

This meeting will be live streamed – please use this link from the Full Council web page to watch the meeting

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5 September 2022

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 14 September 2022 at 6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



James Hassett
Chief Executive

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Tuesday, 6 September 2022** in line with current Council Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS

To consider any petitions received from the public.

6. MINUTES (Pages 1 - 8)

To approve as a correct record the Minutes of the Meeting of the Council held on 13 July 2022, which are *attached*.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

OFFICER REPORTS

9. **REPORT FROM THE RETURNING OFFICER OF THE PERSON ELECTED AS DISTRICT COUNCILLOR FOR ARUN DISTRICT COUNCIL ON 8 SEPTEMBER 2022**

The Returning Officer will report to the Council on the result of the District Council By-Election held on 8 September 2022. An information report will be circulated separately.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES

10. **AUDIT & GOVERNANCE COMMITTEE - 28 JULY 2022** (Pages 9 - 52)

The Chair, Councillor Clayden, will present the Minutes containing recommendations from the meeting of the Audit & Governance Committee held on 28 July 2022.

There are recommendations for Council to consider at:

- Minute 210 [Treasury Management Annual Report 2021/22] – the Officer's report is attached.
- Minute 214 [Chair's Annual Report to Full Council 2021/22] – the report is attached.

11. **POLICY & FINANCE COMMITTEE - 6 SEPTEMBER 2022** (Pages 53 - 74)

The Chair, Councillor Gunner, will present the Minutes containing recommendations from the meeting of the Policy & Finance Committee held on 6 September 2022.

Please note that the minutes containing recommendations for the Council to consider will be circulated separately to this agenda.

There will be recommendations for Council to consider at:

- [Strategic Options for the Regeneration of The Regis Centre, Bognor Regis Using Levelling Up Grant Funding – Exempt Item] – the Officer's report is attached – this is a confidential report by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.
- [Environment Committee – 14 July 2022 and Financial Report] – the Officer's report is attached.

12. **MOTIONS**

The following Motion has been submitted in accordance with Council Procedure Rule 15.1 and 15.2.

Proposer – Councillor Gregory
Seconder – Councillor Bennett

This Council resolves: To declare a “Cost of Living Emergency”

As part of this, the Council calls on the Government to:

- Immediately reduce the standard rate of VAT from 20% to 17.5% for one year, saving the average Arun household £600 this year
- Immediately scrap the 5% VAT levied on domestic energy bills
- Immediately cut the National Insurance Tax hike which is costing £117.10 to local families.
- Immediately use revenue from the windfall tax to help Arun families with their energy bills.

Council requests the Chief Executive to write to the Government to express the Council's demands for VAT to be cut to 17.5% and to scrap the 5% VAT levied on domestic energy bills.

Further, Council requests:

- ADC Officers to start working with a clear goal of a Council Tax Freeze for next year.
- An internal review into any additional help it can offer Arun families struggling with the Cost-of-Living Emergency.
- A section added to the website dedicated to highlight help available to those struggling with Cost of Living that is clear and easy to navigate. To include information on different organisations, local and national, for example Community Fridge, Food Banks, grants for boilers, solar panels.

13. QUESTIONS FROM MEMBERS

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

14. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

15. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).