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Committee Manager Carley Lavender (Extn 37547)

11 January 2023

## **CORPORATE SUPPORT COMMITTEE**

A meeting of the Corporate Support Committee will be held in **Council Chamber at Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 19 January 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Dendle (Chair), Roberts (Vice-Chair), Bennett, Bower, Buckland, Clayden, Huntley, Oppler, Seex and Warr

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by **5.15 pm on Wednesday, 11 January 2023** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## AGENDA

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

### 3. MINUTES

(Pages 1 - 4)

The Committee will be asked to approve as a correct record the minutes of the Corporate Support Committee held on 10 November 2022.

### 4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

### 5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

### 6. COMMITTEE BUDGET REPORT - SERVICE SPECIFIC - BUDGET 2023/24

(Pages 5 - 18)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2023/24 revenue budget, which will be submitted to the Policy and Finance Committee on 9 February 2023. The Policy and Finance Committee will consider the overall revenue budget for 2023/24 so that it can make recommendations to a Special Meeting of the Council on 1 March 2023 on the budget to be set and level of Council Tax for the District for 2023/24.

7. PAY POLICY STATEMENT 2022 (Pages 19 - 34)

The Council's Pay Policy Statement is reviewed and approved annually by Full Council and is published on the Council's website. The statement must be approved annually before 31 March each year prior to the financial year to which it relates.

8. REVIEW OF UNREASONABLE BEHAVIOUR POLICY (Pages 35 - 44)

The purpose of this report is to recommend the adoption of an updated Unreasonable Behaviour Policy as a result of a recommendation made by a Stage 2 complaint investigation.

9. QUARTER 3 KEY PERFORMANCE INDICATOR REPORT (Pages 45 - 48)

The report sets out the Quarter 3 performance indicators for those areas covered by the Corporate Support Committee. It describes the process, indicates performance against targets and compares with previous performance.

A supplement pack containing the appendix A will be published ahead of the meeting and will detail the following KPI's (CP1, CP2, CP3, CP4, CP5, CP6, CP7, CP8, CP9 and C10).

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

There are no updates for this meeting.

10. WORK PROGRAMME (Pages 49 - 50)

Members are required to note the work programme.

Note : **If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)