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05 November 2024

ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 14 November 2024 at 6.00 pm** and you are requested to attend.

Members: Councillors Wallsgrove (Chair), (Amanda) Worne (Vice-Chair), Blanchard-Cooper, P. Bower, Elkins, Greenway, Huntley, Madeley, May, Warr and Wiltshire

PLEASE NOTE:

A live webcast of the meeting will be available via the Council's [Committee webpages](#).

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Thursday 7 November 2024 in line with current Committee Meeting Procedure Rules.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by

stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 12)

The Committee will be asked to approve as a correct record the Minutes of the Environment Committee held on 19 September 2024.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. GREENSPACE MANAGEMENT CONTRACT OVERVIEW AND PERFORMANCE UPDATE (Pages 13 - 22)

This report will provide Members of the Environment Committee with an update in respect of the Council's Greenspace Management Contract over the past eighteen months and will include a presentation from the Council's incumbent contractor Tivoli.

[20 Minutes]

7. COASTAL ENGINEERS AND FLOOD PREVENTION ANNUAL SERVICE REPORT (Pages 23 - 46)

This report will primarily focus on Coast Protection works and the long-term investment strategy for the coastline. It sets out the framework for managing the coastline by highlighting key strategic documents and how these documents inform investment decision at a scheme level.

The report will not go into detail on the Drainage arm of the department as this has been covered extensively in the Arun Flood Forum. However, it is anticipated that at next year's annual update, Members will be provided with a dashboard style report to measure performance.

[15 Minutes]

8. VARIATION TO PARKING FEES AND PARKING SERVICE REVIEW (Pages 47 - 182)

This report presents findings and recommendations of an external Parking Service Review and annual review of the Council's car park fees.

[30 Minutes]

9. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2024 TO 30 SEPTEMBER 2024 (Pages 183 - 188)

This report is to update the Committee on the Q2 Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2024 to 30 September 2024.

[10 Minutes]

10. BEACH ACCESS UPDATE (Pages 189 - 222)

This report is to provide Members with an update on the progress of the Beach Access project against the actions agreed by the Environment Committee 27 February 2023.

This project is an iterative piece of work and outcomes from the project are looking to be extended to other areas of our coastline.

[15 Minutes]

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

11. WORK PROGRAMME (Pages 223 - 226)

The Committee is required to note the Work Programme for 2024/25.

[5 Minutes]

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)