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CABINET

14 January 2019 at 5.00 pm

Present : Councillors Mrs Brown (Chairman), Wensley (Vice-Chairman), Bence, Clayden and Haymes.

Councillors Ambler, Edwards, Gammon, Mrs Oakley, Mrs Porter and Wheal were also in attendance at the meeting.

348. WELCOME

The Chairman welcomed Councillors and Officers to the meeting.

349. APOLOGIES FOR ABSENCE

Apologies for Absence had been received from Councillor Charles and Wotherspoon.

350. DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

351. PUBLIC QUESTION TIME

The Chairman confirmed that no public questions had been received.

352. MINUTES

The Minutes of the meeting held on 10 December 2018 were approved by the Cabinet as a correct record and signed by the Chairman.

353. BUDGET VARIATION REPORT

There was no item for this meeting.

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354. CORPORATE PLAN 2018-2022 – QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL TO 30 SEPTEMBER 2018

Councillor Mrs Brown presented the Corporate Plan 2018-2022 – Quarter 2 – Performance Report for the period 1 April to 30 September 2018.

Councillor Mrs Brown outlined that there were eleven Corporate Plan indicators with six being measured at Quarter 2. Out of these, five had been categorised as overachieving their targets and one had been categorised as achieving its target.

Based on this, it was believed that no remedial action was required at the Quarter 2 stage as all indicators measured at Quarter 2 were either over achieving or on target to achieve their target.

The Cabinet

RESOLVED

That the Council's Quarter 2 Performance against the targets for the Corporate Plan indicators, as set out in the report and as set out in Appendix A attached to the report be noted.

The Cabinet then confirmed its decision as per Decision Notice C/035/140119), a copy of which is attached to the signed copy of the Minutes.

355. SERVICE DELIVERY PLAN 2018-2022 – QUARTER 2 PERFORMANCE REPORT FOR THE PERIOD 1 APRIL TO 30 SEPTEMBER 2018

The Group Head of Policy presented the Service Delivery Plan 2018-2022, Quarter 2 Performance report for the period 1 April to 30 September 2018.

It was explained that there were 22 Service Delivery Plan (SDP) indicators and that thirteen indicators had been measured at Quarter 2. Seven had been categorised as overachieving their targets; five as not achieving and one had no data available at Quarter 2.

It was reported that for two of the indicators which were not achieving their target, action was required. The first indicator was SDP22 – the number of Council properties with a valid gas safety certificate and it was explained that 2,350 properties needed a valid certificate. Out of all of these Officers had been unable to gain access to one property, however, since the data had been recorded, on 1 October 2018, access had now been gained into the property and the necessary gas safety check had been undertaken.

The other SDP indicator requiring action was SDP18 – Cost of emergency accommodation per annum (net). The Group Head of Policy explained that this year had seen an unprecedented demand for temporary accommodation. This had been due to a combination of factors including the implementation of the Homelessness Reduction Act and the increase in homelessness generally. More robust management control processes had recently been adopted with the objective to ensure that households only occupied temporary accommodation for the shortest period of time. To assist in this work, Full Council had resolved, at its meeting held on 9 January 2019, that a supplementary estimate of up to £650k be approved.

The Cabinet

**RESOLVED**

That the Council's Quarter 2 Performance against the targets for the Service Delivery Plan Indicators as set out in the report and Appendix A attached to the report be noted, along with the remedial actions to be taken against two of the indicators which were not achieving at Quarter 2.

The Cabinet then confirmed its decision as per Decision Notice C/036/101218, a copy of which is attached to the signed copy of the Minutes.

**356. STREET NAMING AND PROPERTY NUMBERING POLICY**

The Cabinet Member for Technical Services, Councillor Haymes, presented this report which set out an updated Policy for the Council to adopt in respect of its street naming and property numbering. The Policy had last been updated in 2016, with this current version removing any ambiguity which may have been found with some properties in the previous Policy.

The Chairman then announced that she had received notification from one Councillor that he wished to speak on this item and so she stated that she would invite him to make his statement first before inviting debate on this item.

Councillor Gammon enquired how the Council could enforce the displaying of property numbers for those addresses that only used names.

The Group Head of Technical Services was invited to respond. He explained that the Council did have powers to require addresses to display numbers but only if this was causing a particular problem with for example the Royal Mail, or emergency services navigating the area. Councillor Gammon was advised to provide further information to the Group Head of Technical Services so that any particular areas of concern could be investigated.

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The Group Head of Technical Services then presented the report and stated that the reasons for reviewing the street naming and property numbering policy had already been explained by the Cabinet Member for Technical Services. The Policy had been last updated back in 2016, however, following a recent official complaint, the wording within the Policy had been found to be ambiguous and in need of updating in respect of the how the Council handled requests for property names to be added or changed. The fees contained within Appendix E of the Policy had also been increased to take account of inflation in the years since the Policy had last been updated.

The Cabinet

RESOLVED – That

- (1) The updated Street Naming and Property Numbering Policy be adopted providing a framework for the Council to administer and provide the street naming and property numbering for the District; and
- (2) Authority be delegated to the Group Head of Technical Services to make minor amendments to the Street Naming and Property Numbering Policy, including the fees.

The Cabinet then confirmed its decision as per Decision Notice C/037/140119, a copy of which is attached to the signed copy of the Minutes.

357. NOVATION OF GREENSPACE MANAGEMENT CONTRACT

The Group Head of Neighbourhood Services presented a report which was asking the Council to approve the novation of the Council's Greenspace Management Contract from ISS Facility Services Landscaping (ISS FSL) to Tivoli Group Ltd.

It was explained that on 31 May 2018, ISS FSL sold the trade and assets of its UK Landscaping division to Tivoli Group Limited (TGL). TGL had been incorporated in December 2017 as a subsidiary of its ultimate holding company, Amistha Holdings Limited, with the vision of being the UK's leading Grounds Maintenance provider.

On receiving notification of the proposed sale, the Council undertook due diligence to mitigate any risks to it associated with the proposal. This involved specialist legal and procurement advice concerning the contractual implications to the Council and the legal implications of compliance with the UK Public Contracts Regulations 2015.

Following the receipt of thorough legal and procurement advice, the Director of Services was satisfied that the Council had mitigated the potential risks as far as possible of novating the Contract. A novation agreement along with a Parent Company Guarantee (PCG) had been agreed and drafted, which would be finalised pending Council approval.

The Cabinet

RESOLVED - That

- (1) The novation of the Greenspace Management Contract from ISS Facility Services Landscaping to Tivoli Group Ltd, for the reasons outlined in the report be approved; and
- (2) A Parent Company Guarantee be approved from Amishta Holdings, the parent company of Tivoli Group Ltd.

The Cabinet then confirmed its decision as per Decision Notice C/038/140119, a copy of which is attached to the signed copy of the Minutes.

(The meeting concluded at 5.10 pm)