



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager Carley Lavender (Extn 37547)

27 September 2022

HOUSING AND WELLBEING COMMITTEE

A meeting of the Housing and Wellbeing Committee will be held in the **Council Chamber at Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Thursday 6 October 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Pendleton (Chair), Mrs Cooper (Vice-Chair), Daniells, Mrs English, Gregory, Mrs Haywood, Hughes, Madeley, Needs, Thurston and Yeates

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by **5.15 pm on Wednesday, 28 September 2022** in line with current Committee Meeting Procedure Rules.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 6)

The Committee will be asked to approve as a correct record the minutes of the Special Housing and Wellbeing Services Committee held on 12 September 2022.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. COMMUNITY TRANSPORT PLAN

(Pages 7 - 36)

Community Transport provides a solution for people who are unable or who struggle to access mainstream transport. It is designed to meet local needs and is used for a social purpose or community benefit. This report reviews the current provision in the Arun district and proposes the steps required to facilitate the development of community transport in Arun.

7. AGE UK ACTIVITIES FOR OLDER PEOPLE IN ARUN (Pages 37 - 50)
 On 24 January 2022 the Housing and Wellbeing Committee approved a grant of £50,000 to Age UK West Sussex Brighton and Hove to support older people’s activities. This report is to provide an update on the use of the grant and seeks continued funding in 2023/24.
8. COMMUNITY ENGAGEMENT PROJECT UPDATE (Pages 51 - 60)
 The Arun Community Engagement Project officially launched in April 2022. This report sets out the project’s progress to date in the two delivery locations of Bersted Green Hub in Bognor Regis and in Chilgrove House Littlehampton.
9. SAFER ARUN PARTNERSHIP UPDATE (Pages 61 - 88)
 This Safer Arun Partnership scrutiny report is the second to come before the committee and is in line with the recently agreed principles of assessing performance of the partnership.

Appendix A provides access to a copy of the most recent partnership plan. This was updated following the most recent SAP meeting on 25 July 2022 and reflects the current status of all actions and work streams.
10. BUDGET PROCESS REPORT 2023/24 (Pages 89 - 94)
 The report provides a summary of the budget process for 2023/24 as required by the Council’s Constitution. The Committee is then asked to approve the Budget process for 2023/24 as outlined in the report, having been endorsed by the Policy & Finance Committee on 6 September 2022.
11. KEY PERFORMANCE INDICATORS 2022-2025 - QUARTER 1 PERFORMANCE REPORT (Pages 95 - 100)
 This report sets out the performance of the Key Performance indicators at Quarter 1 for the period 1 April 2022 to 30 June 2022.
12. RESIDENT ENGAGEMENT STRATEGY (Pages 101 - 150)
 As a registered social housing landlord, we are required to meet all relevant government legislation in the delivery of our housing services this includes the Tenant Involvement and Empowerment Standard.

Since our last strategy, the housing and political landscape has changed a great deal. Following the publication of The Social Housing Green Paper in 2018, which set out proposals to rebalance the relationship between residents and landlords, the Government has now published The White Paper a new Charter for Social Housing Residents and introduced the Social Housing Regulation Bill into parliament.

The strategy will support the council in meeting the requirements set out by the government and will ensure that our residents have every opportunity to engage with us in the ways that suit them, delivering meaningful and outcome-focused resident involvement where they can influence and shape our current and future services.

13. HOMELESSNESS STRATEGY

(Pages 151 -
154)

Our current Homelessness Strategy expired in 2021. All Local Authorities are legally required to have an up-to-date Homelessness Strategy in place. To ensure compliance with the Homelessness Act 2002 (as amended), this report will seek agreement to extend the current strategy until the new Homelessness & Rough Sleeping Strategy 2023 - 2028 has been adopted.

14. HOMELESSNESS GRANT FUNDING

(Pages 155 -
160)

This report details the expenditure in relation to Government grants, and funding received in respect of tackling and preventing homelessness and rough sleeping, and to mitigate the impact of COVID-19 on those who are homeless or at risk of homelessness.

15. FIRE SAFETY POLICY

(Pages 161 -
186)

Earlier in 2022 The Fire Safety Act 2021 was passed into law. The new act revises the Regulatory Reform (Fire Safety) Order 2005 and clarifies responsibility for managing and reducing fire risk in multi-occupied residential buildings.

The FSA 2021 includes significant changes to the previous Order including additional provision and responsibilities Landlords.

To reflect these changes, it is necessary for ADC to undertake the replacement of the existing Fire Safety Policy to encompass the new legislation and make the necessary changes to strategic and operational arrangements to ensure Compliance to the new Act to all buildings in the Housing Stock.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There have been no written reports submitted for this meeting.

16. **WORK PROGRAMME 2022/23**

(Pages 187 -
190)

For information only.

17. **EXEMPT INFORMATION**

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

18. **COUNCIL TAX - DECEASED**

(Pages 191 -
196)

This report seeks Members' approval to write off outstanding council tax charges where the total debt is over £5,000 and requires committee authorisation.

19. **COUNCIL TAX INSOLVENCY WRITE OFFS**

(Pages 197 -
202)

This report seeks Members' approval to write off outstanding council tax charges which are subject to insolvency action and the total debt is over £5,000 and requires committee authorisation.

20. BUSINESS RATES INSOLVENCY

(Pages 203 -
208)

This report seeks Members' approval to write off outstanding council tax charges which are subject to insolvency action and the total debt is over £5,000 and requires committee authorisation.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link - [PART 8 - CP - Section 5 Filming Photographic Protocol](#)