

LICENSING COMMITTEE

9 December 2022 at 9.30 am

Present: Councillors Cooper (Vice-Chair, in the Chair), Blanchard-Cooper, Clayden, Daniells, Hamilton, Kelly, Northeast and Worne

Apologies: Councillors Roberts, Gregory and Oliver-Redgate

509. DECLARATIONS OF INTEREST

There were no declarations of interest made.

510. MINUTES

The Minutes of the previous meeting held on 9 September 2022 were approved by the Committee and signed by the Chair. The Minutes of the Licensing Sub-Committee held on 28 November 2022 were noted by the Committee.

511. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

The Chair confirmed that there were no urgent items.

512. PUBLIC QUESTION TIME

The Chair confirmed that there had been no questions from the public submitted for this meeting.

513. LICENSING FEES AND CHARGES

Upon the invitation of the Chair, the Environmental Health Team Manager presented the report which sought Committee approval for specified proposed fees and charges to come into effect from 1 April 2023. It was noted that several processes undertaken by the licensing function were chargeable and that fees and charges were annually reviewed to ensure that they were set at the correct level and calculated considering relevant statute and guidance. A typographical error in the proposed fees schedule [on page 13 of the agenda pack] was brought to the attention of Members, the recommended charge for a new licence for hiring out horses should have read '484' rather than '284' as printed. The Chair sought clarity on how often the fees were reviewed if calculated on a cost recovery basis given the current economic climate. The Environmental Health Team Manager responded that it was considered most appropriate for fees to be reviewed on an annual basis in order to level them out and avoid them fluctuating throughout the year. The recommendation was then proposed by Councillor Blanchard-Cooper and seconded by Councillor Clayden.

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The Committee

RESOLVED

That the licensing fees set out in appendix 1 be approved to be effective from 1 April 2023.

514. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2022 TO 30 SEPTEMBER 2022

The Chair confirmed that the report was an information paper with no recommendations for the Committee to consider and was taken as read by Members. The Committee noted the report.

515. WORK PROGRAMME

The Committee noted the Work Programme.

(The meeting concluded at 9.37 am)