

**This meeting will be broadcast live on our website at [www.arun.gov.uk](http://www.arun.gov.uk) from 6.00 p.m. onwards**

**Members are requested to bring their Agenda for 6 March 2017 with them to the meeting.**

Committee Manager: Carrie O'Connor (Ext 37614)

24 February 2017

## **LOCAL PLAN SUBCOMMITTEE**

A meeting of the Local Plan Subcommittee will be held in the Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton on **Thursday 9 March 2017 at 6.00 p.m.** and you are requested to attend.

Members: Councillors Charles (Chairman), R Bower (Vice-Chairman), Ambler, Mrs Bence, Bicknell, Brooks, Mrs Brown, Cooper, Chapman, Elkins, Mrs Hall, Mrs Maconachie, Oppler and Mrs Stainton.

## **A G E N D A**

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declaration of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this agenda.

You should declare your interest by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under the normal procedure rules applicable to the Committee

You then need to re-declare your prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

3 ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

4 ARUN LOCAL PLAN – PUBLICATION OF PROPOSED MODIFICATIONS FOLLOWING SUSPENSION OF THE EXAMINATION-IN-PUBLIC

Following on from the meeting to be held on 6 March 2017, the Subcommittee will now consider issues relating to proposed modifications of Section 12 of the Local Plan (Housing Delivery), including infrastructure delivery and transportation.

**(NB: The report referred to is included in the Agenda for the meeting on 6 March 2017.)**

5 LOCAL DEVELOPMENT SCHEME

The report provides an updated Local Development Scheme for approval (appendix 1). It has been amended following a change in the timetable for the production of the Arun Local Plan.

Note: \*Indicates report is attached for all Members of the Subcommittee only and the press (excluding exempt items). Reports can be accessed through the Council's website at [www.arun.gov.uk](http://www.arun.gov.uk)

Members are also reminded that if they have any detailed questions, would they please inform the Chairman and/or relevant Lead Officer in advance of the meeting.

ARUN DISTRICT COUNCIL

LOCAL PLAN SUBCOMMITTEE – 9 MARCH 2017

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Subject : Local Development Scheme

Report by : Martyn White – Principal Conservation Officer

Report date : February 2017

EXECUTIVE SUMMARY

The report provides an updated Local Development Scheme for approval (appendix 1). It has been amended following a change in the timetable for the production of the Arun Local Plan.

RECOMMENDATION

The Subcommittee **RECOMMENDS TO FULL COUNCIL:**

That the Local Development Scheme 2017-2020 be approved.

1.0 BACKGROUND

- 1.1 The Local Development Scheme (LDS) sets out the timetable for the production of the emerging Local Plan. The current version was presented to the Local Plan Sub-Committee on 27<sup>th</sup> March 2014.
- 1.2 The Local Development Scheme (LDS) identifies which Local Development Documents (LDDs) the Council intends to produce during a rolling three year period. The Local Development Scheme (LDS) is in effect a work programme for the Local Plan process. The dates set out in the timetable are monitored each year from 1st April to 31st March through the Authority Monitoring Report.
- 1.3 Whilst the initial key milestone of publishing the draft Local Plan have been met, the suspension period introduced to the local plan process has necessitated that the LDS be revised. Changes to the LDS reflect the delay in seeing the Local Plan adopted and a review into the other documents that the council will prepare. The production of an updated LDS will be helpful to the Inspector for the Local Plan Examination.
- 1.4 The revised LDS (attached as appendix 1) includes a timetable for the preparation of the Local Plan, Gypsy and Traveller and Travelling

Showpeople Site Allocations Development Plan Document and a Small Sites Development Plan Document.

- 1.5 It is intended that the LDS will come into effect following the Full Council meeting on the 22<sup>nd</sup> March 2017.

2.0 CONCLUSION

- 2.1 Once this LDS has been approved by Full Council, it will be published on the Council's website. This will provide the most up to date timetable for the preparation of the Local Plan and accompanying Local Development Documents.

**Appendix 1**

Local Development Scheme 2017-2020

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**ARUN DISTRICT COUNCIL**  
**LOCAL DEVELOPMENT SCHEME**  
**2017 – 2020**



# ARUN DISTRICT COUNCIL

## LOCAL DEVELOPMENT SCHEME

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## 1. Introduction

- 1.1 This is the Local Development Scheme (LDS) for the period 2017-2020. The scheme has been prepared in conformity with the Planning and Compulsory Purchase Act 2004, as amended by section 111 of the Localism Act 2011. The local planning authority must resolve that the scheme is to have effect and specify the date from which it will do so.
- 1.2 The LDS sets out the current Development Plan and introduces the scope and timeframe for preparing the emerging local Development Plan Documents (DPDs), which will form the Development Plan.

