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Committee Manager Helen Burt (Extn 3614)

23 August 2023

## ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 7 September 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Wallsgrove (Chair), Worne (Vice-Chair), Blanchard-Cooper, Mrs Bower, Brooks, Elkins, Greenway, Madeley, May, Warr and Wiltshire

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's [Committee webpages](#).

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Thursday 31 August** in line with current Committee Meeting Procedure Rules.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk)

## AGENDA

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

### 3. MINUTES

(Pages 1 - 10)

The Committee will be asked to approve as a correct record the Minutes of the Environment Committee held on 15 June 2023.

### 4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

### 5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

### 6. BUDGET 2024/25 PROCESS

(Pages 11 - 16)

The report provides a summary of the budget process for 2024/25. The Committee is asked to approve the budget process for 2024/25 as outlined in this report, noting that it was approved by Policy & Finance Committee on the 11 July 2023.

7. QUARTER 1 BUDGET MONITORING REPORT (Pages 17 - 22)

The report sets out in further detail the Committee's Revenue and Capital programme budget performance projections to the 31 March 2024.

8. Q1 PERFORMANCE REPORT FOR THE KEY PERFORMANCE INDICATORS (KPI'S) WHICH FORM PART OF THE COUNCIL'S VISION 2022-2026 (Pages 23 - 28)

This report sets out the performance of the Key Performance indicators at Quarter 1 for the period 1 April 2023 to 30 June 2023.

9. PUBLIC SPACE PROTECTION ORDERS FOR DOGS FOR ADOPTION (Pages 29 - 74)

This report seeks to update Committee on the outcome of the public consultation process in relation to renewal of the PSPO for dogs, with recommendation to adopt an amended PSPO for a further three years until 2026.

10. TWO HOUR TOWN CENTRE PARKING SCHEMES (Pages 75 - 94)

The Council, with partners, operate 2-hour parking schemes in Littlehampton and Bognor Regis to support town centre footfall. The current 2-hour parking schemes in Bognor Regis and Littlehampton town centres both expire in 2023. This report sets out proposals to continue 2-hour parking schemes in each town centre beyond 2023.

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

11. WORK PROGRAMME (Pages 95 - 96)

The Committee is required to note the Work Programme for 2023/24.

[5 Minutes]

**Note :** If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)