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21 June 2021

STANDARDS COMMITTEE

A meeting of the Standards Committee will be held virtually on **Thursday 1 July 2021 at 6.00 pm** and you are requested to attend.

Members: Councillors Tilbrook (Chair), English (Vice-Chair), Bennett, Bicknell, Buckland, Caffyn, Daniells, Mrs English, Gregory, Haywood and Kelly

PLEASE NOTE:

*This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least **24 hours** before the meeting.*

This meeting is held in accordance with the resolution of Extraordinary Council on 12 May 2021 which continues Section 5 Part 5 of the Constitution (The Virtual Meeting Procedure Rules) and declares the use of Council powers, under Section 111 of the Local Government Act 1972, and the general power of competence under Section 1 of the Localism Act 2011, for making advisory decisions, as appropriate.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

*Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday 23 June 2021** in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.*

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 12)

To approve as a correct record the Minutes of the meeting held on 18 February 2021 (attached)

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. START TIMES

The Committee is required to agree its start times for the year 2021/22.

7. COMMITTEE TERMS OF REFERENCE

(Pages 13 - 20)

This report asks the Standards Committee to note its terms of reference as given by Full Council and to ask the Constitution Working Party to recommend to Council that the terms of reference of the Standards Committee explicitly include the coordination of Member Learning and Development.

8. MONITORING OFFICER REPORT

(Pages 21 - 24)

This report asks the Standards Committee to note the report of the Monitoring Officer (MO) by reference to the MO functions.

9. WORK PROGRAMME (Pages 25 - 26)

The Committee is required to note the Work Programme for 2021/22.

10. REGISTER OF ASSESSMENT OF COMPLAINTS AGAINST COUNCILLORS (Pages 27 - 30)

This report updates the Committee on the complaints against Councillors received since the last report. The Committee is responsible for maintaining high standards of conduct by Members of the District and Town and Parish Councils, for monitoring operation of the Code of Conduct, and for considering the outcome of investigations in the event of breaches of the Code.

11. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

12. REGISTER OF ASSESSMENT OF COMPLAINTS AGAINST COUNCILLORS (Pages 31 - 42)

This report updates the Committee on the complaints against Councillors received over the past two years.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)