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3 February 2025

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **Council Chamber & Blue Room, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Thursday 13 February 2025 at 6.00 pm** and you are requested to attend.

Members: Councillors Lury (Chair), Nash (Vice-Chair), Birch, Cooper, Greenway, Gunner, Pendleton and Stanley. (One vacant seat)

### ***PLEASE NOTE:***

A live webcast of the meeting will be available via the Council's Committee webpages – please use this link: [Arun District Council](#) and you will find the link in the media box.

Any members of the public wishing to address the Committee during Public Question Time will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Wednesday, 5 February 2025** in line with Committee Meeting Procedure Rules.

## **AGENDA**

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 12)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 11 December 2024, as attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. LITTLEHAMPTON SEAFRONT PROJECT - UPDATE - (15 MINUTES) (Pages 13 - 20)

This report provides an update on the Littlehampton seafront project.

7. REVIEW OF ARUN DISTRICT COUNCIL'S MEMBERSHIP OF THE GREATER BRIGHTON ECONOMIC BOARD - (15 MINUTES) (Pages 21 - 26)

This report seeks to review the council's membership of the Greater Brighton Economic Board (GBEB) following a request from members at the Policy & Finance Committee on the 24 October 2024.

8. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL TO 30 SEPTEMBER 2024 - (15 MINUTES) (Pages 27 - 40)

This report is to update the Committee on the Q2 Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2024 to 30 September 2024.

9. COMMITTEE REVENUE AND CAPITAL BUDGETS 2025/26 (Pages 41 - 46)  
-(15 MINUTES)

This report is for the committee to consider and recommend its revenue and capital budgets for inclusion in the council's 2025/26 budget. The agreed budgets will then form part of the overall revenue and capital budgets for 2025/26 to be considered at Agenda Item 10 for this meeting, so that recommendations can be made to a Special Meeting of the Council on 26 February 2025 regarding the budgets to be set and level of Council Tax for the District for 2025/26.

10. COUNCIL REVENUE AND CAPITAL BUDGETS 2025/26 - (Pages 47 - 58)  
(50 MINUTES)

The purpose of the report is for this committee to consider and make recommendations to Full Council on 26 February 2025 on setting the General Fund revenue budget, the level of Council Tax for the District, the Housing Revenue Account (HRA) budget and HRA rent and service charge levels for 2025/26.

In addition, the Policy and Finance Committee is requested to consider the capital programme and make recommendations to Full Council on 26 February 2025 on the capital programme (HRA and General Fund) to be set for 2025/26.

### **ITEMS PUT FORWARD FROM SERVICE COMMITTEES**

There will be recommendations from each of the Service Committees that relate to the Council Revenue and Capital Budgets 2025/2026. These recommendations will be considered as part of agenda item (10) on this agenda with the appropriate extracts from meetings of the Service Committees held in January and February 2025 being uploaded as a separate supplement pack.

11. SPECIAL HOUSING & WELLBEING COMMITTEE - 17 (Pages 59 - 80)  
DECEMBER 2024 - (10 MINUTES)

The Committee will receive the minutes from the Special Meeting of the Housing & Wellbeing Committee held on 17 December 2024.

There is a recommendation for the Committee to consider at Minute 344 regarding the Warm Homes Bid. The officer's report is attached – this is an Exempt report.

12. CORPORATE SUPPORT COMMITTEE - 6 FEBRUARY 2025 (Pages 81 - 98)  
- (10 MINUTES)

The committee will receive the minutes from the meeting of the Corporate Support Committee held on 6 February 2025, which will be circulated separately to this agenda.

Subject to approval at that meeting, there will be a recommendation for this committee to consider regarding the (Payroll/HR system). The Officer's report is attached together with an Exempt appendix.

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

The Committee will receive the feedback item below.

13. GREATER BRIGHTON ECONOMIC BOARD - 28 JANUARY 2025 - (10 MINUTES)

The Chair will provide a verbal update following his attendance at a meeting of the Greater Brighton Economic Board held on 28 January 2025.

14. WORK PROGRAMME - (5 MINUTES) (Pages 99 - 102)

The committee's work programme for the remainder of the municipal year is attached for the committee to note.

**Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)