



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Tel: (01903 737500)  
Fax: (01903) 730442  
DX: 57406 Littlehampton  
Minicom: 01903 732765

e-mail: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)

Committee Manager - Jane Fulton (01903 737611)

2 December 2024

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **The Council Chamber & Blue Room, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Wednesday 11 December 2024 at 6.00 pm** and you are requested to attend.

Members: Councillors Lury (Chair), Nash (Vice-Chair), Birch, Brooks, Cooper, Greenway, Gunner, Pendleton and Stanley.

### ***PLEASE NOTE:***

A live webcast of the meeting will be available via the Council's Committee webpages – please use this link: [Arun District Council](#) and you will find the link in the media box.

Any members of the public wishing to address the Committee during Public Question Time will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Wednesday, 4 December 2024** in line with Committee Meeting Procedure Rules.

## **A G E N D A**

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 18)

The Committee will be asked to approve as a correct record the Minutes of the last meeting of the Policy and Finance Committee held on 24 October, as attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. CARBON EMISSION UPDATE - 2023-2024 FINANCIAL YEAR - 20 MINUTES (Pages 19 - 30)

This report provides an update on the emissions (Scope 1, 2 and 3) of the Council for the 2023-2024 financial year.

7. BUDGET MONITORING REPORT - QUARTER 2 - REPORT TO 30 SEPTEMBER 2024 - 15 MINUTES (Pages 31 - 46)

The purpose of this report is to appraise the Policy & Finance Committee of the Committee's forecast General Fund Revenue, Capital and Housing Revenue outturn against the 2024/25 budget as approved by Council on 21 February 2024.

8. MEDIUM TERM FINANCIAL FORECAST 2025-26 TO 2029-30 - 35 MINUTES (Pages 47 - 60)

The purpose of this report is to provide members with a high-level update on the current financial and economic prospects arising from the main issues affecting the Council and their impact on the financial forecast for the five years from 2025/26 to 2029/30.

The report also asks members to note the financial parameters for the preparation of the 2025/26 revenue budget and gives updates on the public budget consultation, Members Budget Working Group (BWG) and future participation in the West Sussex Business Rates Pool, (WSBRP).

## **ITEMS PUT FORWARD FROM SERVICE COMMITTEES**

9. HOUSING & WELLBEING COMMITTEE - 21 NOVEMBER 2024 - 10 MINUTES (Pages 61 - 80)

The Committee is asked to consider a recommendation from the meeting of the Housing & Wellbeing Committee held on 21 November 2024 as set out below:

- Minute 292 [Local Authority Housing Fund] – the Minutes containing the recommendation and the Officer’s report are attached.

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

10. GREATER BRIGHTON ECONOMIC BOARD - 6 NOVEMBER 2024 - 10 MINUTES

The Chair will provide a verbal feedback report following the last meeting of the Greater Brighton Economic Board which he attended on 6 November 2024.

11. WORK PROGRAMME - 5 MINUTES (Pages 81 - 84)

The Committee is asked to note its work programme for the remainder of the Municipal Year.

**Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)