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13 January 2022

HOUSING AND WELLBEING COMMITTEE

A meeting of the Housing and Wellbeing Committee will be held in the **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Monday 24 January 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Pendleton (Chair), Gregory (Vice-Chair), Catterson, Mrs Cooper, Daniells, Mrs English, Hamilton, Hughes, Needs, Rhodes and Yeates

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre in order to best manage the safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via this [link](#).

- a) Where a member of the public has registered to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. In response to the continuing health guidelines, there will be very limited public access to this meeting. Admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must **not** attend any face-to-face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Friday 14 January in line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. Permitted questions will be read out by an Officer.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 6)

The Committee will be asked to approve as a correct record the Minutes of the Housing and Wellbeing Committee held on 2 December 2021.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes).

6. JOINT WORKING PROTOCOL FOR CARE LEAVERS (Pages 7 - 10)

West Sussex County Council and the seven Districts and Boroughs within West Sussex have developed a joint working Protocol for Care Leavers. The aim of the Protocol is to ensure that the accommodation needs and associated support in the community for young people leaving care are identified, and procedures put in place to ensure that agencies work in partnership to achieve this. The partners signing up to this Protocol have the collective ambition to provide Care Leavers with the best possible start to their adult lives.

7. COMMITTEE GENERAL FUND REVENUE AND CAPITAL BUDGETS 2022/23 AND HOUSING REVENUE ACCOUNT BUDGETS 2022/23 (Pages 11 - 24)

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2022/23 revenue budget, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall revenue budget for 2022/23 to make a recommendation to Full Council on 23 February 2022 on the budget to be set and level of Council Tax for the District for 2022/23.

In addition, Committees must consider and recommend their draft capital budget for inclusion in the overall capital programme, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall capital programme to make a recommendation to Full Council on 23 February 2022 on the overall capital programme to be set for 2022/23.

This Committee must also consider and recommend its Housing Revenue Account (HRA) revenue budget, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall revenue budget for 2022/23 to make a recommendation to Full Council on 23 February 2022 on the budget to be set and level of rents to be charged for 2022/23.

This Committee must consider and recommend a draft Housing Revenue Account Capital budget for inclusion in the overall capital programme, which will be submitted to the Policy and Finance Committee on 10 February 2022. Policy and Finance Committee will consider the overall capital programme to make a recommendation to Full Council on 23 February 2022 on the overall capital programme to be set for 2022/23.

8. LITTLEHAMPTON COMMUNITY WARDENS PROJECT UPDATE (Pages 25 - 30)

This report is an information paper to provide an update on the Littlehampton Community Warden project. It seeks to provide an overview of how the service has performed since its inception and sets out key performance data and outcomes.

9. CONSULTATION ON THE SUSSEX POLICE PRECEPT 2022-2023 (Pages 31 - 32)

The Sussex Police and Crime Panel are meeting on 28 January 2022 to consider the Sussex Police Precept for 2022-23. This report provides the opportunity for Committee Members to express their views on the proposed precept.

10. ARUN COVID COMMUNITY CHAMPIONS PROJECT UPDATE (Pages 33 - 38)

This report is an information paper to provide an update on the progress of the Covid Community Champions project. It seeks to provide an overview of how the service has performed since its inception and sets out key performance data and outcomes.

11. ACTIVITIES FOR OLDER PEOPLE (Pages 39 - 42)

Age UK West Sussex, Brighton & Hove has a history of providing a range of activities and services in Arun to older members of the community. This report reviews the grant Age UK receives for Activities East of the river Arun.

12. COVID-19 ADDITIONAL RELIEF FUND (Pages 43 - 46)

The report is asking Committee to support delivery of a new Discretionary Business Grant Scheme for Arun businesses based on the agreed West Sussex Councils' Guidelines. Also, that authority be given to the Director of Services to agree future Covid related business support grant schemes.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

Will be circulated separately to the agenda should there be any.

13. WORK PROGRAMME (Pages 47 - 50)

The Committee is required to note the Work Programme for 2021/22.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link - [PART 8 - CP - Section 5 Filming Photographic Protocol](#)