### Recent Changes to the Planning System

- 1.3 The Local Plan must be prepared in accordance with the National Planning Policy Framework (NPPF). The NPPF must also be read alongside Planning Policy for Traveller Sites which was published in March 2012 and the Planning Practice Guidance, published in March 2014.
- 1.4 The Local Plan, submitted for examination in January 2015, is currently in a period of suspension as the Council makes Main Modifications to the Plan and existing evidence base. Currently being prepared, the Local Plan covers the whole of Arun District except the area covered by the South Downs National Park Authority (SDNPA) which is the statutory planning authority for the National Park area and they are preparing their own Plan.
- 1.5 The Localism Act 2011 allows for communities to draw up Neighbourhood Development Plans. In Arun's Local Planning Authority Area, there are currently (as of February 2017) 17 Neighbourhood Development Plans (NDPs) being produced in accordance with the Neighbourhood Planning (General) Regulations 2012. Of this number, 14 have been formally adopted ('made') by Arun District Council. Walberton NDP will be taken to Full Council to be made in March 2017. Once NDPs are adopted ('made'), they will sit beside the Arun Local Plan and become part of the statutory Development Plan which guides decision making in the district.
- 1.6 The Community Infrastructure Levy (CIL) Regulations came into force in 2010. The council is currently working towards preparing a CIL charging schedule which will set a tariff upon development taking place in the district.

## 2. Arun District Council's Development Plan

2.1 All planning applications in Arun District Council must be considered against the Development Plan which currently consists of the following adopted plans:

- Arun District Local Plan – saved policies (2003)
- West Sussex Minerals Local Plan – saved policies (2003)
- West Sussex Waste Local Plan (2014)
- Made Neighbourhood Development Plans:
  - Aldingbourne
  - Angmering
  - Arundel
  - Barnham & Eastergate
  - Bersted
  - Bognor Regis
  - Climping
  - East Preston
  - Felpham
  - Ferring
  - Kingston
  - Littlehampton
  - Rustington
  - Yapton

### Arun Local Plan 2003

2.2 The Arun Local Plan was adopted in 2003. Subsequently, the 2004 Act introduced changes to the plan-making process which meant that the Local Plan system would be replaced by the LDF. The Act contained a provision for policies in adopted or approved local and structure plans to be saved for three years from the commencement date of the Act, which was 28th September 2004.

2.3 Arun District Council (ADC) applied to the Secretary of State to save a number of policies from its Local Plan (2003) beyond this three year period based on criteria set out in Planning Policy Statement 12 (PPS12). **Appendix 1** lists all of the Local Plan policies which were deleted from the Arun Local Plan and states the reason for deletion. The saved policies can be found on the Arun District Council website <http://www.arun.gov.uk/2003-local-plan>.

2.4 A schedule of alterations and deletions were prepared as part of the supporting documents for the Local Plan Examination in Public (EiP). It identified each of the Local Plan 2003 saved policies and existing SPD and indicates whether they have been deleted or replaced by the new Local Plan policies.



### **West Sussex Minerals Local Plan 2003**

- 2.5 The West Sussex Minerals Local Plan (MLP), which was adopted in May 2003, ensures the supply of minerals to at least 2006 although the policy framework has a longer timeframe. It sets out the County Council's vision, objectives and strategy for mineral land-use planning in West Sussex, and provides the detailed policy framework for determining mineral planning applications. It also sets out the existing sites and commitments and new site allocations for minerals development. The MLP is a material consideration in the determination of planning applications and part of the statutory development plan for West Sussex.
- 2.6 The MLP in its entirety was saved until 27 September 2007. The County Council submitted to the Government a list of the policies that it considered should be saved and why. The outcome of this request was that the majority of the policies in the MLP have been saved until they are replaced by the Minerals and Waste Core Strategy DPD. Further details regarding the saved Minerals Local Plan saved policies can be found on the West Sussex County Council website: [www.westsussex.gov.uk/mwdf](http://www.westsussex.gov.uk/mwdf).
- 2.7 Work on updating the Minerals Local Plan 2003 is currently underway; therefore, any changes and updates to the Minerals Local Plan will need to be monitored to ensure that the Arun Local Plan is updated accordingly.

### **The West Sussex Waste Local Plan**

- 2.8 The West Sussex Waste Local Plan (WLP) (2014) was adopted on 11<sup>th</sup> April 2014. It sets the vision, objective and strategy for waste planning in West Sussex until 2031. It includes Use-Specific Policies, Development Management Policies and Waste Site Allocation policies. The allocation policies aim to ensure there is sufficient capacity to meet identified shortfalls in transfer, recycling and recovery capacity across the county. The WLP includes two strategic sites within Arun District at Hobbs Barn, near Climping and Site north of Wastewater Treatment Works, Ford. These will be included on the Arun Local Plan Policies Maps.

### **Neighbourhood Development Plans**

- 2.9 There are 14 Neighbourhood Development Plans within the Arun District that have been adopted. These give communities the power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They include the location of new homes, shops and offices. They influence what those new buildings should look like and inform what infrastructure should be provided.

