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Committee Manager Carley Lavender (Extn 37547)

28 May 2021

## ECONOMIC COMMITTEE

A meeting of the Economic Committee will be held virtually via zoom on **Tuesday 8 June 2021 at 6.00 pm** and you are requested to attend.

Members: Councillors Cooper (Chair), Gunner (Vice-Chair), Dendle, Dixon, Edwards, Purchase, Roberts, Seex, Stanley and Dr Walsh

***PLEASE NOTE:*** *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least **24 hours** before the meeting.*

*This meeting is held in accordance with the resolution of Extraordinary Council on 12 May 2021 [Minute 551] which continues Section 5 Part 5 of the Constitution (The Virtual Meeting Procedure Rules) and declares the use of Council powers, under Section 111 of the Local Government Act 1972, and the general power of competence under Section 1 of the Localism Act 2011, for making advisory decisions, as appropriate.*

*This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email [Committees@arun.gov.uk](mailto:Committees@arun.gov.uk) by 5.15 pm on **Friday 28 May 2021** in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

4. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

5. START TIMES

The Committee is requested to agree its start times its meetings for the remainder of 2021/22.

6. TERMS OF REFERENCE FOR ECONOMIC COMMITTEE

(Pages 1 - 8)

This report asks Economic Committee to note its terms of reference as given by Full Council to make any suggestions to Constitution Working Party for clarifying these terms of reference and to make delegations to Officers under matters reserved.

7. COVID DISCRETIONARY BUSINESS GRANT FUNDING

(Pages 9 - 14)

The report provides a background to Discretionary Grant Funding and proposes spending on projects to provide wider business support.

The Committee is asked to agree the spending from the Discretionary Business Grant fund as set out in the report.

8. BOGNOR REGIS SEAFRONT : REVIEW OF SEAFRONT DELIVERY PLAN AND DELIVERABLE INTERVENTIONS AND ACTIONS (Pages 15 - 22)

The Report provides a progress update on proposed projects in respect of the regeneration of Bognor Regis seafront.

9. LEVELLING UP FUND BID SUBMISSION (Pages 23 - 26)

This report seeks the Committee's endorsement to the core elements of the Council's submission to the Levelling Up Fund.

10. CLOSURE OF TRISANTO DEVELOPMENT CORPORATION LIMITED (Pages 27 - 30)

This report follows the Cabinet Report of 29 July 2019 which recommended to Full Council that the Council's Local Property Company (LPC) - Trisanto Development Corporation Limited be closed as it was considered that it was no longer needed having regard to the removal of the borrowing cap on the Housing Revenue Account. However, at Full Council this recommendation was withdrawn in order to give further time to assess the need for the LPC. This report re-evaluates the situation and recommends that the Trisanto Development Corporation be formally closed, and appropriate actions taken to give effect to this decision.

### **OUTSIDE BODIES - FEEDBACK FROM MEETINGS**

The Committee will receive feedback reports from the Council's representatives or appointees on outside bodies as appropriate.

11. WORK PROGRAMME (Pages 31 - 32)

The Committee is requested to note its Work Programme for 2021/22.

12. AWARD OF CONTRACT FOR OFFICE GUARDING AND SECURITY SERVICES (Pages 33 - 36)

Following a procurement exercise, Committee's approval is sought to proceed with entering into a five-year contract for the continuation of office guarding and security services across the general fund portfolio. The service costs received can be accommodated within the accommodation services budget.

13. AWARD OF CONTRACT FOR RESURFACING AND REPAIRS TO COUNCIL OWNED CAR PARKS (Pages 37 - 40)

Following a procurement exercise, Committee's approval is sought to proceed with entering into a contract to undertake resurfacing, repairs and ancillary works to several Council owned car parks and an access road. The repairs have been identified within the Council's five-year planned maintenance programme. The project costs received can be accommodated within the capital asset management budget.

14. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution: -

That under Section 100a (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

15. PART B - AWARD OF CONTRACT FOR OFFICE GUARDING AND SECURITY SERVICES (Pages 41 - 46)

Following a procurement exercise, Committee's approval is sought to proceed with entering into a five-year contract for the continuation of office guarding and security services across the general fund portfolio. The service costs received can be accommodated within the accommodation services budget.

16. PART B - AWARD OF CONTRACT FOR RESURFACING & REPAIRS TO COUNCIL OWNED CAR PARKS (Pages 47 - 52)

Following a procurement exercise, Committee's approval is sought to proceed with entering into a contract to undertake resurfacing, repairs and ancillary works to several Council owned car parks and an access road. The repairs have been identified within the Council's five year planned maintenance programme. The project costs received can be accommodated within the capital asset management budget.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [Filming Policy](#)