

SPECIAL CABINET

22 June 2018 at 3.30 pm

Present : Councillors Mrs Brown (Chairman), Clayden and Haymes.

Councillors Ambler and Mrs Stainton were also in attendance for the meeting.

56. WELCOME

The Chairman welcomed Councillors and a representative of the public to the meeting.

57. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Bence, Charles, Wensley and Wotherspoon.

58. DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

59. PUBLIC QUESTION TIME

No public questions had been received.

60. URGENT BUSINESS – PROCUREMENT OF THREE YEARS MICROSOFT LICENCE AGREEMENT VIA THE KENT COUNTY COUNCIL FRAMEWORK AGREEMENT

The ICT & Service Improvement Manager presented this item and confirmed that the Council was in the process of renewing its Microsoft licences which had been complicated as Microsoft had changed its licensing model mid-term. The Council had, since January 2018, been negotiating the best product and price since that time.

The process for negotiating this contract was explained and it was highlighted that the Council had, once it had agreed the licences required, then submitted these to Microsoft to lock-in prices. The delay to date had been caused as Microsoft had rejected the Council's first lock-in proposal which had had to be re-submitted for consideration.

This had resulted in the cost of the agreement increasing by a further £32,000 following the lock-in resubmission. This had increased the contract sum to beyond the EU Threshold and so Cabinet approval was now needed to award this framework contract.

Special Cabinet – 22.06.18

As part of the work undertaken, the Council had also looked at the Government Digital Marketplace Framework as this allowed direct award and was a simpler and quicker process to work with. As this Contract needed to be awarded by the end of June 2018 and as the Council could not risk not entering into this Contract by the end of the month, this had been why the matter was being presented as urgent and so it was made clear to Members that the usual arrangements covering the call-in arrangements would not apply – as set out in Part 3 – Responsibility for Functions, Rule 2.3 and Part 5 – Cabinet Meeting Procedure Rules, Rule 3.2 of the Constitution]. This was also why it had not been possible to provide Members with the actual costs until now.

Finally, Councillors were informed that as a result of the negotiation approach taken, the Council had achieved an overall saving of £160,000 by locking into the Kent County Council framework compared to the direct government framework route explained earlier. Approval was now needed to move forward with the purchase of the three year Microsoft Agreement via the Kent County Council Framework by the end of June 2018.

The Cabinet

RESOLVED

That approval is given to the purchase of a three year Microsoft Licence Agreement via the Kent County Council Framework Agreement.

The Cabinet confirmed its decision as per Decision Notice C/007/220618, a copy of which is attached to the signed copy of the Minutes.

61. MINUTES

The Minutes of the meeting held on 21 May 2018 were approved by the Cabinet as a correct record and signed by the Chairman.

62. BUDGET VARIATION REPORT

There were no items presented to this meeting.

(The meeting concluded at 3.36 pm)