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2 December 2021

LICENSING COMMITTEE

A meeting of the Licensing Committee will be held in the **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton BN17 5LF** on **Friday 10 December 2021 at 9.30 am** and you are requested to attend.

Members: Councillors Blanchard-Cooper (Chair), Cooper (Vice-Chair), Clayden, Daniells, Gregory, Hamilton, Kelly, Northeast, Oliver-Redgate, Mrs Staniforth and Worne

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre in order to best manage safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via the internet at this [link](#).

- a) Where a member of the public has registered to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. In response to the continuing health guidelines, there will be very limited public access to this meeting. Admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must **not** attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest

3. MINUTES

(Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 10 September 2021.

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. MINUTES OF LICENSING SUB-COMMITTEE

(Pages 5 - 6)

To receive and note the Minutes of the meetings of the Licensing Sub-Committee held on 24 September and 3 December 2021. (Minutes for the 3 December meeting to be circulated separately)

7. LICENSING FEE SETTING

(Pages 7 - 14)

This report sets out proposed licence fees for specified licensing regimes to take effect on 1 April 2022.

8. TAXI FARES (Pages 15 - 26)

The fares charged to customers using Hackney Carriages (Taxis) are reviewed and set each year. This report provides information to be considered for the setting of fares for the period of 1 April 2022 to 31 March 2023.

9. STREET TRADING POLICY AND DESIGNATIONS (Pages 27 - 40)

The Licensing Committee are asked to recommend to Full Council that an intention is made to pass a resolution to vary Street Trading Designations as set out in the appendices of this paper. This intention is made by agreeing to the advertising of the proposed Designations attached to this paper. The paper also seeks delegation of Street Trading matters to the Licensing Committee.

10. STATEMENT OF GAMBLING LICENSING PRINCIPLES 2022-2025 (Pages 41 - 42)

A Licensing Authority shall before each successive period of three years, prepare and publish a statement of principles they propose to apply in exercising their functions under the Gambling Act 2005. This report asks Members to recommend Full Council adopt the proposed Statement of Gambling Principles 2022-2025 without change.

11. WORK PROGRAMME (Pages 43 - 44)

The Committee is required to note the Work Programme for 2021/22.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link - [PART 8 - CP - Section 5 Filming Photographic Protocol](#)