



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

Committee Manager - Jane Fulton (Ext 37611)

5 November 2020

CABINET

A virtual meeting of the Cabinet will be held on **Monday 16 November 2020 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chair), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Friday, 6 November 2020 in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may

have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 16)

To approve as a correct record the Minutes of the Cabinet meeting held on 19 October 2020 (as *attached*).

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. THE COUNCIL'S RESPONSE TO THE COVID-19 PANDEMIC SITUATION

(Pages 17 - 24)

This report updates Cabinet on the Council's response to the pandemic situation and possible proposals for economic recovery.

8. COVID-19 RECOVERY WORKING PARTY - KEY OUTCOMES FROM CABINET

(Pages 25 - 32)

This report prioritise the recommendations from the Covid-19 Recovery Working Party that were approved by Cabinet at its meeting held on 21 September 2020 and identifies any associated costs.

9. BUDGET MONITORING REPORT TO 30 SEPTEMBER 2020 (Pages 33 - 54)
The Budget Monitoring report sets out the Capital, Housing Revenue and General Fund Revenue budget performance to the end of September 2020
10. FOOD WASTE COLLECTION SERVICE TRIAL (Pages 55 - 64)
This report sets out proposals to work in partnership with West Sussex County Council to deliver a twelve-month Food Waste and Absorbent Hygiene Products (AHP) collection service trial across approximately 1,150 properties in Arun.
11. BEACH ACCESS, BOGNOR REGIS (Pages 65 - 80)
The report considers the options available to achieve access to the beach for those with limited mobility.
12. PLACE ST MAUR - BOGNOR REGIS (Pages 81 - 90)
This report provides an update on the Place St Maur scheme and seeks approval for the delivery plan and project funding.
13. SUNKEN GARDENS , BOGNOR REGIS (Pages 91 - 102)
This report seeks approval to progress the Sunken Gardens scheme, including its scope, delivery and project funding.
14. KINGLEY GATE DEVELOPMENT, LITTLEHAMPTON - COMMUNITY FACILITIES AND SECTION 106 FUNDING (Pages 103 - 108)
This report seeks authority to draw down S106 contributions from the Kingley Gate development – ref LU/355/10.

These sums are provided for the management and maintenance of the community facilities including changing facilities, sports pitches, play areas and public open space provided on site and as a contribution for a community building to be delivered by Littlehampton Town Council at Eldon Way, Wick, Littlehampton.
15. ESTABLISHMENT OF A PLANNING REVIEW WORKING PARTY (Pages 109 - 112)
This report seeks the Cabinet's permission to establish a cross-party Working Party to consider the recommendations from the forthcoming presentation on the Planning Review by

Sean Hannaby (of Hannaby Planning Solutions Ltd) which will take place shortly.

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy - [The Policy](#)