### 3. Emerging Plans

#### The Local Plan

- 3.1 The council is currently preparing the Arun Local Plan which sets out the vision for the future of Arun and guides development to achieve that vision. Arun's Local Plan covers the Arun Local Planning Authority Area (LPA) - This area is Arun District apart from those parts within the South Downs National Park (SDNP). The SDNP Authority is preparing a Local Plan for the entire park. The ALP will be part of the Development Plan for the area, together with the adopted Waste Local Plan and the Minerals Local Plan, both a West Sussex County Council responsibility, together with Neighbourhood Plans, prepared by local communities. The ALP sets out the strategic vision, objectives, policies and proposals for development in the LPA to 2031 and beyond. The ALP sets out what is intended to happen in the area over the life of the plan, where and when this will occur and how it will be delivered.
- 3.2 The following key milestones have been achieved:
- **Regulation 18 Consultation (preparation of a Local Plan):**  
July – September 2012
  - **Regulation 19 Consultation (publication of a Local Plan):**  
October 2014
  - **Regulation 22 (submission to the Secretary of State):**  
January 2015
  - **Enquiry:**
    - **First Hearing Sessions:** June 2015
    - **Procedural Meeting & Inspectors Conclusions:** July 2015
    - **Inspector's Response to the Council's Proposed Suspension Timetable:** September 2015
    - **OAN Meeting:** January 2016
    - **Inspectors OAN Conclusions:** February 2016
    - **Suspension of the Arun Local Plan:** February 2016
- 3.3 Since suspension of the Arun Local Plan, the Council has been conducting various studies to update the Plan's existing evidence base and inform Main Modifications.
- 3.4 This LDS (2017-2020) provides the timetable for the Arun Local Plan. Future key milestones are planned as follows:
- **Approval of Main Modifications:** March 2017
  - **Main Modifications Consultation:** (6 week period)
  - **Resume Examination:** Summer 2017
  - **Receive Inspectors Report:** Autumn 2017
  - **Adoption:** Winter 2017
- 3.5 A profile of the Local Plan, providing details such as the document's role, status and production arrangements is set out in **Appendix 2**.

## **Gypsy and Traveller and Travelling Showpeople Site Allocations Development Plan Document**

- 3.6 The LDS 2014-2017 explains that the Local Plan will include site allocations, development management policies and Gypsy and Traveller policies. However, the Local Plan provides an overview of the status of the evidence base including the Gypsy and Traveller and Travelling Showpeople Accommodation Assessment and Sites Study. It explains that it was considered appropriate and in accordance with national planning guidance that ADC would work with the coastal West Sussex authorities (Worthing Borough and Adur District and Chichester District), the South Downs National Park Authority and West Sussex County Council to develop a joint evidence base.
- 3.7 At the time of preparing the joint evidence base, it was identified that the results of this work would not fit with the preparation timetable for the Local Plan. Therefore, the Draft Local Plan states that the Council proposes to prepare a separate DPD for traveller accommodation. This remains the case as further work is required to complete the jointly commissioned GTAA as well as undertake further local evidence gathering as part of a site assessment exercise.
- 3.8 It is important however, that the Gypsy and Traveller and Travelling Showpeople Sites Allocation DPD is prepared alongside, or closely following the Local Plan DPD to ensure that it meets the requirements of the Planning for Traveller Sites Policy (March 2013). Further details regarding the timetable for the preparation of this DPD is provided in **Appendix 2**.

## **Small Site Allocations Development Plan Document**

- 3.9 The Council and Neighborhood Planning Groups will use the Housing & Economic Land Availability Assessment (HELAA) as evidence to identify small sites to be allocated through Neighbourhood Plans and/or a Small Sites Allocations DPD. This will give the Council more control over allocating small sites within the Plan period.
- 3.10 The Council will review the need to produce a Small Site Allocations DPD on an annual basis having regard to monitoring data in relation to housing land supply, housing delivery and progress with Neighbourhood Plan production. If monitoring indicates that insufficient residential sites are being delivered through a suitable supply within emerging / made Neighbourhood Plans to meet the requirement for Non-Strategic Sites across the District in a timely fashion, the Council will commence the production of a Small Site Allocations DPD in order to allocate sufficient sites to meet any identified shortfall, in accordance with the Local Plan housing trajectory.

## **CIL Charging Schedule**

- 3.11 The Local Plan will need to show what infrastructure is needed within the District over the lifetime of the Plan, when it will be provided and how much it will cost. This is set out within the Infrastructure Delivery Plan (IDP)
- 3.12 The Community Infrastructure Levy (CIL) Regulations were introduced in April 2010 and allow charging authorities to set a charge on development in order to fund the infrastructure identified through the IDP. To ensure that the charging schedule is based upon the infrastructure requirements identified within the adopted Local Plan, preparation of the CIL charging schedule will follow the Local Plan. However, it should be noted that the CIL charging schedule, once adopted, will not form part of the development plan. Furthermore, a timetable for the preparation of the CIL charging schedule is yet to be agreed by the Council's CIL sub-committee. Once a timetable has been agreed, it will be published on the ADC website.

