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Committee Manager - Jane Fulton (Ext 37611)

30 November 2020

## **CHIEF EXECUTIVE'S REMUNERATION COMMITTEE**

A virtual meeting of the Chief Executive's Remuneration Committee will be held on **Tuesday 8 December 2020 at 6.00 pm** and you are requested to attend.

Members: Councillors Mrs Gregory (Chairman), Bennett, Charles, Clayden and Dixon.

***PLEASE NOTE:*** *This meeting will be a 'virtual meeting' held using Zoom but as it is a Working Party meeting will be held in private and so not open to the public. The meeting invite including the meeting joining instructions will be sent out 24 hours before the meeting. This meeting will not be webcast.*

*Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.*

*This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declarations by stating:

- a) The item they have the interest in
- b) Whether it is pecuniary, personal and/or prejudicial interest
- c) The nature of the interest

3. MINUTES

(Pages 1 - 2)

To approve as a correct record the Minutes of the meeting held on 18 December 2019, as attached.

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. CHIEF EXECUTIVE REMUNERATION - 2020/21

(Pages 3 - 8)

This paper summarises the information that Members of the CEO Remuneration Committee will need to consider in order to make recommendations on the remuneration of the Chief Executive for 2020-21 to Full Council.

This report will contain Exempt background papers referring to the Chief Executive's appraisal which will be shared with Members of the Committee only. The Exempt documents attached can be found at Item 7 [Paragraph 1 of Schedule 12A of the Local Government Act 1972].

The Committee will need to move into Exempt business to debate these documents.

6. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the public and the accredited representatives from newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part 1 and Part 5 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

7. CHIEF EXECUTIVE'S REMUNERATION - 2020-21 - (Pages 9 - 12)  
CONFIDENTIAL BACKGROUND PAPERS [PARAGRAPH 1 -  
INFORMATION RELATING TO ANY INDIVIDUAL]

The following Exempt Papers are attached:

- Report from the Leader of the Council following the Chief Executive's Appraisal held on 2 November 2020 by the Appraisal Panel – to be shared with the Committee at the meeting
- The Chief Executive's Performance Targets for 2019/2020
- Performance Bands for the Chief Executive Appraisal

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.