



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Tel: (01903 737500)  
Fax: (01903) 730442  
DX: 57406 Littlehampton  
Minicom: 01903 732765

e-mail: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)

Committee Manager - Jane Fulton (01903 737611)

28 February 2025

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **The Council Chamber and Blue Room at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 13 March 2025 at 6.00 pm** and you are requested to attend.

Members: Councillors Lury (Chair), Nash (Vice-Chair), Birch, Cooper, Greenway, Gunner, Pendleton and Stanley (One vacant seat)

### ***PLEASE NOTE:***

A live webcast of the meeting will be available via the Council's Committee webpages – please use this link: [Arun District Council](#) and you will find the link in the media box.

Any members of the public wishing to address the Committee during Public Question Time will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Thursday, 6 March 2025** in line with Committee Meeting Procedure Rules.

## **A G E N D A**

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 16)  
The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 13 February 2025, as attached.
4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES
5. PUBLIC QUESTION TIME  
To receive questions from the public (for a period of up to 15 minutes)
6. CARBON ACTION WORK PLAN UPDATE - 15 MINUTES (Pages 17 - 96)  
This report provides an update on projects within the Action Plan and an overview of the Council's Scope 1, 2 and 3 emissions for the 2023-2024 financial year.
7. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 3 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2024 TO 31 DECEMBER 2024 - (15 MINUTES) (Pages 97 - 108)  
This report is to update the Committee on the Q3 Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2024 to 31 December 2024.
8. CONSOLIDATED COUNCIL BUDGET MONITORING REPORT TO 31 DECEMBER 2024 - (15 MINUTES) (Pages 109 - 124)  
The purpose of this report is to appraise the Policy & Finance Committee of the Council's consolidated forecast out-turn against the 2024/25 budgets approved by Full Council at its meeting of the 21 February 2024.
9. UPDATED CAPITAL STRATEGY 2025/26 TO 2029/30 - (15 MINUTES) (Pages 125 - 136)  
The report allows the Policy and Finance Committee to consider and comment on the Council's Capital Strategy 2025/26 to 2029/30 before adoption by Full Council on 19 March 2025.

## ITEMS PUT FORWARD FROM SERVICE COMMITTEES

There are no items from service committees

## OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There are no feedback items for this meeting.

### 10. WORK PROGRAMME - (5 MINUTES)

(Pages 137 -  
140)

A rolling committee work programme is attached running up to May 2027 for the committee's information.

**Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)