## **4. Supporting Documents**

### **Open Space, Playing Pitch & Built Sport Facilities Supplementary Planning Document**

- 4.1 This Supplementary Planning Document (SPD) will build on methodology set out in the recently conducted Open Space Study, playing Pitch Strategy and Indoor Sport and Leisure Facilities Strategy. The SPD will set out a clear process for determining onsite and offsite contributions from future development.

### **Littlehampton Economic Growth Area (LEGA)**

- 4.2 A SPD for the proposed Local Plan LEGA policy will be prepared with the aim to regenerate the area. Part of this document will provide overall planning and development guidance for the Littlehampton – West Bank Strategic Housing Site and consider how that development will contribute to the rejuvenation of LEGA.

### **The Arun Design Guide**

- 4.3 The Arun Design Guide will build upon policies within the Local Plan and act as a SPD. It is expected to cover the principles of:
- urban design;
  - creating distinctive local places;
  - inclusivity/adaptability;
  - crime prevention;
  - climate mitigation/adaption and flood defences;

- healthy communities; and
  - explain the tools and processes to achieve good design.
- 4.4 Reflecting the local situation in the Planning Authority area of Arun District it will be based on nationally recognised design policy, criteria and standards. It will also be prepared to ensure that it is simple to use and understand and will include the Building for Life scoring system or any other relevant system. Where possible information will be provided in the Development Management Local List to ensure that information is up to date and relevant.
- 4.5 The Arun Design Guide will be broadly divided into the following sections:
- Assessment, appraisal
  - Design at Neighbourhood level
  - Design at Street level
  - Design of plots, blocks and buildings
  - Technical standards
  - Appendices
- 4.6 Work on the Design Guide will commence following the adoption of the Local Plan.

### **Sustainability Appraisal**

- 4.7 The sustainability appraisal is an appraisal of the economic, environmental and social effects of a plan from the outset of the preparation process to ensure that policies are prepared in line with the principles of sustainable development. Since 2001, Sustainability Appraisals have been required to ensure that plans and policies are in conformity with the Strategic Environmental Assessment EU directive. The Local Plan and accompanying Development Plan Documents and Area Action Plan must be subject to Sustainability Appraisal and as such, this process will be factored into the project plan for the preparation of each policy document.
- 4.8 To date, work began in 2005 on a scoping report and undertaking work on a sustainability appraisal of the Issues and Options Core Strategy (March 2005) and the Draft Preferred Options Core Strategy (September 2007). In 2008 the Council commissioned consultants EDAW, who produced a District Baseline Report and a new Scoping Report containing a more detailed Framework. This was consulted on with the statutory agencies and then a Sustainability Commentary (March, 2009) published alongside the Options for Growth document. Broad Sustainability reports were also done for the Housing and Employment Growth consultations (2011). Production of the Core Strategy and its accompanying documents were then put on hold until 2012.

- 4.9 In 2012 work began on the production of the Arun Local Plan 2011-2031. Alongside this, work recommenced on the sustainability appraisal. An Interim Sustainability Appraisal was produced appraising the draft policies of the Draft Local Plan (2013-2028). In Spring 2013 an Intended Full SA Report then appraised the content of the consultation draft Local Plan. Following another pause to agree the Housing Strategy, a SA Report was published alongside the Regulation 19 (proposed submission) Local Plan 2011-2031. A review of the SA began in June 2016 with consultation on the SA Scoping Report undertaken in July 2016 and a new SA of the Main Modifications published in February 2017.

### **Habitats Regulation Assessment**

- 4.10 The Habitats Regulations Assessment (HRA) must be applied to all Local Development Documents (LDD) in England and Wales. HRA aims to assess the potential effects of a land use plan against the conservation objectives of any sites designated for their nature conservation importance (Special Areas of Conservation (SAC), Special Protection Areas (SPA) and Ramsar sites) as part of a system known collectively as the Natura 2000 network of European sites. The HRA guidance (DCLG, 2006) suggests three stages to the Assessment process:

- Identification of likely significant effects (screening);
- appropriate assessment and ascertaining the effect on integrity
- mitigation measures and alternative solutions

- 4.11 In 2007 the Core Strategy Preferred Options was screened for likely significant effects. This exercise was followed by an Appropriate Assessment of Arun's Growth Options in 2008 (finalised in 2010). An Appropriate Assessment of the Core Strategy Proposed Submission was completed in April 2010. A HRA for the Arun District Local Plan was prepared in March 2013 of the allocations and broad location suggested of the Summer 2013 version of the Local Plan. During the suspension period of the Local Plan Examination in Public, further work has reassessed all locations being proposed for inclusion in the Main Modifications. This included a Stage 1 Report: Baseline Data for Site Evaluations in April 2016; a Stage 2 Report: Screening for Likely Significant Effect in June 2016 and an Appropriate Assessment of the Main Modifications in February 2017.

