

This meeting will be live streamed – please use the link on the Full Council web page to watch the meeting

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

31 October 2022

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 9 November 2022 at 6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



James Hassett
Chief Executive

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Tuesday, 1 November 2022** in line with current Council Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS

To consider any petitions received from the public.

6. MINUTES (Pages 1 - 22)

To approve as a correct record the Minutes of the Meetings of the Council held on 14 and 29 September 2022, which are *attached*.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

OFFICER REPORTS

9. ADOPTION (MAKING) OF THE LYMINSTER AND CROSSBUSH NEIGHBOURHOOD PLAN 2020-2031 (Pages 23 - 28)

A successful Neighbourhood Planning Referendum on the Lyminster and Crossbush Neighbourhood Development Plan (NDP) 2020-2031 was held on 11 October 2022, where 86.88% of voters casted a 'Yes' vote.

If more than 50% of those voting on the day, vote 'yes' then the local planning authority, under section 61E(4) of the 1990 Act, needs to 'make' (adopt) the Plan.

The purpose of this report is to make the Lyminster and Crossbush NDP 2020-2031 which is a legislative requirement.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES, AND FROM WORKING PARTIES

There are no recommendations for this meeting.

10. MOTIONS

The following Motion has been submitted in accordance with Council Procedure Rules 15.1 and 15.2.

Proposer – Councillor Oppler

Seconder – Councillor Walsh

At this time of financial hardship, many Arun residents are looking at ways of cutting down on their financial expenditures. They are closely examining what they can cut out and what is really needed for the future.

Our residents are also facing year-on-year council tax rises, and many residents in Arun are on fixed incomes, so these increases become even more of a struggle.

Since the last boundary review, Arun District Council has cut hundreds of members of staff from the council. Departmental budgets have continued to contract year on year. Residents and staff have all paid the price for these reductions.

The last boundary review in 2012 missed a golden opportunity to significantly reduce the number of councillors, it settled for a total reduction of two.

If Arun were to reduce the number of councillors by twenty, the council would save well in excess of £100,000 per year.

Therefore, this council agrees to:-

- 1) Invite the Local Government Boundary Commission for England to carry out a review of:-
 - a) The number of councillors needed at Arun, but with a specific focus of reducing members by a maximum of twenty.
 - b) The warding arrangements in the Arun district.
- 2) Instruct officers to carry out an assessment of how much an individual member costs the council. This should include the basic allowance, IT provision, and all hidden officer support.

11. GENERAL QUESTIONS FROM MEMBERS [BY ADVANCE NOTICE] [30 MINUTES]

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

12. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

13. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

14. EXEMPT BUSINESS

The Council is asked to consider passing the following resolution:

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

15. APPOINTMENT TO THE POST OF GROUP HEAD OF FINANCE AND SECTION 151 OFFICER (EXEMPT - PARAGRAPH 1 - INFORMATION RELATING TO ANY INDIVIDUAL) (Pages 29 - 32)

This report asks Full Council to approve an appointment to the post of Group Head of Finance (Section 151 Officer) in accordance with the Council's Constitution.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).