



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

Tel: (01903 737500)  
Fax: (01903) 730442  
DX: 57406 Littlehampton  
Minicom: 01903 732765

e-mail: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)

Committee Manager - Jane Fulton (Ext 37611)

30 January 2023

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Thursday 9 February 2023 at 6.00 pm** and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon, Goodheart, Oppler, Roberts, Stanley and Walsh.

**PLEASE NOTE:** Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Wednesday, 1 February 2023** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## **AGENDA**

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 14)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 13 December 2022, as attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCE

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. PALMER ROAD PROJECT [20 MINUTE]

(Pages 15 - 82)

This report sets out the proposed scope for the Palmer Road project and seeks approval to enter a framework agreement with the Football Foundation to progress the project and for the budget virement of section 106 allocations.

7. ANTI-SLAVERY PLEDGE [15 MINUTES]

(Pages 83 - 88)

The Committee is requested to endorse and approve the Arun District Council Anti-Slavery Pledge and to recommend to Full Council that the Pledge is adopted.

8. BUDGET MONITORING REPORT TO 31 DECEMBER 2022 [15 MINUTES]

(Pages 89 - 106)

The Budget Monitoring Report sets out the Capital, Housing Revenue and General Fund Revenue budget performance to the end of December 2022.

9. COMMITTEE REVENUE AND CAPITAL BUDGET 2023/2024 (Pages 107 -  
[15 MINUTES] 114)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2023/24 General Fund revenue budget, which will be considered by this Committee later on this agenda. In addition, this Committee will consider the overall revenue budget for 2023/24 to make a recommendation to Full Council on 1 March 2023 on the overall budget to be set, level of Council Tax for the District, Housing Revenue account budget and rent levels for 2023/24.

In addition, Committees must consider and recommend their draft capital budget for inclusion in the overall capital programme, which will be considered by this Committee later on this agenda. Policy and Finance Committee will consider the overall capital programme to make a recommendation to Full Council on 1 March 2023 on the programme (HRA and General Fund) to be set for 2023/24.

10. COUNCIL REVENUE AND CAPITAL BUDGETS 2023/2024 (Pages 115 -  
[45 MINUTES] 142)

The purpose of the report is for this Committee to consider and recommend to the Special Council Meeting on 1 March 2023 the overall budget to be set, level of Council Tax for the District, Housing Revenue Account Budget and rent levels for 2023/24.

In addition, the Policy and Finance Committee must consider the overall capital programme (HRA and General Fund) to be set for 2023/24.

## **ITEMS PUT FORWARD FROM SERVICE COMMITTEES**

There will be recommendations from Service Committees that relate to the Council Revenue and Capital Budgets 2023/24. They will be considered as part of this agenda item [10] with the minutes from meetings of the Service Committees held in January and February 2023 being uploaded as a separate supplement pack.

## **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

There are no items for this meeting.

11. WORK PROGRAMME [5 MINUTES] (Pages 143 -  
146)

A copy of the Committee's Work Programme for the remainder of 2023 is attached for information.

12. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

13. THE REGENERATION OF THE REGIS CENTRE, BOGNOR  
REGIS - UPDATE REPORT [30 MINUTES]

(Pages 147 -  
152)

The Committee is asked to consider the attached update report from the Council's Regeneration Consultant.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).