### **Equalities Impact Assessment**

- 4.12 Equalities Impact Assessments (EqIA) are a legal requirement under a number of acts including the Race Relations [Amendment] Act 2000 and are also recognised as good practice nationally. Planning policies do not affect everyone in the same way and EqIA enable the potential and actual effects of policies to be examined, for improvements or changes to be introduced, to ensure fairness and encourage diversity.

ADC has updated the EqIA that was submitted alongside the Local Plan.

### **Section 17 Assessment**

- 4.13 Section 17 of the Crime and Disorder Act 1998, as amended by the Police and Justice Act (2006), requires all local authorities to exercise their functions with due regard to their likely effect on crime and disorder, and to do all they reasonably can to prevent crime and disorder. The prevention of crime and the enhancement of community safety are matters that a local authority should consider when exercising its planning functions under the Town and Country Planning legislation. A Section 17 Assessment was undertaken, in consultation with the Safer Arun Partnership, as part of the preparation of the Local Plan preparation process to ensure that it meets the requirement of the 2006 Act. This has been updated to consider the impact of the Main Modifications.

### **Statement of Community Involvement**

- 4.13 The first Statement of Community Involvement (SCI) was adopted in July 2006 and was subsequently revised in March 2009 as a result of the 2008 amendments to the 2004 Act. The most recent SCI was adopted by the Council on 20<sup>th</sup> June 2012. All forthcoming consultations must be carried out in accordance with the most up to date SCI.

### **Evidence Base Reports**

- 4.14 The preparation of a sound Local Plan and supporting DPDs will rely upon a robust and credible evidence base. The table in **Appendix 3** lists the key background studies to inform the preparation of plans that have been undertaken to date.

## **5. Process and Procedures**

### **Resources**

- 5.1 The Planning Policy and Conservation Team are leading the production of the Local Plan and supporting DPDs and the CIL charging schedule. It may be necessary at particular times to employ consultants, where time constraints require it, or to produce work for which specialist expertise is required. It may also be necessary at particular times to draw in staff from other parts of the council to help with particular pieces of work.
- 5.2 A project management approach is being employed in the preparation

of the documents listed above to ensure that the timescales set out in this document are met. This will enable the continual review of all of the risks associated with delivery and the effective management of resources. A risk assessment is provided in **Appendix 4**.

### **Monitoring and Review**

- 5.3 The Localism Act removed the requirement for Local Planning Authorities to submit Annual Monitoring Reports to the Secretary of State. Instead authorities are now required to prepare an Authorities Monitoring Report and make this available to the public. This report monitors details such as the progress of the preparation and implementation of the Local Plan and supplementary planning documents (all data to be included within the authorities monitoring report is set out in Regulation 34 of the Town and Country Planning, (Local Planning) (England) Regulations 2012. Arun District Council's most up to date monitoring report can also be accessed on the ADC website using the following link:

<http://www.arun.gov.uk/authority-monitoring-report>



## APPENDIX 1 – Local Plan 2003 Deleted Policies

ADLP Policy Number	ADLP Policy Title	Reason for deletion
GEN1	Sustainability	Deleted from the Local Plan. The policy does not add to national or regional policy. Principle of this policy will be repeated through the Core Strategy Policy and further amplified through Development Control Policies.
GEN16	Public Rights of Way	Deleted from the Local Plan. This policy repeats guidance elsewhere; it is the job of the County Council to protect Rights of way. Also it reads more like a statement of fact
GEN17	Access for People with Disabilities	Deleted from the Local Plan (repeats other legislation)
GEN27	Landscape Diversity	Deleted from the Local Plan. This policy is covered by guidance elsewhere
GEN30	Protection of Species	Deleted from the Local Plan. This policy is covered by guidance elsewhere
GEN31	Contaminated Land	Deleted from the Local Plan. The information in this policy is covered in PPS23.
AREA4	Historic Parks and Gardens	Deleted from the Local Plan. This replicates policies contained in PPG15.
AREA12	Agricultural Land Quality	Deleted from the Local Plan. The information in this policy replicated that contained in PPS 7
AREA22	Loss of residential Units	Deleted from the Local Plan. This replicates policies contained elsewhere.
DEV4	Golf Courses	Deleted from the Local Plan. This replicates policies contained elsewhere.

