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11 January 2022

ECONOMY COMMITTEE

A meeting of the Economy Committee will be held in the **Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Wednesday 19 January 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Cooper (Chair), Gunner (Vice-Chair), Dixon, Edwards, Northeast, Roberts, Seex, Staniforth, Stanley, Walsh and Yeates

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre in order to best manage the safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via this [link](#).

- a) Where a member of the public has registered to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. In response to the continuing health guidelines, there will be very limited public access to this meeting. Admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must **not** attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Tuesday 11 January 2022 in line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. Permitted questions will be read out by an Officer.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item that they the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 14)

The Committee will be asked to approve as a correct record the Minutes of the Economy Committee (under its previous name of Economic Committee) held on 12 October 2021.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. BOGNOR REGIS ARCADE ROOF REPLACEMENT

(Pages 15 - 66)

This report seeks to gain authority to proceed with the procurement of essential flat roof replacement and associated works to the Bognor Regis Arcade building. Authority is further sought for placement of contract and works order for

the project with the most economically advantageous contractor on completion of procurement to permit project delivery.

[10 Minutes]

7. FITZLEET MULTI STOREY CAR PARK, BOGNOR REGIS - RESURFACING PLANNED MAINTENANCE WORKS (Pages 67 - 82)

This report seeks to gain authority to proceed with the procurement of essential resurfacing works to the multi storey car park in accordance with the Council's planned preventative maintenance programme. Authority is further sought for placement of contract and works order for the project with the most economically advantageous contractor on completion of procurement.

[15 Minutes]

8. BEDFORD STREET PUBLIC TOILET REFURBISHMENT (Pages 83 - 92)

This report seeks to gain authority for the proposed refurbishment of the public WC's. Authority is further sought for the project to proceed to tender and placement of contract and works order for the project with the most economically advantageous contractor to permit project delivery.

[15 Minutes]

9. COVID ADDITIONAL RESTRICTIONS BUSINESS GRANT FUNDING (Pages 93 - 110)

The report is asking Committee to support delivery of a new Discretionary Business Grant Scheme for Arun businesses based on the agreed West Sussex Councils' Guidelines and that authority be granted to the Director of Place to agree future Covid related business support grant schemes.

10. GRANT TO ARUN ARTS, ALEXANDRA THEATRE, BOGNOR REGIS (Pages 111 - 116)

This report is requesting that a grant of £15,000 per annum for two years (22/23 & 23/24) is made to Arun Arts to support the continued provision of a community theatre serving Bognor Regis and the immediate region.

[5 Minutes]

11. COMMITTEE REVENUE AND CAPITAL BUDGETS 2022/2023 (Pages 117 - 126)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2022/23 revenue budget, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall revenue budget

for 2022/23 to make a recommendation to Full Council on 23 February 2022 on the budget to be set and level of Council Tax for the District for 2022/23.

In addition, Committees must consider and recommend their draft capital budget for inclusion in the overall capital programme, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall capital programme to make a recommendation to Full Council on 23 February 2022 on the overall capital programme to be set for 2022/23.

[20 Minutes]

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

To be circulated separately to the agenda if there are any.

12. WORK PROGRAMME

(Pages 127 -
132)

The Committee is required to note the Work Programme for 2021/22.

[5 Minutes]

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)