



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

This meeting will be live steamed – the link to view the webcast will be uploaded to the meeting's web page soon

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

17 January 2022

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 26 January 2022 at 6.00 pm** in the **Council Chamber, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:

A handwritten signature in black ink, appearing to read "James Hassett", is written in a cursive style.

James Hassett
Interim Chief Executive

PLEASE NOTE: Subject to Covid-19 Risk Assessments and safety guidelines, members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre, in order to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

- a) Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. There will be limited public access to this meeting and admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available for per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.

- d) Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 19 January 2022** in line with current Committee Meeting Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS (Pages 1 - 46)

To consider any petitions received from the public.

Petition to Pass a Motion of Support for the Development of a Safe Cycling and Walking Pathway Between Arundel and Ford Station

A Petition has been submitted by Arundel Town Council asking this Council to pass a motion of support for the development of a safe cycling and walking pathway between Arundel and Ford Station.

As the Petition contains over 1,500 signatures it requires a debate by Full Council.

The procedure in place in the Council's Constitution for such debates confirms:

- The petition organiser will be given 5 minutes (maximum) to present the petition at the meeting.
- The relevant Committee Chair will be given 5 minutes (maximum) for a right of reply
- Following the presentation of the Petition, Members are invited to debate the Petition for thirty (30) minutes with each Councillor being allowed to speak for a maximum of 3 minutes.

Attached are relevant documents provided by Arundel Town Council in support of the petition and also a report from the Director of Place for the Council to consider in holding this debate.

6. MINUTES (Pages 47 - 58)

To approve as a correct record the Minutes of the Meeting of the Council held on 10 November 2021, which are attached.

7. CHAIR'S ANNOUNCEMENTS

To receive such announcements as the Chair may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chair of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES

9. AUDIT & GOVERNANCE COMMITTEE - 16 NOVEMBER 2021 (Pages 59 - 64)

The Chair, Councillor Clayden, will present the Minutes containing recommendations from the meeting of the Audit & Governance Committee held on 16 November 2021.

There are two sets of recommendations for Council to consider as set out below:

- Minute 432 [Arrangements for Appointment of External Auditor] – to view the Officer's report – please click on this link: [Report](#)
- Minute 433 [Treasury Management Mid-Year Report – 2021/22] – to view the Officer's report – please click on this link: [Report with appendices](#)

10. PLANNING POLICY COMMITTEE - 30 NOVEMBER 2021 (Pages 65 - 70)

The Chair, Councillor Bower, will present the Minutes containing recommendations from the meeting of the Planning Policy Committee held on 16 November 2021.

There are two sets of recommendations for Council to consider as set out below:

- Minute 480 [To 'Make' the Barnham and Eastergate Neighbourhood Development Plan (Review) 2019-2031] – to view the Officer's report – please click on this link: [Report](#)
- Minute 481 [First Homes Policy] – to view the Officer's report – please click on this link: [Report and Appendix](#)

11. HOUSING & WELLBEING COMMITTEE - 2 DECEMBER 2021 (Pages 71 - 76)

The Chair, Councillor Pendleton, will present the Minutes containing recommendations from the meeting of the Housing & Wellbeing Committee held on 2 December 2021.

There is one recommendation for Council to consider at Minute 490 [Housing Revenue Account Business Plan 2021/22 – Annual Update]- to view the Officer's report – please click on this link: [Report](#)

12. POLICY & FINANCE COMMITTEE - 9 DECEMBER 2021 (Pages 77 - 90)

The Chair, Councillor Gunner, will present the Minutes containing recommendations from the meeting of the Policy & Finance Committee held on 9 December 2021.

There is one recommendation for Council to consider at Minute 504 [Urgent Items – Levelling-Up Fund Projects]- to view the Officer's report – please click on this link: [Report](#)

13. LICENSING COMMITTEE - 10 DECEMBER 2021 (Pages 91 - 94)

The Chair, Councillor Blanchard-Cooper, will present the Minutes containing recommendations from the meeting of the Licensing Committee held on 10 December 2021.

There are numerous recommendations for Council to consider as set out below:

- Minute 523 [Review of the Fare Structure for Hackney Carriages after Consultation] - to view the Officer's report – please click on these links: [Report](#) and [Appendix 1](#) and [Appendix 2](#)
- Minute 524 [Street Trading Designations] - to view the Officer's report and appendix – please click on these links: [Report](#) and [Appendix](#)
- Minute 525 [Statement of Gambling Licensing Principles – 2022/2025] – to view the Officer's report – please click on these links - [Report](#) and [Appendix](#)

14. MOTIONS [30 MINUTES]

The following Motions have been submitted in accordance with Council Procedure Rules 15:

Motion 1

REQUEST FOR PUBLICATION OF CURRENT ADMINISTRATION'S POLICIES

That Full Council notes that the current administration and Leadership has been in power with majority votes for eight months yet in spite of having all that time to create, evaluate and present clear and specific policies for the Council to consider, no policies have been published at all. Vague high-level visions are not enough and without specific policies and clear action plans to get on and deal with the many major issues facing the Council today, nothing will get done and the Council will continue to drift as it has done since this administration took over.

In May 2021 the Independent Group published and distributed a list of 21 district-wide policy proposals. If the current administration and Leadership have any policy proposals, they are not immediately apparent. Full Council calls on the administration and Leadership to publish a list of its current and planned policy proposals, also including a proposed action plan and timescale, before the next Ordinary Council meeting so that all Members may be fully aware of specific future plans for the benefit of the District.

Proposer: Councillor Coster
Secunder: Councillor Dixon

Motion 2

Following events at the September 2021 Full Council, this Council no longer has confidence in Councillor Bower as Chair of the Constitution Working Party.

Proposer: Councillor Dixon
Secunder: Councillor Coster

Motion 3

Following events at the September 2021 Full Council, this Council resolves to remove Councillor Bower as Chair of the Constitution Working Party, with immediate effect.

Proposer: Councillor Dixon
Secunder: Councillor Coster

Motion 4

This Council resolves to immediately dissolve the Constitution Working Party (CWP), the remit of the CWP will immediately become the responsibility of the Policy and Finance Committee. In Consultation with the Chair of the Policy and Finance Committee, the Monitoring Officer is instructed and authorised to make any consequential changes and necessary actions to facilitate this resolution.

Proposer: Councillor Gunner
Seconder: Councillor Pendleton

15. **GENERAL QUESTIONS FROM MEMBERS [BY ADVANCE NOTICE] [30 MINUTES]**

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

16. **COMMITTEE MEMBERSHIPS**

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

17. **REPRESENTATION ON OUTSIDE BODIES**

The Council is asked to approve any changes to its representation on Outside Bodies.

18. **EXEMPT INFORMATION**

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the items.

19. **APPOINTMENT TO THE POST OF CHIEF EXECUTIVE OFFICER [EXEMPT - PARAGRAPH 1 - INFORMATION RELATING TO ANY INDIVIDUAL] (Pages 95 - 100)**

To consider the attached report.

20. **APPOINTMENT TO THE POST OF INTERIM GROUP HEAD OF LAW AND GOVERNANCE AND MONITORING OFFICER [EXEMPT - PARAGRAPH 1 - INFORMATION RELATING TO ANY INDIVIDUAL] (Pages 101 - 104)**

To consider the attached report.

- Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.
- Note : Where there are recommendations from other Committees, please refer to the e-link under the specific agenda item to access the Officer report.
- Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).