<b>ADLP Policy Number</b>	<b>ADLP Policy Title</b>	<b>Reason for deletion</b>
DEV7	Agricultural Workers' Dwellings	Deleted from the Local Plan. This replicates policies contained elsewhere.
DEV9	Demolition of Listed Buildings	Deleted from the Local Plan. This replicates policies contained in PPG 15
DEV10	Alterations and Extensions to Listed Buildings	Deleted from the Local Plan. This replicates policies contained in PPG 15
DEV11	Setting of Listed Buildings	Deleted from the Local Plan. This replicates policies contained in PPG 15
DEV12	Protection and Reinstatement of Original Features in Listed Buildings	Deleted from the Local Plan. This replicates policies contained in PPG 15
DEV13	Changes of Use of Listed Buildings	Deleted from the Local Plan. This replicates policies contained in PPG 15
DEV16	Roadside Facilities	Deleted from the Local Plan
DEV20	Rest and Nursing Homes	Deleted from the Local Plan. This policy is covered by other guidance
DEV23	Conversions of Existing Buildings to Form a Number of Residential Units	Deleted from the Local Plan. This policy is covered by other guidance
DEV24	Gypsy Sites	Deleted from the Local Plan. This is replaced by circular 01/2006 "Planning for Gypsy and Traveller Caravan Sites".
DEV28	Retail Provision for Large Residential Development	Deleted from the Local Plan. This policy is no longer required.
DEV29	Amusement Centres	Deleted from the Local Plan. This policy is no longer required. The Council has lost a number of planning appeals based on this policy. It is no longer implemented.
DEV38	New Touring Caravan and Camping Sites	Deleted from the Local Plan. This policy is

ADLP Policy Number	ADLP Policy Title	Reason for deletion
		covered by many other PPG/PPS's
DEV40	Caravan and Camping Sites and Flood Risk	Deleted from the Local Plan. This Policy relates to Caravan and Camping sites in respect of Flood Risk. Flood Risk Policies can be found in PPS25
Policy SITE4	Roundstone, Angmering	Deleted from the Local Plan, the site is nearing completion

## APPENDIX 2 – Development Plan Document (DPD) Profiles

<b>ARUN LOCAL PLAN AND POLICIES MAPS</b>		
<p>The Arun Local Plan will set out the long term spatial vision and strategy for the District up to 2031 and beyond.</p> <p>The Local Plan will set out strategic development. It will include policies to deliver the Council's spatial strategy and will be accompanied by a delivery plan to show what infrastructure is needed to accompany strategic development together with means for monitoring the plan.</p>		
Geographical Area	Arun District but excluding that part of the District within the South Downs National Park Boundary	
Subject to Independent Examination	Yes	
Produced jointly with other authorities?	A joint plan was considered but has not been produced, although related background evidence has been produced jointly with West Sussex County Council and neighbouring District and Borough Councils. The Strategic Planning Board, Local Enterprise Partnership (LEP) and Local Plan Advisory Board (LPAG) act as a resource to coordinate joint working.	
Timetable	Prepare Draft Local Plan	November 2011 – May 2012
	Regulation 18 consultation	19 <sup>th</sup> July – 10 <sup>th</sup> September 2012
	Pre-Submission publication. Regulation 19	October – December 2014
	Submission	January 2015
	Examination	June 2015
	Suspension	January 2016
	Resume Examination	Summer 2017
	Inspectors Report received	Autumn 2017
	Adoption	Winter 2017

Resources	The document will require significant input from the Planning Policy Team and officers from other Council Departments
Review	Once the Local Plan is adopted, the policies and delivery strategy will be monitored annually in the Authority Monitoring Report
Policies Map	The Policies Map will be updated when the Local Plan is adopted. Proposed changes will be set out during the consultation on the publication of the Local Plan.

<b>Gypsy and Traveller Sites DPD</b>		
<p>The Gypsy and Traveller and Travelling Showpeople Sites DPD will identify a supply of specific deliverable sites sufficient to provide five years' worth of sites, to meet the locally set target which is underpinned by the Gypsy and Traveller Accommodation Assessment (GTAA). This will include provision for public and private sites. The DPD will also identify a supply of specific developable sites or broad locations for growth, for year's six to ten and years eleven to fifteen of the plan period.</p> <p>It is important that the preparation of the DPD is carried out alongside, or closely following the Local Plan to ensure that the Council is meeting the objectively assessed requirements for Traveller sites.</p>		
Geographical Area	Arun District but excluding that part within the South Downs National Park Boundary	
Subject to Independent Examination	Yes	
Produced jointly with other authorities?	No, although related background evidence has been produced jointly with the Coastal West Sussex authorities and West Sussex County Council. The approach for transit provision has been agreed countywide.	
Timetable	Regulation 18 consultation	Summer 2018
	Pre-Submission publication. Regulation 19	Spring 2019
	Submission	Autumn 2019
	Examination	Spring 2020
	Inspector's Report Received	Summer 2020
	Adoption	Summer 2020

Resources	The document will require significant input from the Planning Policy Team and officers from other Council Departments
Review	Once the Gypsy and Traveller and Travelling Showpeople Sites DPD is adopted, the policy and delivery strategy will be monitored annually in the Authority Monitoring Report

