

Committee Manager Katherine Davis (01903 737984)

20 November 2023

PLANNING POLICY COMMITTEE

A meeting of the Planning Policy Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 28 November 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Lury (Chair), Yeates (Vice-Chair), Bower, Elkins, Harty, Huntley, Long, McAuliffe, Partridge, Mrs Stainton and Tandy

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk **by 5.15 pm on Monday, 20 November 2023** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 8)

The Committee will be asked to approve as a correct record the Minutes of the Planning Policy Committee held on 21 September 2023.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. BUDGET MONITORING REPORT TO 30 SEPTEMBER 2023

(Pages 9 - 12)

The report sets out in further detail the Committee's Revenue budget performance projections to the 31 March 2024.

7. Q2 PERFORMANCE REPORT FOR THE KEY PERFORMANCE INDICATORS (KPI'S) WHICH FORM PART OF THE COUNCIL'S VISION 2022-2026.

(Pages 13 - 18)

This report sets out the performance of the Key Performance indicators at Quarter 2 for the period 1 April 2023 to 30 September 2023.

8. DIRECTION OF TRAVEL DOCUMENT (Pages 19 - 26)
To seek Committee's approval that the draft Direction of Travel Document to be used for early engagement with key stakeholders (e.g. infrastructure providers, government agencies, interest groups and Parish and Town Councils) in the winter 2023 on preparing the Arun Local Plan Update.
9. REGULATION 19 PUBLICATION ARUN GYPSY & TRAVELLER & TRAVELLER SHOWPEOPLE DEVELOPMENT PLAN DOCUMENT (Pages 27 - 38)
This report updates the Committee on the progress to resolve objections made at Regulation 18 'Preferred Options' G&T DPD consultation which has delayed the timetable to preparing the subsequent 'Publication' G&T DPD (Regulation 19) proposed for public consultation.
10. ARUN SECONDARY SCHOOL STUDY UPDATE (Pages 39 - 46)
This report updates the Committee on the 'Arun Secondary School Study' update which has been undertaken in consultation with West Sussex County Council (the Local Education Authority). The study update is seeking to resolve the allocation of a sustainable and deliverable site for the accommodation of a '10 Form Entry Secondary School' (with room for '4 Form Expansion' and '6th Form' provision) to serve the new communities being developed in Strategic Allocations within Arun.
11. ARUN DISTRICT DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD) UPDATE (Pages 47 - 52)
The Arun District Design Guide sets out the council's expectations with regard to the design quality of new development, and for the preservation, conservation and enhancement of the built and natural environment with its distinctive character and qualities that can be found within the District.
12. ARUN HOUSING DELIVERY TEST ACTION PLAN (Pages 53 - 66)
The report seeks the Committee's agreement to the partial update of the council's Housing Delivery Test Action Plan (HDTAP) through publishing separate Annex to the HDTAP schedule of actions, to be dated 2023 and be uploaded to the evidence base web page.

13. UPDATE TO PAGHAM ACCESS MANAGEMENT AND MONITORING SCHEME (Pages 67 - 72)

This report provides an update to the S.106 contribution for the costs of the 'Pagham (Harbour) Access Management and Monitoring Scheme'. The scheme aims to mitigate disturbance on habitat and wildlife from new development affecting Pagham Harbour. The S.106 contribution needs to be updated in line with the methodology for calculating the scheme costs.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

14. WORK PROGRAMME (Pages 73 - 74)

The work programme for the municipal year 2023/24 is attached for members review and comment.

15. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol](#)