



Arun District Council  
Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF

This meeting will be live streamed – the link to watch the meeting will be published soon

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3 May 2022

## COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 11 May 2022 at 6.00 pm** in the **Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:

James Hassett  
Chief Executive

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person.
2. It is still *recommended* that all those attending take a lateral flow test prior to the meeting.
3. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 5 May 2022** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk)

## **AGENDA**

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

### 3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

### 4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

### 5. PETITIONS

To consider any petitions received from the public.

### 6. MINUTES (Pages 1 - 40)

To approve as a correct record the Minutes from the following meetings held (as attached):

- Special Meeting of the Council – 23 February 2022
- Special Meeting of the Council – 3 March 2022
- Full Council – 9 March 2022
- Extraordinary Meeting of the Council – 14 April 2022

7. CHAIRMAN'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

**OFFICER REPORTS**

9. REPORT OF CONSTITUTION WORKING PARTY - COMPLETING THE TRANSITION TO A COMMITTEE SYSTEM (Pages 41 - 156)

This report contains recent recommendations from the Constitution Working Party (CWP) on continuing amendments to the Constitution designed to smooth the transition from Cabinet to a Committee system of Governance.

This report also brings to full Council amendments recommended by the Planning Committee and accepted by CWP relating to Site Visits (Appendix 5) .

This report draws Council's attention to consequential changes to be made by the Monitoring Officer under delegated powers as a result of organisational and legislative changes (e.g., Part 4, Section 1, Para 7.2 references to *Public Health England* should be changed to *UK Health Security Agency*), and change of titles, eg Group "Head of Law and Governance & Monitoring Officer" instead of "Head of Council Advice & Monitoring Officer" and legacy changes which were previously missed but are consequences of decisions made by Full Council to move to a Committee system.

**RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES**

10. ECONOMY COMMITTEE - 29 MARCH 2022 (Pages 157 - 230)

The Chair, Councillor Cooper, will present the minutes containing recommendations from the meeting of the Economy Committee held on 29 March 2022.

There are recommendations to consider at:

- Minute 781 [Littlehampton Public Realm Improvements – Phase 1 (Terminus Road) Contractor Appointment] – the Officer's report is attached.
- Minute 786 [River Road Garage Site, Arundel Wet Sussex] – the Officer's report is attached.

11. POLICY & FINANCE COMMITTEE - 31 MARCH 2022 (Pages 231 - 254)

The Chair, Councillor Gunner, will present the Minutes containing recommendation from the meeting of the Policy & Finance Committee held on 31 March 2022.

There are three recommendations for the Council to consider at Minute 805 [Council Vision – Performance Management 2022-2026] – the Officer’s report is attached.

12. MOTIONS [30 MINUTES]

The following Motion has been submitted in accordance with Council Procedure 15 [Notices of Motion].

Proposer: Councillor Staniforth

Seconder: Councillor Edwards

**Mental Health Support Services for Young People**

My motion is to propose the Council request a presentation from West Sussex County Council to outline what services it currently provides for children and young people in the district and its plans for future provision. We may then identify key priorities as a district council to support the wellbeing of children and young people.

13. GENERAL QUESTIONS FROM MEMBERS [BY ADVANCE NOTICE] [30 MINUTES]

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

14. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

15. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).