<b>Small Sites Allocations Development Plan Document</b>		
Geographical Area	All parts of Arun District excluding that part within the South Downs National Park Boundary	
Subject to Independent Examination	Yes	
Produced jointly with other authorities	No, although Parish and Town Council's may wish to assist and update their NPs accordingly	
Timetable	Regulation 18 consultation	Autumn/Winter 2020
	Pre-Submission Publication. Regulation 19	Autumn 2021
	Submission	Winter 2021/22
	Examination	Summer 2022
	Inspector's Report Received	Winter 2022/23
	Adoption	Winter 2023
Resources	The document will require significant input from the Planning Policy Team and officers from other Council Departments	
Review	Once adopted, the policy and delivery strategy will be monitored in the Authority Monitoring Report	

<b>CIL Charging Schedule</b>		
Geographical Area	Arun District but excluding that part within the South Downs National Park Boundary	
Subject to Independent Examination	Yes	
Produced jointly with other authorities	No	
Timetable	Commencement for preparation will be when the Arun Local Plan is adopted.	
	Preliminary Draft Charging Schedule	Summer 2018*
	Draft Charging Schedule	Summer 2019*
	Examination	Spring 2020*
	Inspector's Report Received	Summer 2020*
	Adoption	Summer 2020*
Resources	The document will require significant input from the Planning Policy Team and officers from other Council Departments	
Review	Once adopted, the policy and delivery strategy will be monitored in the Authority Monitoring Report	

\* Dates are subject to adoption of the ALP

## APPENDIX 3 – Indicative Evidence Base

<b>Housing</b>
Locally Generated Needs Study 2010
SHLAA Update 2012
Strategic Housing Land Availability Assessment in the South Downs National Park (2013)
SHMA Update 2012
Broad Locations for Growth Visioning Study (2013)
Strategic Housing Market Assessment Validation Report (2013)
West Sussex Gypsy and Traveller Accommodation Assessment (2009)
Coastal West Sussex Gypsy & Traveller Accommodation Assessment (2013)
Gypsy, Traveller and Travelling Showpeople Sites Study (2013)
Report of Findings: Strategic Housing Market Assessment (SHMA) Validation (2013)
Assessment of Housing Development Needs Study – Sussex Coast HMA (2014)
Updated Housing Needs Evidence (2016)
Local Plan Strategic Site Assessment Options (2016)
LEGA Development Delivery Study (2016)
Housing and Economic Land Availability Assessment (HELAA) (2016)
<b>Housing Viability/Viability</b>
Local Plan Viability Assessment Update (2017)
Affordable housing options - Viability study update 09/10
Economic viability of affordable housing options - update 2007
Affordable housing viability study 2006
Affordable housing viability study 2005
Arun Housing Needs survey 2003
<b>Employment</b>
Employment and Economic Land Assessment – 2010
Open for Business: Economic Strategy for Arun 2009-2026
Arun & Chichester: Assessment of Employment Needs 2005
Transient Worker Study
West Sussex Growers Association Study into the Glasshouse Industry
Employment and Economic Land Assessment (2010)
Feasibility and Viability Assessment, Oldlands Farm, Bognor Regis (2011)
Interim Planning Policy Guidance on Enterprise@BognorRegis (2012)
Angmering Employment Sites Assessment (2013)
Coast to Capital Strategic Economic Plan (2014)
Arun Employment Land Needs Update (2016)
<b>Retail</b>
Arun District Retail Study (2013) and Update 2016
<b>Transport</b>
Arun Transport Study Stage 3 Final Report (2017)
A27 Arundel Bypass Wider Economic Impact Study (2013)
Arun District Strategic Transport Study (2013)
A29 Realignment Viability Study (2013)
A29 Woodgate Study (2012)
A259 Route Improvement Study (2013)



Lyminster Bypass Study (2012)
A27 junction capacity modelling 2010
Strategic Transport Modelling Study 2009 and Addendum Reports
Arun Strategic Transport Study 2006 (and additional scenarios)
<b>Renewable Energy</b>
Landscape Sensitivity Analysis and Low Carbon Study 2009
West Sussex Sustainable Energy Study 2009
<b>Landscape and Environment</b>
Landscape Study Phase 1 (2016)
Indoor And Built Facilities Needs Assessment (2016)
Indoor Sport And Leisure Facilities Strategy (2016)
Playing Pitch Strategy - Assessment Report (2016)
Playing Pitch & Outdoor Sports Strategy & Action Plan (2016)
Open Space Assessment Report (2016)
Open Space Study Standards Paper (2016)
HRA Stage 1 Report Baseline Data for Site Evaluations (2016)
HRA Stage 2 Report Screening For Likely Significant Effects (2016)
Soils and Agricultural Land Assessment Study (2013)
Habitats Regulations Assessment (2013) and 2017
Green Infrastructure Study (2012)
Landscape and Visual Amenity Aspects of Development choices 2006
Habitat Study 2008
<b>Flood Risk And Water</b>
Strategic Surface Water Management Study – Stage 1 (2016)
Strategic Surface Water Management Study – Stage 2 (2016)
Strategic Surface Water Management Study – Stage 3 (2016)
Strategic Flood Risk Assessment 2008
Sequential and Exception Test 2009
West Sussex Strategic Flood Risk Assessment and Sequential Test (2010)
<b>Infrastructure and funding</b>
Infrastructure Delivery Plan Phase 1 (2016)
Infrastructure Delivery Plan Phase 2 (2017)
Infrastructure Delivery Plan 2013
Infrastructure and funding study 2009
<b>Waste</b>
Costs related to waste collection and levels of recycling for new housing allocations
<b>Other</b>
District Analysis Baseline Report 2008
Settlement Sustainability Study 2007 (draft 2009)

