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19 December 2024

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 8 January 2025** at **6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



Dawn Hudd
Chief Executive

PLEASE NOTE:

Any members of the public wishing to address the meeting during Public Question Time, will need to email Committees@arun.gov.uk by **5.15 pm on Tuesday, 24 December 2024** in line with current Council Meeting Procedure Rules.

For further information on the items to be discussed, or about attending the meeting or how to find the webcast link, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS

To consider any petitions received from the public.

6. MINUTES (Pages 1 - 24)

To approve as a correct record the Minutes of the last Meeting of the Council held on 6 November 2024, which are *attached*.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chair may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

OFFICER REPORTS

There are no Officer Reports for this meeting.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES

9. AUDIT & GOVERNANCE COMMITTEE - 3 DECEMBER 2024 (Pages 25 - 54)

The Chair of the Audit & Governance Committee, Councillor Stanley, will present recommendations from the meeting of the Audit & Governance Committee held on 3 December 2024.

The minutes from the meeting are attached. The recommendations for the Council to consider can be found at Minute 322 [Treasury Management – Interim Report (Quarter 2) 2024/25]. The Officer's report with appendices is attached.

10. POLICY & FINANCE COMMITTEE - 11 DECEMBER 2024 (Pages 55 - 72)

The Chair of the Policy & Finance Committee, Councillor Lury, will present a recommendation from the meeting of the Policy & Finance Committee held on 11 December 2024.

The minutes from the meeting are attached. The recommendation for the Council to consider can be found at Minute 333 [Local Authority Housing Fund]. The Officer's report is attached.

11. MOTIONS

To consider any Motions submitted in accordance with Council Procedure 15.

12. QUESTIONS FROM MEMBERS

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

13. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

14. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).