



Arun District Council  
Civic Centre  
Maltravers Road  
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West Sussex  
BN17 5LF

**This meeting will be webcast live. Please go to the Policy & Finance web pages to pick up the link for this meeting.**

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Committee Manager - Jane Fulton - 37611

30 November 2022

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **The Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 13 December 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon, Goodheart, Oppler, Roberts, Stanley and Walsh.

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Monday, 5 December 2022** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## **AGENDA**

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 12)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 20 October 2022 and also the Minutes from the Extraordinary Meeting of the Committee held on 3 November 2022. Both sets of minutes are attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. PRESENTATION/UPDATE - REGENERATION OF THE REGIS CENTRE, BOGNOR REGIS - [30 MINUTES]

The Council's Regeneration Consultant will provide the Committee with a verbal update on how this regeneration project is progressing.

7. LITTLEHAMPTON SEAFRONT PROJECT - UPDATE REPORT [20 MINUTES]

(Pages 13 - 30)

The purpose of this report is to present the results of the recent public consultation exercise undertaken.

8. BUDGET MONITORING REPORT TO 30 SEPTEMBER 2022 (Pages 31 - 48)  
[15 MINUTES]

The purpose of this report is to apprise the Policy and Finance Committee of performance against the budgets approved by the Council at its meeting on 23 February 2022.

9. FINANCIAL PROSPECTS (MEDIUM-TERM FINANCIAL PROSPECTS) 2022-23 TO 2026-27 [30 MINUTES]

The Council's Medium-Term Financial Strategy (MTFS) covering the period up to 2026/27 previously rolls forward and updates the data and assumptions in the existing approved MTFS. The forecast for 2023/24 is broadly based on the outcome of a Zero Based Budgeting (ZBB) exercise carried out during autumn 2022. The Strategy amends previous assumptions contained in it to reflect changes in the Council's circumstances and other issues that have a strategic bearing on the Council's financial prospects.

This year's MTFS has been prepared in the background of highly dynamic and fast changing circumstances. Economic uncertainty, rising inflation, the current cost of living crisis and political changes in central government have all had an effect. In addition, the Council is currently undertaking a (ZBB) exercise that has reviewed and rebased the Council's revenue budgets and future assumptions. It is important that these matters are considered when determining the budget parameters.

Please note that this report will be circulated separately to this agenda.

10. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL TO 30 SEPTEMBER 2022 [20 MINUTES] (Pages 49 - 60)

This report is to update the Committee on the Q2 Performance Outturn for the Key Performance Indicators (KPIs) which make up the Corporate Plan, for the period 1 April 2022 to 30 September 2022. It will also report on any items referred by other committees to this committee. The process is described in Section 4 of this report.

11. ARUN DISTRICT COUNCIL RESIDENTS' SURVEY 2022 - (Pages 61 - 112)  
[15 MINUTES]

The purpose of this report is to inform the Committee of the outcomes from the 2022 Residents' Satisfaction Survey.

The Committee is also asked to review and note the contents of the survey.

## ITEMS PUT FORWARD FROM SERVICE COMMITTEES

12. HOUSING REVENUE ACCOUNT (HRA) REVISED BUDGET - 2022-2023 [20 MINUTES] (Pages 113 - 116)

The Committee will receive recommendations following the meeting of the Housing & Wellbeing Committee held on 6 December 2022 relating to the Housing Revenue Account (HRA) Revised Budget 2022-203. These minutes will be circulated separately to this agenda.

Attached is an accompanying report from The Interim Group Head of Finance and Section 151 Officer asking the Committee to consider the financial position in relation to the Housing Revenue Account (HRA) in order to make recommendations to Full Council for a revised budget for 2022/23 for approval at its meeting on 18 January 2023.

## OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There are no items for this meeting.

13. WORK PROGRAMME - [5 MINUTES] (Pages 117 - 120)

The Committee's Work Programme for the remainder of the Municipal year is attached for the Committee's information.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).