

ARUN DISTRICT COUNCIL

**DECISION NOTICES FROM THE CABINET MEETING HELD ON
19 JUNE 2017**

REF NO.	DECISION
C/001/190617	Award of Contract for the Supply, Implementation and Support and Maintenance of an Environmental Health, Private Sector Housing and Public Health IT Solution.
C/002/190617	Funding to Review/Update made Neighbourhood Development Plans.
C/003/190617	Community Housing Fund – Expenditure and Future Use
C/004/190617	Tackling Homelessness
C/005/190617	Corporate Plan 2013-2018 – Performance Outturn year-end report for the period 1 April 2016 to 31 March 2017
C/006/190617	Service Delivery Plan 2013-2018 – Performance Outturn year-end report for the period 1 April 2016 to 31 March 2017

**PLEASE NOTE THAT THESE DECISIONS WILL COME INTO EFFECT
FROM 10.00 A.M. ON WEDNESDAY 28 JUNE 2017 UNLESS
THE CALL-IN PROCESS IS APPLIED**

REFERENCE NO: C/001/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Award of Contract for the Supply, Implementation and Support & Maintenance of an Environmental Health, Private Sector Housing and Public Health IT Solution (replacement of EHADD).	
OFFICER CONTACT: Nat Slade, Group Head of Technical Services Extn: 37683 e.mail: nat.slade@arun.gov.uk	

EXECUTIVE SUMMARY: This report seeks approval for the award of contract following a competitive procurement conducted in accordance with current European Union procurement legislation and internal contract standing orders. Supplier A submitted the most economically advantageous tender (confirmed by thorough evaluation) and their system is within the agreed budget.

DECISION:

As recommended in the report and as amended at the meeting Cabinet,

RESOLVED

Cabinet award the Contract to Supplier A and give authority to Legal Services in consultation with the Group Head of Technical Services and the appropriate Cabinet Member to enter into the necessary legal agreement.

REASON FOR THE DECISION: To enable the Environmental Health and the Private Sector Housing and Public Health Teams to procure an IT system to replace EHADD and deliver the benefits identified in the business case.

OPTIONS CONSIDERED BUT REJECTED: Not award the Arun District Council Contract to Supplier A

CABINET MEMBER(S):

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: None

DISPENSATIONS GRANTED : None

CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None

REFERENCE NO: C/002/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Funding to Review/Update made Neighbourhood Development Plans.	
OFFICER CONTACT: Donna Moles (Senior Planning Officer) Extn: 37697 e.mail: donna.moles@arun.gov.uk	

EXECUTIVE SUMMARY: Arun District Council has received funding from central government to support the preparation of Neighbourhood Development Plans (NDPs) and there is sufficient funding within this earmarked reserve to be able to provide additional funding (over and above further government grants that are available) to support new or updated Neighbourhood Development Plans. To assist those groups who intend to produce new or modified Plans, Arun District Council will provide grant funding of up to £5,000 per parish (up to £105k in total for all parishes within ADC LPA) for any parish that is updating or creating a new Plan and will have reached a stage within 3 years (post Local Plan adoption) where a Plan is proposing an appropriate scale of housing development.

DECISION:

As recommended in the report Cabinet,

RESOLVED – That

- (1) grant funding of up to £5,000 per Neighbourhood Plan Group (NPG)(up to £105k in total for all parishes within ADC LPA) for any parish that is updating their Plan or creating a new Plan and will have reached a stage within 3 years (post Local Plan adoption) where a Plan is proposing an appropriate scale of housing development; be approved (This funding will come from the existing Neighbourhood Plans earmarked reserve).
- (2) delegated authority to the Director of Place, in consultation with the Cabinet Member for Planning, to approve the distribution of individual parish grant; be approved.

REASON FOR THE DECISION: To get authorisation for funding to support new or updated Neighbourhood Development Plans and provide greater certainty on the Council's commitment to this agreed approach.

OPTIONS CONSIDERED BUT REJECTED: To not provide the NPG's with any grant funding.

CABINET MEMBER(S):

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: None

DISPENSATIONS GRANTED : None

CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None

REFERENCE NO: C/003/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Community Housing Fund – Expenditure and Future use	
OFFICER CONTACT: Andy Elder, Housing Strategy & Delivery Manager Extn: 37714 e.mail: andy.elder@arun.gov.uk	

EXECUTIVE SUMMARY: The Council has been allocated a grant of £706,119 by central government for enabling the delivery of community-led housing initiatives in the Arun district. This report provides detail on how the Council proposes to allocate this new money and boost local community-led housing.

DECISION:

As recommended in the report the Cabinet,

RESOLVED – That

- (1) the Community Housing Fund (CHF) grant of £706,119 is utilised in line with the formal requirements of the fund, with 90% (£635,507) allocated to support community-led housing schemes in Arun and 10% (£70,612) allocated to support the Sussex Community Housing Hub operated by Action in Rural Sussex (AiRS), be approved;
- (2) authority be delegated to the Director of Services in consultation with the Cabinet Member for Housing and the Council's Section 151 Officer to allocate the Community Housing Fund Grant to individual projects and initiatives which fall within the remit of (1) above, and as appropriate make suitable payments, be agreed;
- (3) a grant of £5,000 to the Ford Community Land Trust to support their legal formation and set-up costs, be approved and;
- (4) the principle of a grant of up to £30,000 to the Angmering Community Land Trust to support their pre-development finance costs for a Community Led Affordable Housing Scheme at Mayflower Way, Angmering. (The Grant to be provided to the Angmering Community Land Trust upon the transfer or acquisition of the land by the Angmering Community Land Trust and the receipt of a document setting out details of the intended expenditure; these details to be approved by the Director of Services in consultation with the Cabinet Member for Housing), be approved.

