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31 January 2022

## **POLICY AND FINANCE COMMITTEE**

A meeting of the Policy and Finance Committee will be held in **The Council Chamber & Blue Room, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Thursday 10 February 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon, Oppler, Roberts, Seex, Stanley and Dr Walsh

**PLEASE NOTE:** Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre, in order to best manage safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages. The link for this meeting will be uploaded to the Committee's web pages soon:

- a) Where a member of the public has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer or if they wish they can attend the meeting to ask the question in person. There will be limited public access to this meeting and admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available for per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Wednesday, 3 February 2022** in line with current Committee Meeting Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk).

## **AGENDA**

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

### 3. MINUTES

(Pages 1 - 14)

The Committee will be asked to approve as a correct record the Minutes of the Policy and Finance Committee held on 9 December 2021, as attached.

### 4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

### 5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

### 6. CLIMATE ACTION AND BIODIVERSITY WORK PLAN 2022-2023 [30 MINUTES]

(Pages 15 - 48)

The Policy and Finance Committee approved a Carbon Neutral Strategy (2022-30) for Arun District Council on 14 October 2021. This report sets out the work plan to achieve the 2030 target.

7. BUDGET MONITORING REPORT TO 31 DECEMBER 2021 (Pages 49 - 66)  
[10 MINUTES]

The Budget Monitoring Report sets out the Capital, Housing Revenue and General Fund Revenue budget performance to the end of December 2021.

8. COMMITTEE REVENUE AND CAPITAL BUDGET - (Pages 67 - 74)  
2022/2023 [10 MINUTES]

The purpose of the report is for this Committee to consider and recommend its revenue budget for inclusion in the 2022/23 General Fund revenue budget, which will be considered by this Committee later on this agenda. In addition, this Committee will consider the overall revenue budget for 2022/23 to make a recommendation to Council on 23 February 2022 on the overall budget to be set, level of Council Tax for the District, Housing Revenue account budget and rent levels for 2022/23.

In addition, Committees must consider and recommend their draft capital budget for inclusion in the overall capital programme, which will be considered by this Committee later on this agenda. Policy and Finance Committee will consider the overall capital programme to make a recommendation to Council on 23 February 2022 on the programme (HRA and General Fund) to be set for 2022/23.

9. THE COUNCIL'S REVENUE AND CAPITAL BUDGETS (Pages 75 - 100)  
2021/22 AND 2022/23 [45 MINUTES]

The purpose of the report is for this Committee to make a recommendation to the Special Council Meeting on 23 February 2022 on the overall budget to be set, level of Council Tax for the District, Housing Revenue Account Budget and rent levels for 2022/23.

In addition, the Policy and Finance Committee must consider the overall capital programme to make a recommendation to Council on 23 February 2022 on the overall capital programme (HRA and General Fund) to be set for 2022/23.

10. CAPITAL STRATEGY 2022/23 TO 2026/27 [15 MINUTES] (Pages 101 -  
112)

The report allows the Policy and Finance Committee to consider and comment on the Council's Capital Strategy 2022/23 to 2026/27 before adoption by Full Council on 9 March 2022.

11. COUNCIL VISION 2022-2026 [20 MINUTES]

(Pages 113 -  
120)

This paper presents the final wording, following public consultation, for the Council Vision 2022-2026.

**ITEMS PUT FORWARD FROM SERVICE COMMITTEES**

Any recommendations from Service Committees will be circulated separately to this agenda.

**OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

12. FEEDBACK REPORT FROM JOINT CLIMATE CHANGE BOARD [10 MINUTES]

(Pages 121 -  
124)

An Outside Body Feedback Report from Councillor Staniforth following her attendance at a meeting of West Sussex County Council's Joint Climate Change Board held on 13 October 2021 is attached.

13. FEEDBACK REPORT FROM MEETINGS HELD OF THE GREATER BRIGHTON ECONOMIC BOARD [10 MINUTES]

An Outside Body Feedback Report will be circulated separately to this agenda.

14. WORK PROGRAMME - [5 MINUTES]

(Pages 125 -  
128)

A copy of the Committee's Work Programme for the remainder of 2022 is attached for information.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).