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17 February 2025

SPECIAL COUNCIL MEETING

To all Members of the Council

You are summoned to attend a Special Meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 26 February 2025** at **6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



Dawn Hudd
Chief Executive

PLEASE NOTE:

Any members of the public wishing to address the meeting during Public Question Time, will need to email Committees@arun.gov.uk by **5.15 pm on Wednesday, 19 February 2025** in line with current Council Meeting Procedure Rules.

For further information on the items to be discussed, or about attending the meeting or how to find the webcast link, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. MINUTES (Pages 1 - 8)

To approve as a correct record the Minutes of the Meeting of the Council held on 8 January 2025, which are *attached*.

6. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chair may desire to lay before the Council.

7. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

8. ARUN DISTRICT COUNCIL BUDGET - 2025/2026 (Pages 9 - 40)

The Council is asked to consider the Revenue and Capital Budgets for the 2025/26 financial year for both the General Fund and Housing Revenue Account.

A report from the Group Head of Finance and Section 151 Officer is attached and considers the recommendations made by the Policy and Finance Committee following its meeting held on 13 February 2025 in respect of the Council's Budget for 2025/26. The minutes from this meeting are attached.

The associated statutory resolutions have been received from West Sussex County Council and the Sussex Police and Crime Commissioner in terms of precepts.

This item will be presented using the order below in line with Council Procedure Rule 4.3 [Procedure for Debate at Special Meetings]:

- (i) Welcome by the Chair
- (ii) Presentation by the Leader of the Council to deliver his Budget Statement – Councillor Lury will make his Budget Statement and will propose the recommendations, including the associated statutory resolutions required in agreeing the Budget.
- (iii) To be moved by – Councillor Lury
- (iv) Councillor Nash to second (may reserve his right to speak)
- (v) Questions to be responded to by invited speaker(s) and/or Officers from:
 - (a) Members and
 - (b) Any other persons permitted by the Chair
- (vi) Statements may then be made by:
 - (vi) Councillor Gunner to respond on behalf of the Conservative Group
 - (vii) Councillor Northeast to respond on behalf of the Labour Group
 - (viii) Councillor Wallsgrove to respond on behalf of the Green Group
 - (ix) Councillor Huntley to respond on behalf of the Independent Group
 - (x) Councillor Goodheart to respond on behalf of the Arun Independent Group
 - (xi) Any other person permitted by the Chair
 - (xii) Open debate
 - (xiii) Councillor Nash to respond as seconder
 - (xiv) Councillor Lury to respond as proposer
 - (xv) Recorded Vote required [in line with Council Procedure Rule 20.6
 - (xvi) Chair to conclude the debate

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES, AND FROM WORKING PARTIES

9. CORPORATE SUPPORT COMMITTEE - 6 FEBRUARY 2025 (Pages 41 - 58)

The Chair of the Corporate Support Committee, Councillor Oppler, will present a recommendation from the meeting of the Corporate Support Committee held on 6 February 2025.

The minutes from the meeting are attached. There are two recommendations for the Council to consider which can be found at Minute 523 (Review of Polling District, Polling Places and Polling Stations). The Officer's report is also attached.

10. POLICY & FINANCE COMMITTEE - 13 FEBRUARY 2025 (Pages 59 - 76)

The Chair of the Policy & Finance Committee, Councillor Lury, will present recommendations from the meeting of the Policy & Finance Committee held on 13 February 2025.

The minutes from the meeting have been attached as part of Agenda Item 8 (Council Budgets 2025/26). The recommendations for the Council to consider can be found at Minute 538(Corporate Support Committee – 6 February 2025 - Procurement of Human Resources and Payroll System). The Officer's report is attached together with an Exempt Appendix.

11. MOTIONS

To consider any Motions submitted in accordance with Council Procedure 15.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).