

This meeting will be live streamed – please use this link which will take you to the Full Council web page to view the meeting: [Arun District Council](#)

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21 February 2023

SPECIAL COUNCIL MEETING

To all Members of the Council

You are summoned to attend a Special Meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 1 March 2023 at 6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



James Hassett
Chief Executive

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Tuesday, 21 February 2023** in line with current Council Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. MINUTES (Pages 1 - 26)

To approve as a correct record the Minutes of the Meeting of the Council held on 18 January 2023, which are *attached*.

6. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

7. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

8. ARUN DISTRICT COUNCIL BUDGET 2023-2024 (Pages 27 - 40)

The Council is asked to consider the Revenue and Capital Budgets for the 2023/24 financial year for both the General Fund and Housing Revenue Account.

A report from the Interim Group Head of Finance and Section 151 Officer is attached and considers the recommendations made by the Policy and Finance Committee following its meeting held on 9 February 2023 in respect of the Council's Budget for 2023/24. The minutes from this meeting will be circulated separately to this agenda.

The associated statutory resolutions have been received from West Sussex County Council and the Sussex Police and Crime Commissioner in terms of precepts.

There are additional requirements associated with the approval of the Council's tax base and NNDR1 for 2023/24 and special expenses.

Restrictions on voting under Section 106 of the Local Government Finance Act 1992

Members are reminded that Section 106 of the Local Government Finance Act 1992 applies to this meeting. In particular it should be noted that where a Member has at least two months arrears of Council Tax, he or she must declare this to the meeting and must not vote on budget recommendations, as to do otherwise can be a criminal offence.

This item will be presented using the order below in line with Council Procedure Rule 4.3 [Procedure for Debate at Special Meetings]:

- (i) Welcome by the Chair
- (ii) Presentation by the Leader of the Council to deliver his Budget Statement – Councillor Gunner will make his Budget Statement and will propose the recommendations, including the associated statutory resolutions required in agreeing the Budget.
- (iii) To be moved by – Councillor Gunner
- (iv) Councillor Pendleton to second (may reserve her right to speak)
- (v) Questions to be responded to by invited speaker(s) and/or Officers from:
 - (a) Members and
 - (b) Any other persons permitted by the Chair
- (vi) Statements may then be made by:
- (vii) Councillor Walsh to respond on behalf of the Liberal Democrat Group
- (viii) Councillor Dixon to respond on behalf of the Independent Group
- (ix) Councillor Goodheart to respond on behalf of the Arun Independent Group
- (x) Councillor Thurston to respond on behalf of the Green Group
- (xi) Any other person permitted by the Chair
- (xii) Open debate
- (xiii) Councillor Pendleton to respond as seconder
- (xiv) Councillor Gunner to respond as proposer

- (xv) Recorded Vote required [in line with Council Procedure Rule 20.6]
- (xvi) Chair to conclude the debate

9. MOTIONS

To consider any Motions submitted in accordance with Council Procedure 15.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).