment Committee 17 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Bognor Regis Skatepark</b>			Joe Russell-Wells, Group Head of Environment & Climate Change joe.russell-wells@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Environment Committee 17 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Environment Committee - Quarter 2 Performance Report</b>	to receive feedback on the performance of performance indicators at Quarter 2 [July to September] that relate to this committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Economy Committee 22 Nov 2022				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Promotion Agreement in relation to Council land at Meadview Nursery, Lyminster, Littlehampton</b>			Paul Broggi, Property and Estates Manager paul.broggi@arun.gov.uk	Director of Growth (Karl Roberts)

<b>Economy Committee 22 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Economy Committee - Performance Report Quarter 2</b>	To receive feedback on the performance of Quarter 2 Performance Indicators relevant to this Committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Planning Policy Committee 24 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Planning Policy Committee - Performance Report Quarter 2</b>	To receive feedback on the performance of Quarter 2 performance indicators [July to September] for indicators relevant to this committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Audit & Governance Committee 29 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Annual Review Of The Partnerships Register</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	

Audit & Governance Committee 29 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Updated Strategic Risk Register 2022/23</b>			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolyn Martlew)

Audit & Governance Committee 29 Nov 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Updated Risk Management Policy Statement and Strategy</b>			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolyn Martlew)

Audit & Governance Committee 29 Nov 2022				
Reference	Report Details	Background	Lead Officer	Lead Director

		Documents		
<b>Progress Against The Audit Plan</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)

<b>Audit &amp; Governance Committee 29 Nov 2022</b>				
<b>Full Council 18 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Treasury Management - Interim Report 2022/23</b>	To report on the Treasury Management activities for the year to date as at ended 30th September 2022 and updated to include more recent information. Also to enable the Audit and Governance Committee to scrutinise the report prior to making comment to Full Council.		Sian Southerton, Senior Accountant sian.southerton@arun.gov.uk	Chief Executive  Chief Executive

<b>Planning Committee 30 Nov 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Planning Committee</b>			Karl Roberts, Director of Growth	Director of Growth (Karl Roberts)

- Performance Report Quarter 2			karl.roberts@arun.gov.uk	
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## Anticipated Decisions for December 2022

Housing and Wellbeing Committee 6 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Housing &amp; Wellbeing Committee - Performance Report Quarter 2</b>	To receive feedback on performance indicators covering Quarter 2 [July to September]		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Housing and Wellbeing Committee 6 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Safer Arun Partnership Update</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Housing and Wellbeing Committee 6 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director

<b>Community Wardens Update</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)
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<b>Housing and Wellbeing Committee 6 Dec 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>VAAC Presentation</b>			Robin Wickham, Group Head of Wellbeing & Communities robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

<b>Policy and Finance Committee 8 Dec 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Council Vision - Quarter 2</b>	This is the performance report for Quarter 2 of the Council's Vision		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Policy and Finance Committee 8 Dec 2022</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Budget Monitoring Report - Quarter 2</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer	Chief Executive



			carolin.martlew@arun.gov.uk	
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Policy and Finance Committee 8 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Policy &amp; Finance - Performance Report Q2</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Licensing Committee 9 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Licensing Fee Setting</b>			Sarah Meeten, Licensing Team Manager sarah.meeten@arun.gov.uk	Director of Growth (Karl Roberts)

Licensing Committee 9 Dec 2022				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Taxi Fare Setting</b>			Sarah Meeten, Licensing Team Manager sarah.meeten@arun.gov.uk	Director of Growth (Karl Roberts)

Licensing Committee 9 Dec 2022				
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Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Licensing Committee - Performance Report Quarter 2</b>			Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)

## Anticipated Decisions for January 2023

Corporate Support Committee 19 Jan 2023

Full Council 15 Mar 2023

Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Pay Policy Statement 2022</b>			Karen Pearce, HR Manager karen.pearce@arun.gov.uk	Group Head of Organisational Excellence (Jackie Follis)  Group Head of Organisational Excellence (Jackie Follis)

