



Arun District Council
Civic Centre
Maltravers Road
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West Sussex
BN17 5LF

This meeting will be live streamed – please use this link to the Full Council web page to watch the meeting:

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10 July 2023

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 19 July 2023** at **6.00 pm** in the **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:

Karl Roberts/Philippa Dart
Joint Interim Chief Executive

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 12 July 2023** in line with current Council Meeting Procedure Rules.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS

To consider any petitions received from the public.

6. MINUTES (Pages 1 - 10)

To approve as a correct record the Minutes of the Annual Meeting of the Council held on 31 May 2023, which are *attached*.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chair may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

OFFICER REPORTS

9. **EXTENSION OF APPOINTMENT OF INDEPENDENT PERSON** (Pages 11 - 14)

This report seeks Full Council approval of the extension of the appointment of one of the Council's Independent Persons under the Localism Act 2011.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES

10. **PLANNING POLICY COMMITTEE - 8 JUNE 2023** (Pages 15 - 74)

The Chair of the Planning Policy Committee, Councillor Lury, will present recommendations from the meeting of the Planning Policy Committee held on 8 June 2023.

The recommendations for the Council to consider are set out below:

- Minute 40 [First Homes Local Allocation Policy]. The minutes along with the Officer's report are attached.
- Minute 41 [Middleton-on-Sea Application for Designation of a Neighbourhood Area] – the Officer's report is attached.
- Minute 43 [Arun Local Plan Update] – the Officer's report is attached.

11. **POLICY & FINANCE COMMITTEE - 11 JULY 2023**

The Chair of the Policy & Finance Committee, Councillor Stanley, will present recommendations from the meeting of the Policy & Finance Committee to be held on 11 July 2023.

The minutes from this meeting will be circulated separately with recommendations being reported to Full Council via those minutes.

12. **MOTIONS**

The following Motion has been submitted in accordance with Council Procedure Rules 15.1 and 15.2:

MOTION 1

Proposer: Councillor Greenway

Seconder: Councillor Lloyd

Arun District Council recognises the importance of making defibrillators accessible and having them registered, especially in public places, sports grounds and Government-funded facilities.

This Council understands the role that it has in facilitating the delivery of new defibrillators across the Arun District.

The Council supports and welcomes the planned rollout of defibrillators by the Government to all state-funded schools that currently do not have one, with over 20,000 expected to be delivered to almost 18,000 schools by the end of the academic year.

This Council asks the Leader of the Council to:

(1) Commit to working with the local community to find suitable places to place defibrillators, acknowledging that they are most effective within three minutes of a person collapsing, and to support finding funding for defibrillators in public places and community spaces;

(2) Seek to register defibrillators held within District Council facilities with 'The Circuit', The National Defibrillator Network, supported by the British Heart Foundation; and

(3) Promote via the Council's publications (including on social media) the benefits of having a defibrillator in the community and explaining how they can be used in an emergency situation.

13. QUESTIONS FROM MEMBERS

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

14. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

15. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).