



Arun District Council
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30 September 2021

ECONOMIC COMMITTEE

A meeting of the Economic Committee will be held in the **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on **Tuesday 12 October 2021 at 6.00 pm** and you are requested to attend.

Members: Councillors Cooper (Chair), Gunner (Vice-Chair), Dendle, Dixon, Edwards, Northeast, Roberts, Seex, Stanley, Dr Walsh and Yeates

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre in order to best manage the safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via the internet at this address: [Arun District Council](#)

- a) Where a member of the public has registered to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. In response to the continuing health guidelines, there will be very limited public access to this meeting. Admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must **not** attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Monday 4 October 2021 in line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. Permitted questions will be read out by an Officer.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 8)

The Committee will be asked to approve as a correct record the Minutes of the Economic Committee held on 26 July 2021.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. BUDGET 2022/23 SETTING REPORT

(Pages 9 - 12)

The report provides a summary of the budget process for 2022/23.

7. RIVER ROAD GARAGES TERMINATIONS (Pages 13 - 26)

This report seeks to set out the options available to the Council for the future use of Council Freehold Land at River Road, Arundel, West Sussex.
8. BEACH HUT SERVICE REVIEW (Pages 27 - 44)

The current leases issued to Privately owned Beach Huts terminate on the 31 March 2022. Demand for the service remains high and the Council must decide on the future shape of the service. This report seeks to set out several options available to the Council, with their Private and Council owned and rented beach huts, with focus on service improvement and financial viability of this non-statutory service, including securing of both increased revenue and increased number of beach huts for the Council.
9. LORRY PARK, LONDON ROAD, BOGNOR REGIS - MARKETING UPDATE (Pages 45 - 48)

The report provides Members with an update on progress against the instruction of the Economic Committee on 26 July to procure the services of an agent and market the site.
10. POP UP RETAIL (Pages 49 - 54)

In March 2020 Arun's Cabinet agreed a course of action to establish Pop-Up retail in Bognor Regis and Littlehampton. Since then much has changed and this report looks again at how Pop-Up retail might be provided in Arun.
11. DISCRETIONARY GRANTS - WIDER BUSINESS SUPPORT (Pages 55 - 58)

In June 2021 this Committee agreed to allocate funding from the Government Additional Restrictions Grants to a wider business support fund. This was in line with guidance and was to be used for a variety of different grants. This report advises the Economy Committee on the progress of those grants and requests that further funds be allocated.
12. PROPOSED SUSSEX BY THE SEA FESTIVAL, LITTLEHAMPTON (Pages 59 - 62)

The Council would like to invite expressions of interest from a suitably experienced festival operator to deliver an annual public event on the Greens and/or surrounding areas at Littlehampton seafront. It is proposed that the Council contributes to the operation of the event in the first three years to enable it to be established. This report is asking the Committee to support this proposal in principal and for officers to tender this opportunity for an external provider.

13. ECONOMIC RECOVERY FUND (Pages 63 - 66)

In July this year the Leaders of the eight West Sussex Councils agreed that funding should be allocated from the Economic Recovery Fund, held by West Sussex County Council, to each of the seven District and Borough Councils in West Sussex. The report asks this Committee to accept the funding and delegate the future use of it, for High Street recovery initiatives which have yet to be considered and costed, to the Chair of the Economy Committee.

14. AVISFORD PARK PUBLIC TOILET REFURBISHMENT (Pages 67 - 78)

Request for Economic Committee approval for the Council to enter into formal contract to complete the refurbishment of the public toilets at Avisford Park, Rose Green, Bognor Regis.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

To be circulated separately to the agenda if there are any.

15. WORK PROGRAMME (Pages 79 - 82)

The Committee is required to note the Work Programme for 2021/22.

16. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

17. EXEMPT - AVISFORD PARK PUBLIC TOILET REFURBISHMENT (Pages 83 - 94)

Request for Economic Committee approval for the Council to enter into formal contract to complete the refurbishment of the public toilets at Avisford Park, Rose Green, Bognor Regis.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#)