



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Tel: (01903 737500)  
Fax: (01903) 730442  
DX: 57406 Littlehampton  
Minicom: 01903 732765

e-mail: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)

Committee Manager Helen Burt (Ext. 37614)

23 January 2023

## ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held in **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 31 January 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Edwards (Chair), Chace (Vice-Chair), Bicknell, P. English, Goodheart, Huntley, Madeley, Needs, Wallsgrove, Warr and Worne

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's [Committee webpages](#).

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Monday 23 January** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk)

## AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 10)

The Committee will be asked to approve as a correct record the Minutes of the Environment and Neighbourhood Services Committee held on 17 November 2022.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. COMMITTEE REVENUE & CAPITAL BUDGETS 2023/2024

(Pages 11 - 22)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2023/24 revenue budget, which will be submitted to the Policy and Finance Committee on 9 February 2023. The Policy and Finance Committee will consider the overall revenue budget for 2023/24 so that it can make recommendations to a Special Meeting of the Council on 1 March 2023 on the budget to be set and level of Council Tax for the District for 2023/24.

[30 Minutes]

7. VARIATION TO PARKING CHARGES (Pages 23 - 38)

The Council's Medium Financial Strategy assumes that income from all charges should be reviewed. The Off-Street Parking Strategy sets out that the vehicle parking tariffs will be kept under review to optimise yield. This report sets out proposed tariff options for Committee to select from them.  
[20 Minutes]

8. EMPTY HOMES STRATEGY 2023 - 2028 (Pages 39 - 64)

The Council is committed to playing its full part in the national campaign to bring empty homes back into use and has had an empty homes strategy for the past 10 years the latest one being 2018 – 2023. The strategy details the aims and objectives of addressing long term empty homes in the district.

The strategy has been updated and it details the positive work that has been achieved since 2018 and outlines a revised plan for the next 5 years to tackle empty homes across all tenures within the Arun district. This report therefore recommends the adoption of the new Empty Homes Strategy 2023 – 2028 which is appended to the report.  
[10 Minutes]

9. PARKS AND GREENSPACES STRATEGY (PGS) - SCOPING REPORT (Pages 65 - 80)

In order to meet the new Council Vision, a strategy which focuses specifically on our parks and greenspaces is highly desirable. This is to ensure that future decisions concerning the management, maintenance and development of the service and its existing greenspace assets is driven by guiding and well-established principles and is supported by robust consultation with valued stakeholders.  
[10 Minutes]

10. KING GEORGE V PLAY AREA, FELPHAM (Pages 81 - 94)

This report provides a summary of the proposed project to make improvements at King George V play area, Felpham. The Project Summary in Appendix 1 provides the background information to the existing play areas located in the Felpham area and detail on the Section 106 developer play funding contributions available for improvements to these play areas.

This report recommends that the Section 106 funding generated by the residential development at Land North of Felpham (Site 6) under FP/92/04 should be drawn down and allocated for expenditure at King George V play area.  
[15 Minutes]

11. BATHING WATER QUALITY (Pages 95 - 100)

Following notification of the bathing water classifications for 2022 a working group has been established between Arun District Council, the Environment Agency (EA) and Southern Water, to investigate the causes of the Poor bathing water classification for Bognor Regis Aldwick and to agree an action plan to address these.  
[30 Minutes]

12. KEY PERFORMANCE INDICATORS 2022-2026 - QUARTER 3 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022 (Pages 101 - 106)

This report sets out the performance of the Key Performance Indicators at Quarter 3 for the period 1 April 2022 to 31 December 2022.

13. UPDATE FROM THE BEACH ACCESS WORKING PARTY (INFORMATION UPDATE) (Pages 107 - 112)

The Chair of the Bognor Regis Beach Access Working Party, Councillor Worne, will provide a brief update of the meeting held on 16 January 2023.  
[10 Minutes]

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

14. WORK PROGRAMME (Pages 113 - 116)

The Committee is required to note the Work Programme for 2022/23.  
[5 Minutes]

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)