REASON FOR THE DECISION: To ensure that the Council can utilise the Community Housing Fund and to allow for an understanding of community led housing.

OPTIONS CONSIDERED BUT REJECTED: To identify an alternative proposal to allocate the Council's Community Housing Fund.

CABINET MEMBER(S):	
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	None
DISPENSATIONS GRANTED :	None
CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None	

REFERENCE NO: C/004/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Tackling Homelessness	
OFFICER CONTACT: Brian Pople, Head of Housing Extn: 37718 e.mail: brian.pople@arun.gov.uk	

EXECUTIVE SUMMARY: This report identifies issues contributing towards homelessness, the steps that are currently being taken to address it along with proposals to help reduce Bed and Breakfast expenditure in the long term.

DECISION:

As recommended in the report Cabinet,

RESOLVED

that an update is brought back to the Housing and Customer Services Working Group which sets out how the Flexible Homeless Support Grant is to be used along with details of how its success will be measured along with details of the proposed increase in budget for Bed & Breakfast for 2017/18 to more accurately reflect demand.

As recommended in the report, Cabinet,

RECOMMEND TO FULL COUNCIL

that Full Council be requested to approve a supplementary estimate of up to £1million (equivalent band D tax £16.82) for the purchase of a suitable property or properties for use as temporary accommodation, with the purchase delegated to the Cabinet Member for Corporate Support in conjunction with the Group Head of Corporate Support and Group Head of Residential Services, once they are satisfied that a viable business case has been made.

REASON FOR THE DECISION: To set in place arrangements: 1. For the Housing and Customer Service Working Group to consider how the Flexible Homelessness Support Grant is to be used along with how its success will be measured and to adjust the budget for Bed & Breakfast to reflect increased demand and; 2. Cabinet gives urgent consideration is to identify a budget for the purchase of suitable properties that could be used for temporary accommodation.

OPTIONS CONSIDERED BUT REJECTED: Reject the above proposals.

CABINET MEMBER(S):

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION: None

DISPENSATIONS GRANTED : None

CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None

REFERENCE NO: C/005/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Corporate Plan 2013-2018 – Performance Outturn year-end Report for the Period 1 April 2016 to 31 March 2017.	
OFFICER CONTACT: Gemma Stubbs, Executive Assistant to Chief Executive Extn: 37707 e.mail: gemma.stubbs@arun.gov.uk	
EXECUTIVE SUMMARY: This report sets out the year end performance outturn for the Corporate Plan performance indicators for the period 1 April 2016 to 31 March 2017.	
DECISION: As recommended in the report, the Cabinet RESOLVED that the Council's overall performance against the targets set out in the Corporate Plan Report 1 April 2016 to 31 March 2017 be noted.	
REASON FOR THE DECISION: In order for Cabinet to be updated with the Q4 Performance Outturn for the Corporate Plan (2013-2018) for the period 1 April 2016 to 31 March 2017.	
OPTIONS CONSIDERED BUT REJECTED: To note the report and request any remedial actions for under achieving indicators, if appropriate and required. To request further information before any remedial actions are undertaken.	
CABINET MEMBER(S):	
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	None
DISPENSATIONS GRANTED :	None
CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None	

REFERENCE NO: C/006/190617

FULL CABINET DECISION	YES
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES	NO
SUBJECT: Service Delivery Plan (SDP) 2013-2018 – Performance Outturn Year-end Report for the period 1 April 2016 to 31 March 2017. Housing & Customer Services Working Group – 23 March 2017	
OFFICER CONTACT: Gemma Stubbs, Executive Assistant to Chief Executive Extn: 37707 e.mail: gemma.stubbs@arun.gov.uk	
EXECUTIVE SUMMARY: This report sets out the year end performance outturn for the Service Delivery Plan performance indicators for the period 1 April 2016 to 31 March 2017.	
DECISION: As recommended in the report, the Cabinet RESOLVED (1) the Council's overall performance against the targets set out in the SDP Report 1 April 2016 to 31 March 2017, be noted and; (2) the deletion of 3 SDP indicators, the amendment to 1 indicator and the addition of 2 new indicators, be approved.	
REASON FOR THE DECISION: In order for Cabinet to be updated with the Q4 Performance Outturn for the Service Delivery Plan (2013-2018) for the period 1 April 2016 to 31 March 2017.	
OPTIONS CONSIDERED BUT REJECTED: To note the report and request any remedial actions for under achieving indicators, if appropriate and required. To request further information before any remedial actions are undertaken.	
CABINET MEMBER(S):	
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	None
DISPENSATIONS GRANTED :	None
CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None	