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Committee Manager Carley Lavender

22 July 2019

### **Audit & Governance Committee**

A meeting of the Audit & Governance Committee will be held in Committee Room 1 (Pink Room) Arun Civic Centre on the Tuesday 30th July 2019 **at 6.00 pm** and you are requested to attend.

Members: Councillors Erskine (Chairman), Haywood (Vice-Chair), Bennett, Bicknell, Brooks, Clayden, Dendle, Madeley, Thurston and Tilbrook

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officer should make their declaration by stating:

- a) the application they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest
- d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak to the application

3. MINUTES (Pages 1 - 8)  
To approve as a correct record of the Minutes of the meeting of the Audit & Governance Committee held on 2 July 2019.
4. ITEMS ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCE
5. RESPONSE TO ERNST & YOUNG ON ANNUAL ASSURANCE LETTER REGARDING GOVERNANCE ARRANGEMENTS (Pages 9 - 16)  
The Committee is requested to note the attached correspondence.
6. ERNST & YOUNG ANNUAL AUDIT FEE LETTER 2019/20 (Pages 17 - 20)  
To be presented by Ernst & Young LLP.
7. ERNST & YOUNG AUDIT RESULTS REPORT (Pages 21 - 70)  
This report will be presented by Ernst & Young LLP.
8. STATEMENT OF ACCOUNTS 2018/19 (Pages 71 - 198)  
This report will be presented by the Financial Services Manager, Carolin Martlew.
9. ANNUAL GOVERNANCE STATEMENT 2018/19 AND LOCAL CODE OF CORPORATE GOVERNANCE 2019/20 (Pages 199 - 232)  
The attached reports will be presented by Stephen Pearse, Internal Audit Manager.
10. TREASURY MANAGEMENT ANNUAL REPORT 2018/19 (Pages 233 - 250)  
The attached report will be presented by Sian Southerton, Senior Accountant / Treasury & Investment Officer.
11. COUNTER-FRAUD REPORT 2018/19 (Pages 251 - 266)  
To be presented by Stephen Pearse, Internal Audit Manager.
12. INTERNAL AUDIT ANNUAL REPORT & OPINION 2018/19 (Pages 267 - 286)  
Reports to be presented by Stephen Pearse, Internal Audit Manager.

13. PROGRESS AGAINST THE AUDIT PLAN

(Pages 287 -  
292)

The Committee is required to oversee the provision of an adequate and effective internal audit service. Part of this process is to monitor delivery of progress against the Audit Plan and to receive summaries of reports issued.

14. WORK PLAN REVIEW 2019/20

(Pages 293 -  
298)

The Internal Auditor Manager will update the Committee on any changes to the rolling Work Plan for 2019/20.

15. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

None.

Note : \*Indicates report is attached for all Members of the Council only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.