



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager Carley Lavender (Extn 37457)

17 January 2023

HOUSING AND WELLBEING COMMITTEE

A meeting of the Housing and Wellbeing Committee will be held in **Council Chamber at Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Wednesday 25 January 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Pendleton (Chair), Mrs Cooper (Vice-Chair), Daniells, Mrs English, Gregory, Haywood, Hughes, Madeley, Needs, Thurston and Yeates

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk **by 5.15 pm on Tuesday, 17 January 2023** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 10)

The Committee will be asked to approve as a correct record the minutes of the Housing and Wellbeing Services Committee held on 6 December 2022.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. ARTSWORK PROJECT UPDATE

(Pages 11 - 24)

The Arun Inspires Programme was established in 2019 to advance the cultural offer in Arun, particularly for children and young people. In January 2022 the Housing and Wellbeing Committee resolved to match fund the Arun Inspires Programme with Artswork for six months pending the outcome of a funding bid to Arts Council England. The Committee endorsed that future funding was subject to satisfactory reviews and the availability of funding. Appended to this report is an update and proposal from Artswork for the Committee to consider.

7. SUSSEX POLICE PRECEPT (Pages 25 - 28)
The Sussex Police and Crime Panel are meeting on the 27 January 2023 to consider the Sussex Police Precept for 2023 – 24. This report provides the opportunity for Committee Members to express their views on the proposed precept.
8. HOUSING REVENUE ACCOUNT BUSINESS PLAN (HRABP) (Pages 29 - 38)
This report provides the annual update on the baseline position for the Housing Revenue Account Business Plan projections. The HRA Business Plan forecasts income, expenditure, investment and borrowing in respect of council housing stock over a 30-year period.
9. COMMITTEE GENERAL FUND REVENUE AND CAPITAL BUDGETS AND HOUSING REVENUE ACCOUNT BUDGETS 2023/24 (Pages 39 - 54)
The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2023/24 revenue budget, which will be submitted to the Policy and Finance Committee on 9 February 2023.
10. ARUN WELLBEING PROGRAMME UPDATE (Pages 55 - 72)
The West Sussex Wellbeing Programme is a partnership between West Sussex County Council Public Health Department and the seven District and Borough Councils of West Sussex. Since 2009, Arun District Council has delivered a prevention and wellbeing service (Arun Wellbeing) which provides a service that focuses on addressing local health inequalities. The Council entered into a new 5-year agreement with West Sussex Public Health from April 2022 and this report outlines progress in the first 6 months of year one.
11. PUBLIC SPACES PROTECTION ORDER (ASB) (Pages 73 - 86)
The Council's Public Spaces Protection Order (PSPO) in relation to anti-social behaviour will expire at the end of March 2023. This report sets out the options available to the Council in respect of this Order.

12. HOME ENERGY ADVISOR ROLE (Pages 87 - 98)
- At an Extraordinary meeting of the Housing and Wellbeing Committee held on 3 November 2022, members recommended to Policy and Finance Committee, also held on the same day, the approval of a virement of £180,000 to fund certain cost of living crisis initiatives detailed within the report and if there were any monies outstanding that it came back to the Housing and Wellbeing Committee for a decision on spending. This report is requesting to agree the use of the £40,000 unallocated budget for cost-of-living initiatives.
13. HOUSING OMBUDSMAN COMPLAINT HANDLING CODE & SELF-ASSESSMENT (Pages 99 - 112)
- This report is to present the results of our self-assessment against the Housing Ombudsman's complaint handling code.
14. QUARTER 3 KEY PERFORMANCE INDICATORS REPORT (Pages 113 - 118)
- This report sets out the performance of the Key Performance indicators at Quarter 3 for the period 1 April 2022 to 31 December 2022.
15. LOCAL COUNCIL TAX REDUCTION SCHEME (LCTRS) FOR APRIL 2023- MARCH 2024 (YEAR 11) (Pages 119 - 122)
- The purpose of this report is to update Members on the Working Age Local Council Tax Reduction Scheme (LCTRS) for 2022/23 and to consider options for the scheme for 2023/24 (Year11).

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There have been no update reports submitted ahead of the meeting.

16. WORK PROGRAMME (Pages 123 - 126)
- For information only.

17. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

18. HOUSING BENEFIT OVER PAYMENTS

(Pages 127 -
136)

This report seeks Members' approval to write off outstanding council tax Housing Benefit Overpayments where the total debt is over £5,000 and requires committee authorisation.

19. COUNCIL TAX INSOLVENCY

(Pages 137 -
144)

This report seeks Members' approval to write off outstanding council tax charges which are subject to insolvency action and the total debt is over £5,000 and requires committee authorisation.

Note: **If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.**

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link - [PART 8 - CP - Section 5 Filming Photographic Protocol](#)