## APPENDIX 4 - Risk Assessment

	<b>Risk</b>	<b>Impact</b>	<b>Actions</b>
1	Elections cause delays in decision making	<ul style="list-style-type: none"> <li>- Causes slippage in programme</li> <li>- Possible change in emphasis in document</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure that timetable is flexible to change. Plan Local Plan Preparation around processes external to Planning Policy Team.</li> </ul>
2	Loss of key staff	Slippage in programme	<ul style="list-style-type: none"> <li>- Recruit to vacant posts as quickly as possible</li> </ul>
3	Volume of work greater than anticipated e.g. on submitted representations	<ul style="list-style-type: none"> <li>- Causes slippage in programme</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure timetable is realistic but has some flexibility built in</li> <li>- Monitor progress against LDS</li> <li>- Consider additional resources</li> </ul>
4	Lack of in-house skills for specialised areas of policy work/Sustainability Appraisals/background studies	<ul style="list-style-type: none"> <li>- Slow progress causing a slippage in programme</li> <li>- Objectives on quality compromised</li> <li>- Evidence base is challenged/undermined</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure Local Plan financial resources available</li> <li>- Take prompt action to fill vacancies</li> <li>- Ensure working arrangements between teams are clear.</li> </ul>
5	Updates to evidence base studies and new reports undertaken by external specialists are delayed or take longer than anticipated.	<ul style="list-style-type: none"> <li>- Causes slippage in programme</li> <li>- Sections of the Local Plan can not be completed due to lack of evidence.</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure briefs for consultants are clear and hold regular project progress meetings.</li> <li>- Set clear deadlines for consultants</li> </ul>
6	Policy Team required to do other unforeseen work, including additional appeals/work on other corporate projects	<ul style="list-style-type: none"> <li>- Diverts team from LDF causing a slippage in programme</li> </ul>	<ul style="list-style-type: none"> <li>- Local Plan made a corporate priority and other work minimised</li> <li>- Consider additional resources/using staff from other departments</li> </ul>

	<b>Risk</b>	<b>Impact</b>	<b>Actions</b>
7	Insufficient budget provision to finance the project	<ul style="list-style-type: none"> <li>- Work slips or cannot be progressed</li> <li>- Objectives on quality compromised</li> </ul>	<ul style="list-style-type: none"> <li>- Budget and spending to be kept under review</li> </ul>
8	Local Plan programme too ambitious	<ul style="list-style-type: none"> <li>- Key milestones in programme not met and Housing and Planning Delivery Grant reduced</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure LDS is realistic</li> <li>- Monitor progress against LDS and amend if necessary</li> <li>- Prioritise Local Plan</li> </ul>
9	Planning Inspectorate unable to meet the timescale for examination and reporting	<ul style="list-style-type: none"> <li>- Examination and/or report is delayed</li> <li>- Key milestones in programme not met</li> </ul>	<ul style="list-style-type: none"> <li>- Close liaison with the Planning Inspectorate to ensure early warning of any problems (e.g. consultation on LDS)</li> <li>- Maintain up to date Service Level Agreements with the Inspectorate</li> </ul>
10	Local Plan fails test of "soundness"	<ul style="list-style-type: none"> <li>- Local Plan has to be withdrawn and further work undertaken for resubmission</li> <li>- Progress on other LDD/CIL charging schedule slips</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure documents have a robust evidence base and well audited community and stakeholder engagement</li> <li>- Undertake NPPF and legal compliance self-assessment</li> <li>- Maintain close working relationship with the Planning Inspectorate, particularly with regard to new Local Plan examination process</li> <li>- Keep up-to-date on experience from elsewhere</li> <li>- Keep up-to-date with NPPF and test of soundness</li> </ul>
11	Legal Challenge	<ul style="list-style-type: none"> <li>- Adopted document quashed</li> <li>- Additional workload</li> <li>- Legal costs</li> </ul>	<ul style="list-style-type: none"> <li>- Ensure procedures, Act, Regulations etc. are complied with</li> <li>- Undertake soundness self-assessment</li> </ul>
12	Community Infrastructure does not pass examination or is not adopted	Pooling restrictions on S106 contributions could reduce the ability to secure sustainable development/impact mitigation.	Work with the development industry on the potential development allocations to ensure objections are minimised and appropriate joint S106 and CIL exemptions are in place.