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10 September 2024

ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 19 September 2024 at 6.00 pm** and you are requested to attend.

Members: Councillors Wallsgrove (Chair), (Amanda) Worne (Vice-Chair), Blanchard-Cooper, P. Bower, Elkins, Greenway, Huntley, Madeley, May, Warr and Wiltshire

PLEASE NOTE:

A live webcast of the meeting will be available via the Council's [Committee webpages](#).

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Thursday 12 September 2024 in line with current Committee Meeting Procedure Rules.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 6)

The Committee will be asked to approve as a correct record the Minutes of the Environment Committee held on 20 June 2024.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. COMBINED CLEANSING SERVICES CONTRACT OVERVIEW AND PERFORMANCE UPDATE (Pages 7 - 12)

This report will provide Members of the Environment Committee with an update in respect of the Council's Combined Cleansing Services Contract over the past twelve months and will include a presentation from the Council's incumbent contractor Biffa.

[25 Minutes]

7. DRAFT FINAL OUT-TURN - 2023/24 (Pages 13 - 18)

The report sets out in further detail the Committee's revenue and capital programme draft final out-turn position for the 2023/24 financial year and compares this expenditure against the approved budget.

[10 Minutes]

8. BUDGET MONITORING REPORT TO 30 JUNE 2024 (Pages 19 - 22)

The report sets out in further detail the Committee's revenue and capital programme budget performance projections to the 31 March 2025.

[10 Minutes]

9. BUDGET 2025/26 PROCESS (Pages 23 - 26)

The report provides a summary of the budget process for 2025/26 for Members' consideration and approval, noting that it was approved by the Policy & Finance Committee on 9 July 2024. It is expected that the budget process will be supported by ad hoc briefings to Members as and when necessary.
[5 Minutes]

10. RIVER ROAD CAR PARK REVIEW (Pages 27 - 70)

Ongoing review of the Council's Car Park assets and charging structure in accordance with the Off-Street Parking Strategy and associated Action Plan.
[20 Minutes]

11. TWO HOUR TOWN CENTRE PARKING SCHEMES (Pages 71 - 190)

The Council operates separate 2-hour parking schemes in Littlehampton and Bognor Regis with aim of supporting town centre footfall, though there is a lack of robust evidence to link such schemes with footfall. The current 2-hour parking schemes in Bognor Regis and Littlehampton town centres both expire at the end of 2024. This report sets out proposals to continue 2-hour parking schemes in each town centre beyond 2024, following recommendations by the Free Parking Scheme Review Working Party.
[15 Minutes]

12. ARUN FLOOD FORUM (Pages 191 - 248)

A report was taken to Full Council on 8 Nov 2023 following Storm Ciaran. The event followed unprecedented rainfall in October 2023 and resulted in flooding across the District. Full Council recognised the impacts on business and residents agreeing that the Environment Committee should establish a Forum to review the incident, to investigate and consider the contributing factors, impacts and possible solutions.

This report seeks to update the Committee following the third meeting of Arun Flood Forum, held on the 5 August 2024.
[15 Minutes]

13. Q1 PERFORMANCE REPORT FOR THE KEY PERFORMANCE INDICATORS (KPI'S) WHICH FORM PART OF THE COUNCIL'S VISION 2022-2026. (Pages 249 - 254)

This report sets out the performance of the Key Performance Indicators at Quarter 1 for the period 1 April 2024 to 30 June 2024.

[10 Minutes]

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

14. WORK PROGRAMME (Pages 255 - 258)

The Committee is required to note the Work Programme for 2024/25.

[5 Minutes]

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)