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30 August 2024

HOUSING AND WELLBEING COMMITTEE

A meeting of the Housing and Wellbeing Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 10 September 2024 at 6.00 pm** and you are requested to attend.

Members: Councillors Birch (Chair), Butcher (Vice-Chair), Batley, Bicknell, Mrs Cooper, English, Haywood, Long, Pendleton, Wiltshire and Yeates

PLEASE NOTE:

A live webcast of the meeting will be available via the Council's Committee webpages.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Tuesday 3 September 2024** in line with current Committee Meeting Procedure Rules.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 14)

The Committee will be asked to approve as a correct record the minutes of the Residential and Wellbeing Services Committee held on 18 June 2024.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. INVITATION TO SUSSEX POLICE TO DISCUSS CONTRIBUTION TO THE SAFER ARUN PARTNERSHIP

Detective Superintendent Grantham and Inspector Wickings, Sussex Police will be in attendance at the meeting to give a general presentation on how the Police are contributing to the Safer Arun Partnership Plan 2023-2025 and local policing priorities and to answer questions from Members. West Sussex Division

7. BUDGET 2025/26 PROCESS

(Pages 15 - 18)

The purpose of this report is to inform Members of the budget process for 2025/26 as required by Part 6, Section 2 of the Council's Constitution.

8. BUDGET MONITORING REPORT TO 30 JUNE 2024

(Pages 19 - 26)

The purpose of this report is to appraise the Housing & Wellbeing Committee of its forecast out-turn against the 2024/25 budgets, which were approved by Full Council at its meeting of the 21 February 2024

9. DRAFT FINAL OUT-TURN - 2023/24

(Pages 27 - 34)

The purpose of this report is to appraise the Housing & Wellbeing Committee of its draft final out-turn against the 2023/24 budgets which were approved by Full Council at its meeting of 9 March 2023, subject to external Audit. 2022/23 figures are also shown for information.

10. HOUSING MANAGEMENT SYSTEM UPDATE – CIVICA CX HOUSING AND ABRITAS (Pages 35 - 44)
- This report provides Members with an update on the implementation of Phase 1 of our housing management and choice-based lettings system
11. HOMELESSNESS AND ROUGH SLEEPING STRATEGY 2024-2029 (Pages 45 - 194)
- To ask Members to adopt the Council's Homelessness and Rough Sleeping Strategy for the period 2024-2029.
12. HOUSING STRATEGY 2024-2029 (Pages 195 - 278)
- To ask Members to approve the Council's Housing Strategy for the period 2024-2029
13. PETS POLICY (Pages 279 - 302)
- To seek approval of the updated Pet Policy.
14. HOUSING SERVICES COMPLAINTS PERFORMANCE AND DETERMINATIONS Q1 (Pages 303 - 314)
- This report provides members with an overview of our complaint handling performance in quarter 1 for the period 1 April 2024 to 30 June 2024
15. PERFORMANCE MEASURES FOR HOUSING SERVICES – QUARTER 1 PERFORMANCE FOR THE PERIOD 1 APRIL TO 30 JUNE 2024 (Pages 315 - 330)
- This report sets out the performance of housing services at Quarter 1 for the period 1 April to 30 June 2024
16. KEY PERFORMANCE INDICATORS 2022-2026 – QUARTER 1 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2024 TO 30 JUNE 2024 (Pages 331 - 336)
- This report is to update the Committee on the Q1 Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2024 to 30 June 2024

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

17. POLICE AND CRIME PANEL - FEEDBACK REPORT (Pages 337 - 340)

The Committee will receive a Councillor feedback report on the Police and Crime Panel

18. WORK PROGRAMME (Pages 341 - 348)

The work programme for the municipal year 2024/25 is attached for members review and comment.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link - [PART 8 - CP - Section 5 Filming Photographic Protocol](#)