Corporate Support Committee 19 Jan 2023

Full Council 15 Mar 2023

Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Committee Budget Report – Service</b>			Carolyn Martlew, Interim Group Head of Finance & Section 151 Officer	Interim Group Head of Finance & Section 151 Officer (Carolyn Martlew)

<b>specific – Budget 2023/24</b>			carolin.martlew@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)
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<b>Corporate Support Committee 19 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Corporate Support Performance Report Quarter 3</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

<b>Housing and Wellbeing Committee 25 Jan 2023</b>				
<b>Full Council 1 Mar 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Council Tax Reduction Scheme</b>			Andrew Dale, Revenues and Benefits Manager andrew.dale@arun.gov.uk	Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)  Interim Group Head of Finance & Section 151 Officer (Carolin Martlew)

<b>Housing and Wellbeing Committee 25 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Arun Local</b>			Robin Wickham, Group Head of	Director of Environment &

<b>Community Network Progress Report</b>			Wellbeing & Communities robin.wickham@arun.gov.uk	Communities (Philippa Dart)
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<b>Housing and Wellbeing Committee 25 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Sussex Police Precept</b>			Georgina Bouette, Community Safety Manager, Robin Wickham, Group Head of Wellbeing & Communities georgina.bouette@arun.gov.uk, robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

<b>Housing and Wellbeing Committee 25 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Arun Wellbeing Programme Update</b>			Robin Wickham, Group Head of Wellbeing & Communities robin.wickham@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

<b>Housing and Wellbeing Committee 25 Jan 2023</b>				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Housing &amp; Wellbeing Committee - Performance Report Quarter 3</b>	Covering Quarter 3 [October to December] performance indicators that report into this		Jane Fulton, Committee Services Manager jane.fulton@arun.gov.uk Tel: 01903 737611	Chief Executive

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Planning Policy Committee 26 Jan 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Planning Policy Committee - Performance Report Quarter 3</b>	To receive the Quarter 3 performance reports for indicators reporting into this committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Environment Committee 31 Jan 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Environment Committee - Performance Report Quarter 3</b>	To receive the Quarter 3 performance reports [October to December] for this committee		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

## Anticipated Decisions for February 2023

Economy Committee 2 Feb 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Bognor Regis</b>			Paul Broggi, Property and Estates	Director of Growth (Karl Roberts)

Arcade			Manager paul.broggi@arun.gov.uk	
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Planning Committee 8 Feb 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Planning Committee - Performance Report Quarter 3</b>			Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)

Policy and Finance Committee 9 Feb 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Policy &amp; Finance Committee - Performance Reporting Quarter 3</b>	To receive the Quarter 3 performance report covering October to December 2022]		Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Policy and Finance Committee 9 Feb 2023				
Full Council 1 Mar 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>The Council's Revenue and Capital Budget 2023/24</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive Chief Executive

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Policy and Finance Committee 9 Feb 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Committee Revenue and Capital Budgets 2023/24</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive

Policy and Finance Committee 9 Feb 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Budget Monitoring Report - Quarter 3</b>			Carolin Martlew, Interim Group Head of Finance & Section 151 Officer carolin.martlew@arun.gov.uk	Chief Executive

**Anticipated Decisions for March 2023**

Policy and Finance Committee 7 Mar 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Climate Change and Sustainability Action Plan</b>	Update report		William Page, Climate Change and Sustainability Manager william.page@arun.gov.uk	Director of Environment & Communities (Philippa Dart)

Policy and Finance Committee 7 Mar 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Council Vision - Quarter 3 Performance Report</b>			Jackie Follis, Group Head of Organisational Excellence jackie.follis@arun.gov.uk	Chief Executive

Licensing Committee 10 Mar 2023				
Reference	Report Details	Background Documents	Lead Officer	Lead Director
<b>Licensing Committee - Performance Report Quarter 3</b>			Karl Roberts, Director of Growth karl.roberts@arun.gov.uk	Director of Growth (Karl Roberts)